

PROPOSED OPERATING



BUDGET 2014



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TO: Board of Commissioners

FROM: Michael LeFevre 

DATE: October 11, 2013

SUBJECT: Proposed 2014 Municipal Budget (Executive Summary)

INTRODUCTION

The intent of this budget message is to highlight and summarize the key information contained within the proposed 2014 Budget document, to recommend supportable expenditures and revenue and to explain the opportunities and challenges we face. The budget process is never easy. There are no absolutes, nor simple solutions that work for everyone or every situation.

The proposed budget suggests measures which Township staff believes to be reflective of the preliminary preference of most of the members of the Board of Commissioners. This approach is not intended to create a final position, but rather a starting point for Board deliberations and public input.

The proposed budget recommends no millage increase in the Township Real Estate Tax for 2014. However, the proposed budget does contain a structural imbalance between expenditures and revenue, which requires the use of Fund balance to avoid a real estate tax increase.

	<u>2014 Projected Expense</u>	<u>Increase over 2013</u>	<u>Percentage</u>
General Fund	\$36,724,576	+ \$ 2,420,572	7.06%
Sewer Fund	\$ 9,095,000	+ \$ 103,952	1.16%
Refuse Fund	\$ 5,436,722	+ \$ 7,490	.14%

The 2014 proposed **General Fund budget** increases by 7.06% and contains a budget gap (annual expenditures exceeding revenue) projected at \$1,625,774 with two-thirds of that deficit attributable to additional funding for the Township's post-retirement health benefit obligation. The remaining one-third of the budget gap is the result of flat real estate tax revenue, moderate overall cost increases and an existing structural budget imbalance. You may recall the 2013 budget was balanced by utilizing \$315,000 of our Fund balance to close the current year budget gap. Based on the healthy level of our existing Fund balance, it is suggested a portion of those funds again be used to balance the 2014 budget.



As indicated above, the proposed **Refuse budget** is relatively flat and only increases by \$7,490 in 2014. However, refuse revenues are projected to decrease by \$188,244 or 3.5%, which necessitates an increase of \$10 in the refuse fee for each container size.

Although the **Sewer budget** is projected to increase by \$103,952 next year, sewer rates are recommended to remain unchanged in 2014.

GENERAL FUND

The proposed 2014 real estate millage is to remain unchanged from 2013 at 3.9711 mills. Last year our real estate millage increased by 1.3% to bring the Fire tax in-line with current expenditures. In 2012, the real estate tax was raised by 5.4%. Prior to 2013, the Township raised real estate tax rates in five of the last ten years at an average increase of 2% per year over that period.

Real estate tax revenue represents approximately 32.3% of the 2013 total general fund revenue budget. Real estate tax assessment values stopped growing to a large part due to the fact our community is almost fully developed and the last County-wide reassessment occurred in 1997. As a point of comparison, the total for all taxable assessment in 2008 was \$3,384,599,000, compared to \$3,381,638,000 in 2013, meaning our tax base has actually declined \$2,961,000 over the past five years. Although real estate taxes represent a significant portion of our revenue stream, those taxes will not provide us any real revenue growth in the foreseeable future without millage rate increases. Basically all property assessments are frozen at 1997 levels when the last County-wide reassessment was conducted. While housing prices have increased significantly over this time, assessments have remained stagnant. Any small increase in assessments from new construction or building improvements has been offset by real estate tax appeals. More and more property owners are successfully appealing their real estate assessment and receiving reductions. This overall downward pressure on our tax base forces us to forecast a flat assessment base for the years ahead.

With real estate taxes unable to provide any increase in projected revenues, the Township has become more dependent on non-real estate revenue sources, such as business taxes, earned income taxes, permits and fees. Fortunately there has been growth in these areas with some of the major increases for 2014 identified below:

Earned Income Taxes	+ \$500,000
Business Taxes	+ \$260,000
State Pension Aid	+ \$93,700
Refunds	+ \$85,000
Franchise Fees	+ \$56,000
Deed Transfers	+ \$35,000

The proposed 2014 budget is lean and represents a continued effort at cost containment and other operational efficiencies. General fund expenditures are projected to increase by 7.06% or \$2,420,572 in 2014. However \$1,000,000 (41%) of that increase is directed to our growing post-retirement health care obligations and represents a completely discretionary contribution. The majority of the remaining \$1.4 million dollars in additional expenditures is attributable to employee health care and salary increases. A breakdown of the major increases (and decreases) in expenditures for 2014 is detailed below:

Salaries/Wages	
Police	+\$381,204
Salary/Clerical	+\$120,180
Per Diem	+\$72,729
Part-Time	-\$19,657
Health Benefits	+\$414,943
Pension Plans	+\$125,162
Retiree Health	+\$1,032,600
Social Security	+\$20,904
Equipment (Major)	+\$49,250
Equipment Maintenance/Repairs	+\$20,000
Contracted Services	+\$26,767
Fire Workers Comp	+\$78,000
Gasoline	-\$46,575
Electric	-\$41,500
Transfer to Capital	+\$100,000

Overall the 2014 expenditures are budgeted to maintain existing service delivery levels.

Retiree Health

The Township is comprised of three benefit groups: Police, Per-Diem and Salaried/Clerical. The Township provides medical and life insurance to all three groups in retirement, while offering prescription drug coverage and Medicare part B premium reimbursement only to the Police. All active employees who retire from the Township and meet the eligibility criteria receive these benefits. The cost of retiree health benefits is determined by an actuarial study on the first day of even numbered years in accordance with the Governmental Accounting Standards Board (GASB) reporting standards for "Other Post-Employment Benefits" (OPEB). The most recent two OPEB actuarial studies are reflected below:

<u>Valuation</u>	<u>PV of Benefits</u>	<u>Value of Assets</u>	<u>Unfunded Liability</u>	<u>Funding Ratio</u>
1/1/10	\$45,067,507	\$4,443,123	\$31,911,728	12%
1/1/12	\$51,279,869	\$5,701,082	\$34,775,544	14%

Our most recent actuarial study (1/1/12) shows a long-term accrued liability for future retiree healthcare benefits of approximately \$51.3 million. While the Township is only required to pay for this liability on a “pay-as-you-go” basis, efforts have been made over the past 5 years to begin funding a portion of those liabilities. The Township budgets approximately \$1 million annually for current retiree healthcare; however the actuarial required contribution to fund our accrued liability over the next 30 years would be in excess of \$3.7 million annually. As a result, the Present Value of these benefits and our unfunded liability continue to grow, as evident from the figures above. The proposed 2014 budget attempts to set aside additional funding to address this growing obligation and relieve future generations from the full burden of paying the medical costs of this generation’s retirees. It should be noted, our labor contract with the Per-Diem group eliminates this benefit for new hires represented by the union beginning 1/1/15. Consideration should be given as to the viability of maintaining this benefit for future Salaried/Clerical employees hired beyond 1/1/14.

Personnel Costs

As a service provided, the Township’s single largest expenditure category is personnel related costs, which comprise approximately 76% of the proposed 2014 budget.

The proposed 2014 budget includes an additional \$554,456 of funding for salary and wages. Our collective bargaining agreement (2012-2015) with the Township Police Association provides for a wage increase of 3.5% next year. However the 4 year agreement did not provide for an increase in wages in 2012. As a result, the average wage increase over the term of the current contract is 2.63% without factoring additional salary contributions being made by the officers for health benefits.

The Per-Diem labor agreement (2012-2014) also provides for a 3.5% wage increase in 2014. Factoring the zero wage increase agreed upon for 2012, the average annual wage increase over the term of the present contract is 2.34%.

Our Salaried/Clerical employees have also been budgeted for a 3.5% salary increase next year. The average wage increase for this segment of our employees mirrors the 2.34% average increase of the Per-Diem union over the 2012-2014 period.

Insurance premiums for employee healthcare benefits are a major cost and one of the more volatile expenditures categories in the budget. The Township closely monitors this category for cost containment opportunities. In our most recent collective bargaining agreements, the police department significantly increased their employee contribution towards these costs and the per-diem union agreed to discontinue post-retirement benefits for new hires. All employees contribute to their healthcare premiums, pay deductibles and are eligible for incentives to opt out of coverage. Salary/Clerical employees hired since 2006 contribute an additional 1% of compensation towards the cost of post-employment health benefits. Police officers, since 2009, also pay 1% of salary towards post-retirement benefits after three years of service. The per-diem employees paid 1% of salary beginning in 2007, which increased to 2% in 2010. In spite of these cost containment measures, healthcare costs have historically risen significantly higher than the rate of inflation.

For 2014, healthcare costs are budgeted to increase 12%, with 2-3% percent of that increase attributable to fees/taxes associated with the Federal Affordable Care Act.

In 2011, the Commonwealth of Penna. signed into law Act 46 of 2011 (The Firefighter Cancer Presumption Law), which designates cancer as an occupational disease for professional and volunteer firefighters. This law will enable firefighters and their families to receive workers compensation benefits if they develop cancer and can establish exposure to certain carcinogens at fire or hazmat incidents and extends the limitation period for filing claims to more than eleven years. Benefits available under Act 46 are significant and include retroactive and prospective salary and benefits, medical care for cancer treatment and reimbursement for medical costs. Under state law, the Township provides worker compensation coverage for the volunteer members of the five Abington Fire companies. Historically, the Township has self-insured for workers compensation, however in 2014 the risk for firefighters will be segregated out and covered through the State Workers Insurance Fund at a projected cost of \$78,000 annually. At the present time, no corresponding reduction in our normally budgeted allocation for workers compensation self-insurance is expected.

Our two employee pension funds (Police and Employees) remain reasonably well-funded, as of the last actuarial valuation (1/1/13). The Police pension plan was 82.7% funded, based on the market value of plan assets, with an unfunded liability of \$10,593,290. Our Employee pension plan was 86.6% funded with an unfunded liability of \$6,581,167. As a result of the stock market downturn in 2008, it is estimated that less than 5% of governmental pension plans nationally were fully funded in 2013 with an average funding ratio of 73%.

All employees contribute towards their pension benefits, with the Police contributing 5% of compensation, while Per-Diem and Salaried/Clerical employees pay 4% into their plan.

In accordance with the Minimum Municipal Obligation (MMO) approved by the Board at our September public meeting, our budgeted contribution into the Police Pension will increase \$389,198 in 2014, while the Employee Pension plan will decrease by \$264,036.

Fund Balance

The fund balance in the General Fund is the cumulative amount of money and other resources retained after all expenditures and other liabilities have been paid and all revenue has been recorded. Maintenance of an adequate fund balance is important because it provides a financial "safety net" in the event of emergencies, economic downturn or other unforeseen circumstances. Fund balance maintenance is also a major factor considered by bond rating agencies when evaluating the Township's credit worthiness.

In 1992 the Board of Commissioners recognized the importance of maintaining an adequate fund balance and adopted by resolution a formal Township Minimum Fund Balance policy. This policy specifies a minimum fund balance of 7.5% of projected revenues be maintained as a reserve. As drafted, the policy does not address a maximum percentage of funds to be accumulated.

A snapshot of our fund balance levels over the last four years is detailed below.

<u>Date</u>	<u>Total</u>	<u>Committed</u>	<u>Unrestricted</u>	<u>Percentage</u>	<u>Reserve</u> (7.5%)	<u>Available</u>
12/31/09	\$13,863,242	\$6,304,999	\$ 7,558,243	22.4%	\$2,531,398	\$5,026,845
12/31/10	\$13,530,119	\$5,278,082	\$ 8,252,037	25.4%	\$2,439,970	\$5,812,067
12/31/11	\$14,524,030	\$6,726,174	\$ 7,797,856	22.2%	\$2,639,907	\$5,157,949
12/31/12	\$16,456,723	\$4,167,849	\$12,288,874	34%	\$2,704,981	\$9,583,893

The minimum (7.5%) reserve allows the Township to realize a certain level of investment earnings and provide a funding source for emergencies and contingencies. The minimum fund balance as of January 1, 2013 (\$2,704,981) represents sufficient funding to keep Township operations functioning for approximately 27 days.

The available fund balance reflected above represents those financial resources not reserved for specific purposes such as encumbrances and therefore theoretically available for spending. Initial projections for year-end 2013, indicate the fund balance will increase by approximately \$1,000,000. In light of the growing fund balance level it may be appropriate for the Board to revisit the policy and establish a minimum/maximum range for future fund balances with any excess utilized to stabilize our real estate tax level or address other financial obligations such as pension or retiree healthcare cost.

Storm Water Projects

The only funding related to storm water in the 2014 budget is \$165,000 included in the capital budget to cover our minimum MS4 obligations. The Township Engineer has compiled a list of possible storm water projects totaling 3.4 million dollars, which is detailed in the capital budget section. Should the Board wish to move ahead with some or all of these projects, dedicated funding must be allocated. Our options include bonding, a storm water fee, or deferring the storm water improvements until a later date when our existing debt service levels are reduced.

REFUSE FUND

The Refuse Budget is projected to remain stable increasing by only \$7,490 in 2014. As a result of operational efficiencies related to the automated refuse/recycling collection system implemented in 2009, the projected 2014 refuse budget of \$5,436,722 level remains substantially below spending levels in prior years. Residential refuse fees decreased for a period of six consecutive years (2007-2012) and remained stable this current fiscal year. However the declining market value of the Township's recycling tonnages and decreasing levels of state

performance grant funding necessitates a recommended increase in the refuse rate in 2014. Staff has also recommended the Refuse department discontinue the collection of recycling material for Rockledge Borough, as those employees can be better utilized in the collection of Township refuse and recycling.

The proposed refuse budget calls for a \$10 per container rate increase for each container size.

SEWER BUDGET

Although the Sewer budget is projected to increase by \$103,952, sewer rates are recommended to remain unchanged in 2014. This represents the third consecutive year without an increase in our sewer rates. The actual sewer rate will remain \$3.86 per thousand gallons of water consumed, with the average household paying \$279 per year (52,200 gallons of water consumed). The projected increase in expenditures is expected to be offset by a corresponding increase in the "Payment from others" category of the Sewer budget.

CONCLUSION

Through continued cost containment efforts and a significant Fund Balance reserve, the Township's financial condition remains relatively strong. This enables us to suggest a proposed 2014 budget with no real estate tax increase, no increase in sewer rates and a modest \$10 per container increase in the refuse rate. Due to the present level of Fund balance a similar approach may be possible in 2015, however it is not sustainable in the long term.

The 2013 budget contained a structural budget imbalance of \$315,000, but we expect to significantly outperform revenue projections and finish the year with a \$1,000,000 surplus. This was primarily the result of unanticipated revenues from earned income, business and deed transfer taxes. As a result, our Unrestricted Fund balance which began the year at \$12,288,875, is projected to grow to at least \$13,300,000 dollars at year end.

On a more sobering note is our long-term financial obligations for employee benefits, specifically retiree healthcare and pension costs. The present value of our post-retirement health benefits was in excess of fifty-one million dollars, as of the last cost study on 1/1/12. This growing financial obligation needs to remain in the forefront of all future budget discussions, as it represents the most serious long-term challenge we face. More often discussed, but less threatening is our pension obligations. At a funding level of 82.7%, our Police pension plan has an unfunded liability of \$10,593,290, while the Employee pension plan has a \$6,581,167 unfunded liability at an 86.6% funding rate. Both plans should continue to be closely monitored, particularly in regard to investment performance.

The proposed 2014 budget projects a structural budget imbalance (expenses exceeding revenue) of \$1,625,774. A major portion of that shortfall is a suggested increase in our retiree healthcare contribution of \$1,000,000. Long-term health costs aside, it's important to recognize

this proposed budget again contains an imbalance, which increased from the current year. While we expect to absorb the deficit this year, there is no guarantee that pattern will repeat itself in 2014. We may have the resources (Fund balance) to defer tax increases in the short-term, but we need to be very cautious and clear the use of this funds to close budget gaps will not necessarily be an option in the long run. It is simply a matter of postponing a structural imbalance to a later date, when it will likely be larger and more difficult to close.

As in all municipal budgets, we attempt to find that balance that enables us to provide efficient service delivery levels that our residents believe are needed and for which they are willing and able to pay. We continue to examine our priorities and encourage an open and respectful dialogue on what level of local government service should be planned for and provided to the citizens of Abington Township.

BUDGET REVIEW SCHEDULE

The 2014 budget must be formally approved by the Board of Commissioners by the end of December. The executive summary is provided to assist you in understanding the larger budget document and to focus your efforts on our more significant issues. The next several weeks have been set aside for your review.

Friday	October 11 th	Budget package forwarded to Commissioners
Thursday	October 17 th (7:30 PM)	Budget Workshop
Thursday	October 24 th (7:30 PM)	Budget Workshop (Capital)
Thursday	November 14 th (8 PM)	Preliminary Budget Meeting*
Thursday	November 21 st (8 PM)	Budget Workshop (as needed)
Thursday	December 21 st (8 PM)	Final Budget Meeting

*Preliminary Budget process must begin a minimum of 30 days before final adoption. The Preliminary Budget must be made available for public inspection no later than 20 days before final adoption.

cc: Department Heads

ML/mjw

**Township of Abington - General Fund
Unrestricted Fund Balance Analysis
Modified Accrual Basis**

Year	Balance Sheet Unrestricted Fund Bal per Audited Financial Statements @ 12/31	Combined Statement of Rev/Exp Actual Revenues Received per Financial Statements @ 12/31	Combined Statement of Rev/Exp Actual Expenditures per Financial Statements @ 12/31	Percent of Fund Balance to Actual Revenues	Budget Process Anticipated Use of Fund Balance (to close gap)	Fund Balance @ Board Apprvd Minimum of 7.5%
1991	2,445,835	19,584,550	18,230,202	12.49%	350,000	1,468,841
1992	3,689,946	19,840,652	19,017,114	18.60%	380,000	1,488,049
1993	6,478,645	20,940,562	19,633,956	30.94%	583,684	1,570,542
1994	7,371,073	22,132,131	19,911,765	33.30%	600,000	1,659,910
1995	8,694,986	23,645,379	25,114,444	36.77%	1,000,000	1,773,403
1996	10,666,326	23,900,150	23,823,324	44.63%	1,000,000	1,792,511
1997	8,018,825 ¹	25,190,547	22,756,106	31.83%	1,173,000	1,889,291
1998	9,224,371	24,393,208	22,557,978	37.82%	2,096,095	1,829,491
1999	9,467,550	24,641,854	23,309,270	38.42%	2,096,095	1,848,139
2000	9,996,764	25,530,897	24,434,891	39.16%	2,235,351	1,914,817
2001	8,746,012	25,280,359	26,175,143	34.60%	2,368,824	1,896,027
2002	6,701,665	25,460,333	27,604,413	26.32%	3,059,009	1,909,525
2003	8,128,895	29,790,695	28,276,777	27.29%	2,187,003	2,234,302
2004	10,359,210	34,298,946	30,073,708	30.20%	0	2,572,421
2005	11,570,775 ²	36,622,270	34,085,687	31.59%	0	2,746,670
2006	12,010,499	37,022,009	34,059,264	32.44%	0	2,776,651
2007	10,873,868	32,948,577 ³	30,305,701	33.00%	0	2,471,143
2008	11,050,133	32,890,004	30,480,775	33.60%	0	2,466,750
2009	7,558,243	33,751,972	31,431,853	22.39%	0	2,531,398
2010	8,252,037	32,532,939	32,096,559	25.37%	0	2,439,970
2011	7,797,856	35,198,754	33,414,473	22.15%	0	2,639,907
2012	12,288,874	36,066,418	35,514,846	34.07%	0	2,704,981

Fund balance represents the difference between assets and liabilities. This difference is further segregated into reserved and unreserved portions. Reserved resources are not available for spending and are not reflected in the information presented.

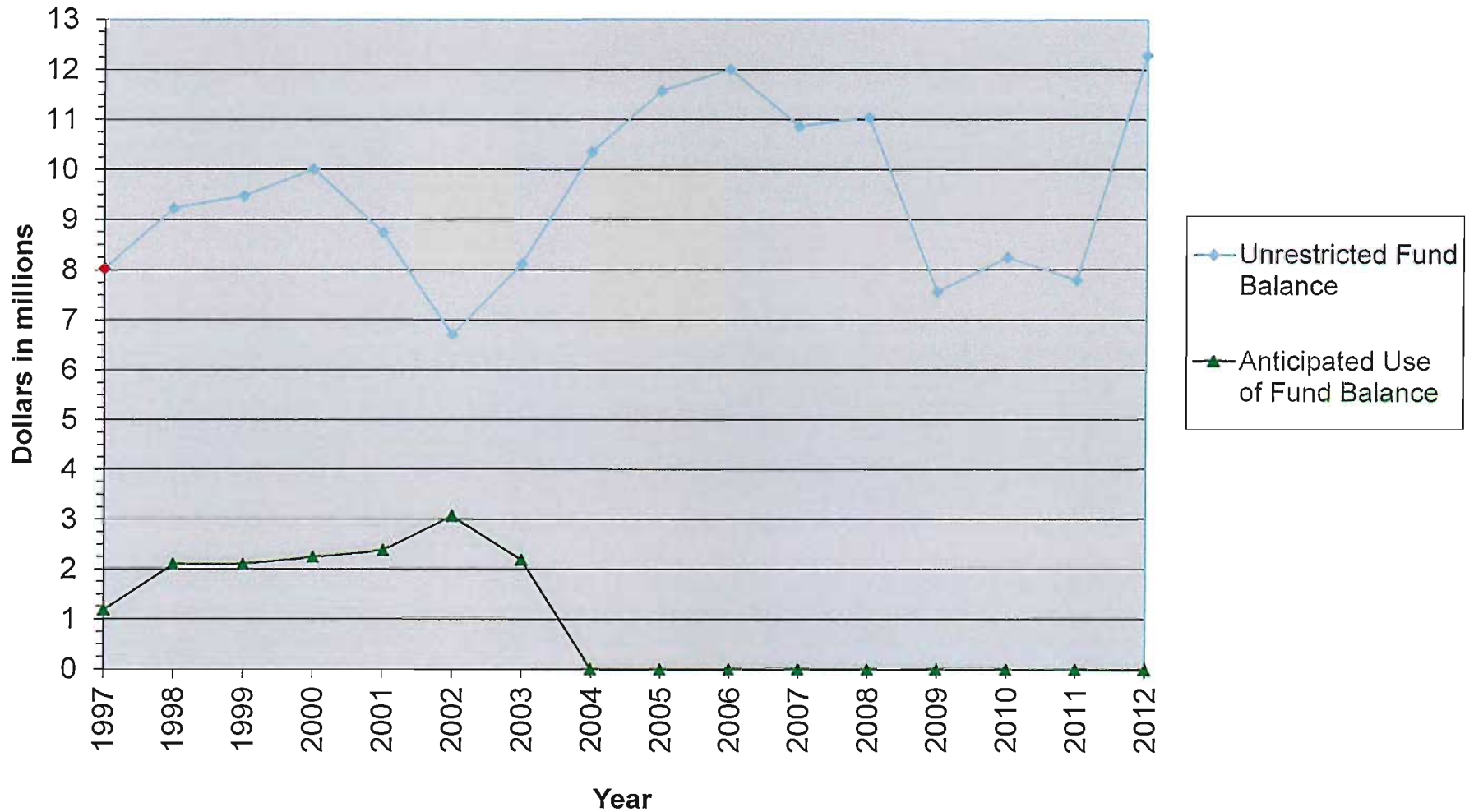
The increase/decrease of fund balance is not only influenced by the variation between revenue and expense, but also fluctuates due to bond proceeds, transfers to other funds and movement between reserved and unreserved designations.

¹Reflects Board transfer of 4.5 million to Permanent Improvement Fund

²Hillside condemnation settlement of \$2.6 million paid out

³Revenue reduction due to formation of enterprise fund for Refuse Operation

Unrestricted Fund Balance Analysis



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*Note: Unrestricted Fund Balance: 1997 - 4.5 million transfer to PI

**TOWNSHIP OF ABINGTON
COMPARATIVE BUDGET SUMMARY
PROPOSED**

8-Oct-13

	2014	2013	2012	2011	2010	2009	2008
GENERAL FUND	36,724,576	34,304,004	32,992,305	33,905,619	32,341,194	32,928,210	33,130,349
SEWER OPERATIONS	9,095,000	8,991,048	8,931,358	8,986,548	8,863,497	8,806,383	8,310,073
HIGHWAY AID	1,263,528	1,217,528	1,192,528	1,187,528	1,188,528	1,196,200	1,148,200
TUITION REIMB	15,000	9,000	15,000	15,000	0	14,000	14,000
WORKERS COMP	611,500	611,500	554,400	505,900	505,900	432,000	432,000
REFUSE	5,436,722	5,429,232	5,441,900	5,412,592	5,432,931	5,584,454	5,871,862
RETIREE MEDICAL	1,323,000	1,225,500	1,300,700	1,128,455	1,028,097	906,738	0
TOTAL	54,469,326	51,787,812	50,428,191	51,141,642	49,360,147	49,867,985	48,906,484

GENERAL FUND

	ADJUSTED 2013 BUDGET	REQUESTED 2014 BUDGET	BUDGET INCREASE/ DECREASE	PERCENTAGE INCREASE/ DECREASE
ADMIN	3,718,562	4,988,844	1,270,282	34.16%
TAX OFFICE	0	0	0	
POLICE	15,531,941	16,150,465	618,524	3.98%
FINANCE	16,131	0	(16,131)	
CODE ENFORCEMENT	849,529	928,443	78,914	9.29%
ENGINEERING	407,455	450,972	43,517	10.68%
CDBG	50,000	0	(50,000)	
PUBLIC WORKS	3,649,388	3,852,420	203,032	5.56%
VEHICLE MAINT.	6,491	0	(6,491)	
FIRE	2,173,545	2,274,318	100,773	4.64%
LIBRARY	2,281,977	2,363,249	81,272	3.56%
PARKS AND REC.-ADMIN	3,838,030	3,933,621	95,591	2.49%
DEBT SERVICE	1,780,955	1,782,244	1,289	0.07%
FUND BALANCE PROJECTS	0	0	0	
TOTAL	34,304,004	36,724,576	2,420,572	7.06%

GENERAL FUND

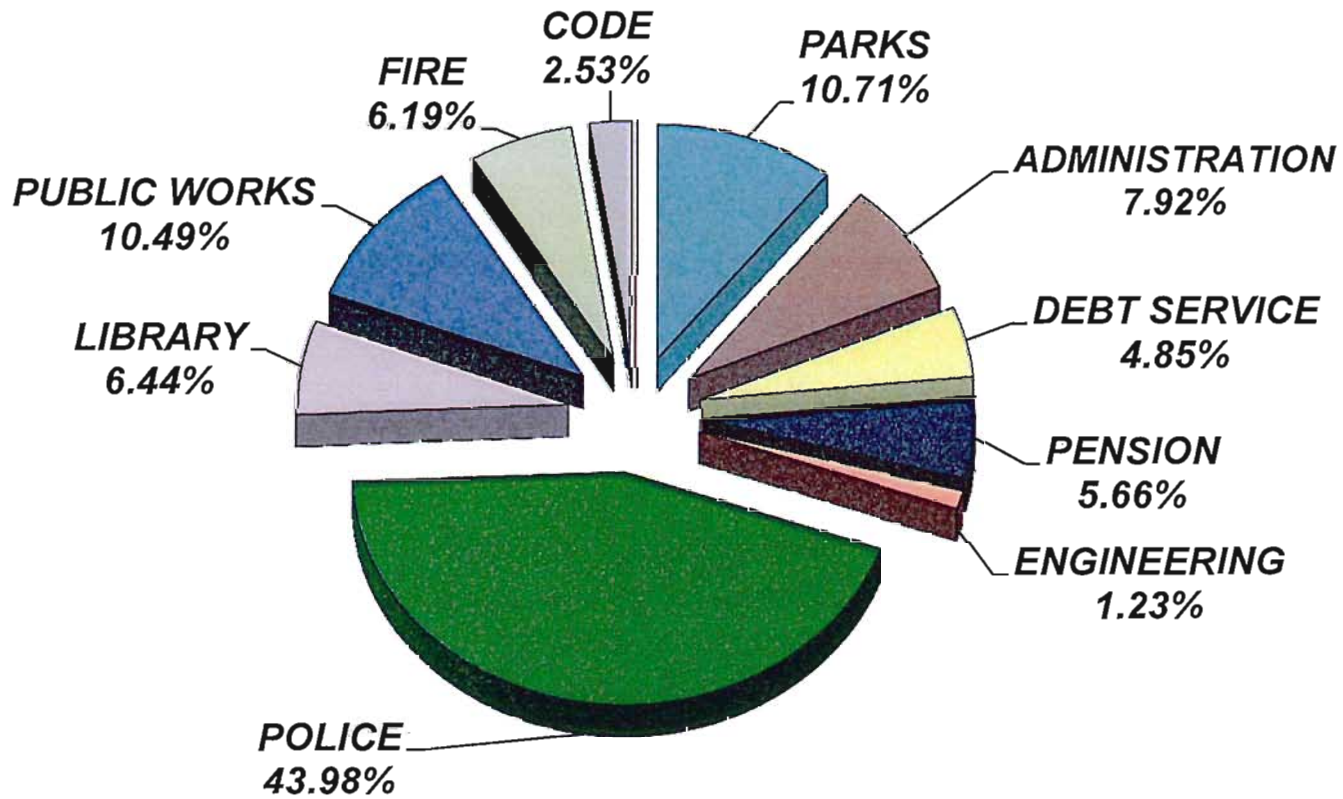
	ADJUSTED 2013 BUDGET	REQUESTED 2014 BUDGET	BUDGET INCREASE/ DECREASE	PERCENTAGE INCREASE/ DECREASE
ADMIN-COMMISSIONERS	88,538	88,688	150	0.17%
ADMIN-MANAGER/SECRETARY	137,687	-112,870	(250,557)	181.98%
ADMIN-LEGAL	208,900	207,100	(1,800)	-0.86%
ADMIN-REVITALIZATION	17,900	19,900	2,000	11.17%
ADMIN-COMPUTERS	0	0	0	
ADMIN-MUNICIPAL BUILDING	210,213	219,170	8,957	4.26%
ADMIN-INSURANCE	157,100	194,724	37,624	23.95%
ADMIN- MISC COSTS	3,099,041	4,372,132	1,273,091	41.08%
TAX OFFICE	0	0	0	
POLICE-040	2,799,625	2,869,506	69,881	2.50%
POLICE-041	3,327	3,327	0	0.00%
POLICE-042	0	0	0	
POLICE-043	1,745,857	1,843,527	97,670	5.59%
POLICE-044	5,493,989	5,727,665	233,676	4.25%
POLICE-045	81,259	87,910	6,651	8.18%
POLICE-047	452,323	498,086	45,763	10.12%
POLICE-048	607,073	630,263	23,190	3.82%
POLICE-049	480,449	490,782	10,333	2.15%
POLICE-051	494,344	511,635	17,291	3.50%
POLICE-053	1,365,043	1,422,652	57,609	4.22%
POLICE-054	447,039	445,368	(1,671)	-0.37%
POLICE-055	320,464	347,263	26,799	8.36%
POLICE-056	72,895	72,895	0	0.00%
POLICE-057	110,579	121,281	10,702	9.68%
POLICE-058	259,516	269,083	9,567	3.69%
POLICE-060	383,742	402,761	19,019	4.96%
POLICE-061	101,354	105,048	3,694	3.64%
POLICE-062	107,247	113,982	6,735	6.28%
POLICE-063	46,233	50,865	4,632	10.02%
POLICE-064	128,653	136,566	7,913	6.15%
FINANCE	0	0	0	
CODE ENFORCEMENT-ADMIN	387,994	412,315	24,321	6.27%
CODE ENFORCEMENT-PLUMBING	12,000	12,000	0	0.00%
CODE ENFORCEMENT-CODE	147,400	147,789	389	0.26%
CODE ENFORCEMENT-PLANNING	158,862	167,809	8,947	5.63%
CODE ENFORCEMENT-PROPERTY	124,727	188,530	63,803	51.15%
ENGINEERING	394,372	450,972	56,600	14.35%
CDBG	50,000	0	(50,000)	
PUBLIC WORKS-STREET LIGHT	368,272	372,020	3,748	1.02%
PUBLIC WORKS-ADMIN	1,458,317	1,545,126	86,809	5.95%
PUBLIC WORKS-PROJECT COSTS	1,799,182	1,935,274	136,092	7.56%
VEHICLE MAINT.-ADMIN	407,453	423,317	15,864	3.89%
VEHICLE MAINT.-SERVICE COSTS	-407,453	-423,317	(15,864)	3.89%
FIRE PREVENTION-FIRE MARSHAL	693,699	726,885	33,186	4.78%
FIRE PREVENTION-ASSESSMENT PROG	51,407	51,407	0	0.00%
FIRE PREVENTION-SUPPORT PROG.	235,259	235,259	0	0.00%
FIRE PREVENTION-FIRE COMPANIES	1,182,767	1,260,767	78,000	6.59%
LIBRARY	1,931,416	2,063,730	132,314	6.85%
LIBRARY	302,707	299,519	(3,188)	-1.05%
PARKS AND REC.-ADMIN	840,499	849,236	8,737	1.04%
PARKS AND REC.-ALVERTHORPE	206,484	212,956	6,472	3.13%
PARKS AND REC.-ARDSLEY	229,486	241,646	12,160	5.30%
PARKS AND REC.-CRESTMONT	166,156	165,016	(1,140)	-0.69%
PARKS AND REC.-PENBRYN	156,056	159,886	3,830	2.45%
PARKS AND REC.-BBNC	618,747	657,275	38,528	6.23%
PARKS AND REC.ACTIVITIES	251,553	251,553	0	0.00%
PARKS AND REC.FACILITIES MAINT.	1,174,390	1,225,994	51,604	4.39%
PARKS AND REC.-GROUNDS MAINT.	115,295	122,295	7,000	6.07%
PARKS AND REC.-SECURITY	45,612	47,764	2,152	4.72%
DEBT SERVICE	1,780,955	1,782,244	1,289	0.07%
FUND BALANCE PROJECTS		0	0	
TOTAL	34,304,004	36,724,576	2,420,572	7.06%

Budgeted Position Comparison:

	Salary		Per Diem		Elected		Police	
	<u>2014</u>	<u>2013</u>	<u>2014</u>	<u>2013</u>	<u>2014</u>	<u>2013</u>	<u>2014</u>	<u>2013</u>
Commissioners					15	15		
Administration	7	7	1	1				
Tax Office					1	1		
Police	28	28					92	92
Finance	5	5						
Code	7	7						
Engineering	4	4						
CDBG	1	2						
Highway	7	7	23	23				
Vehicle Maintenance	2	2	5	5				
Fire	4	4						
Library	23	23						
Parks	15	15	10	10				
WWTP	5	5	13	13				
Refuse	4	4	21	21				
Total	112	113	73	73	16	16	92	92

2014 Expenses by Department

Total Expenses \$36,724,576



**TOWNSHIP OF ABINGTON
COMPARATIVE OF DEPARTMENT EXPENDITURES VERSUS REVENUES
BUDGET YEAR-2014 GENERAL FUND**

8-Oct-13

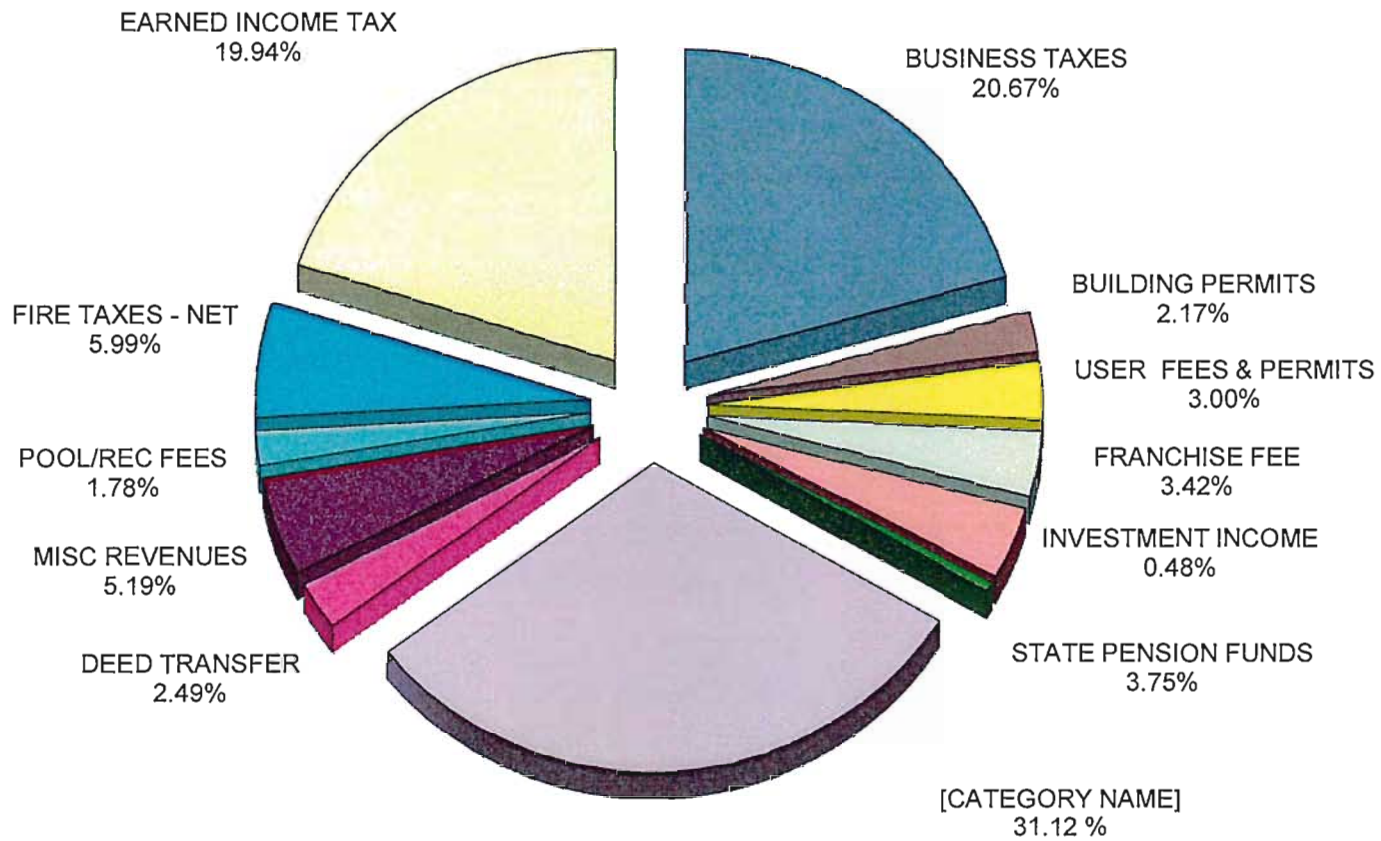
	EXPENDITURES	REVENUES	REV AS A % OF EXP.
ADMINISTRATION	4,988,844	1,899,800	38%
POLICE	16,150,465	749,566	5%
CODE ENFORCEMENT	928,443	843,000	91%
ENGINEERING	450,972	130,000	29%
CDBG	0	0	#DIV/0!
PUBLIC WORKS	3,852,420	175,000	5%
FIRE SERVICES	2,274,318	2,167,689	95%
LIBRARY	2,363,249	0 (1)	0%
PARKS & REC.			
ADMINISTRATION	849,236	26,000	3%
ALVERTHORPE	212,956	61,500	29%
ARDSLEY	241,646	197,000	82%
PENBRYN/CRESTMONT	324,902	360,000	111%
BRIAR BUSH	657,275	212,381	32%
ACTIVITIES/SPECIAL PROGRAM	251,553	250,000	99%
FACILITIES MAINT	1,225,994	10,500	1%
GROUND MAINT	122,295	0	0%
SECURITY	47,764	0	0%
TOTAL PARKS	3,933,621	1,117,381	28%
R.E. TAXES - (NET)	0	10,920,915	
BUSINESS TAXES	0	7,255,000	
EARNED INCOME TAX	0	7,000,000	
DEED TRANSFER	0	875,000	
FRANCHISE FEE	0	1,200,000	
FUND BALANCE	0	0	
DEBT SERVICE	1,782,244	0	0%
ALL OTHER REVENUE	0	765,451	
UNFUNDED DIFFERENCE	0	0	
TOTAL	\$36,724,576	\$35,098,802	

(1) - LIBRARY OTHER REVENUES \$300,792

ADMINISTRATION REVENUES=STATE REIMB. PENSION PLAN AND REFUNDS-(INSURANCE DIVIDEND)
BUS SHELTERS

General Fund Revenues - 2014

Total Revenues \$35,098,802



BUDGET OVERVIEW

GENERAL FUND

PRELIMINARY

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
BUDGET	30,685,954	33,629,060	35,373,524	34,349,008	33,130,349	32,132,858	32,341,194	33,905,619	32,992,305	34,304,004	36,724,576
* LESS REFUSE			-5,861,324								
** FUND BALANCE				-3,225,000	-1,462,493	795,352					
			29,512,200	31,124,008	31,667,856	32,928,210	32,341,194	33,905,619	32,992,305	34,304,004	36,724,576
% INC./ (DEC.)	6.60%	9.59%	5.19%	5.46%	1.75%	3.98%	-1.78%	4.84%	-2.69%	3.98%	7.06%

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2014 PROJECTED REVENUES	35,098,802
2014 PROJECTED EXPENDITURES	36,724,576
DIFFERENCE - SURPLUS/(DEFICIT)	<u><u>-1,625,774</u></u>

* REFUSE BUDGET HAS BEEN REMOVED FROM 2006 ADOPTED BUDGET IN ORDER TO HAVE A COMPARABLE BASIS

** CAPITAL PROJECTS FUNDED FROM FUND BALANCE

**TOWNSHIP OF ABINGTON
2014 REVENUE BUDGET
GENERAL OPERATING FUND**

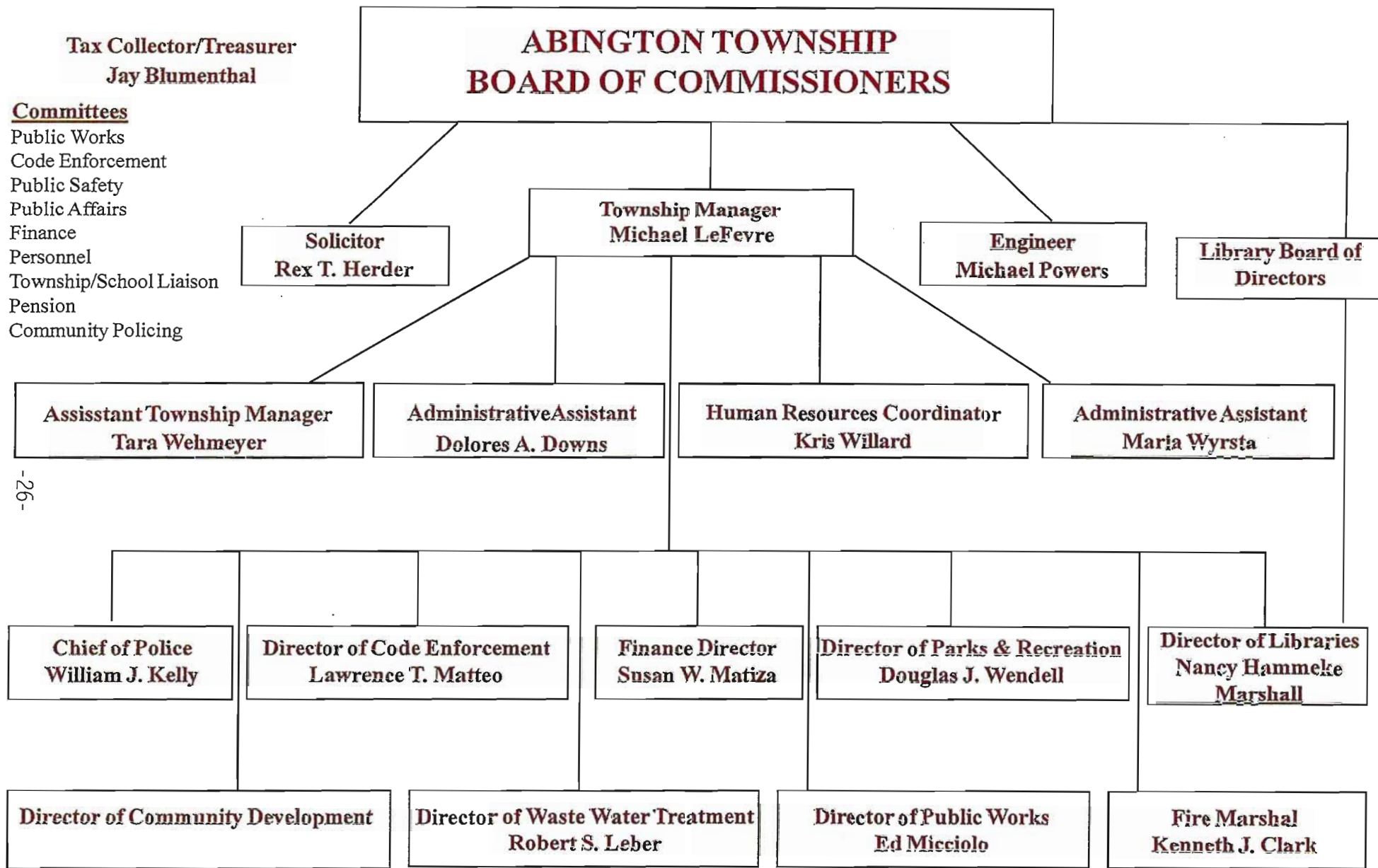
1-Oct-13

REVENUE SOURCE	2014 EST.	2013 12 MO PROJ	Collected as 9/30/2013	2013 BUDGET	2012 ACTUAL	2011 ACTUAL	2010 ACTUAL	2009 ACTUAL	2008 ACTUAL	2007 ACTUAL	2006 ACTUAL	2005 ACTUAL
4000 REAL ESTATE TAX FACE	11,245,915	11,245,915	11,021,661	11,245,915	11,116,182	10,480,816	10,482,499	10,245,847	10,204,480	10,220,646	10,225,183	10,166,299
4001 DISC. ON REAL ESTATE TAXES	(197,000)	(196,166)	(196,166)	(195,000)	(195,405)	(183,206)	(182,032)	(178,747)	(172,821)	(175,084)	(174,752)	(172,629)
4002 REAL ESTATE TAX PENALTY	17,000	17,000	8,927	17,000	16,363	16,557	34,426	31,712	39,956	36,450	36,418	36,729
4005 REAL ESTATE TAX INTERIMS	5,000	10,834	10,834	5,000	11,839	2,859	8,096	14,090	14,608	11,434	23,864	25,280
4020 EST R.E TAXES TO BE LIENED	(150,000)	(150,000)	0	(170,000)	0	0	0	0	0	0	0	0
4027 PRIOR YEAR TAX SETTLEMENT	0	0	0	0	0	0	0	0	0	0	0	6,759
4030 R.E. ASSESSMENT APPEAL REFUNDS	0	0	0	(1,500)	(67,293)	0	0	(281)	(4,330)	0	0	(2,065)
4050 FIRE TAXES	2,164,689	2,164,689	2,121,550	2,164,689	1,966,191	1,971,025	1,971,356	1,892,348	1,751,863	1,754,619	1,563,981	1,556,740
4051 DISC. ON FIRE TAXES	(37,000)	(36,821)	(36,821)	(34,000)	(33,277)	(33,164)	(32,988)	(31,673)	(28,440)	(28,835)	(25,302)	(25,663)
4052 FIRE TAX PENALTY	3,000	3,000	1,638	3,000	2,753	2,977	6,212	5,597	6,575	6,342	4,962	5,682
4055 FIRE TAX INTERIMS	1,000	1,000	458	1,000	1,696	418	1,262	1,066	1,730	1,448	2,407	3,365
4070 RESERVE FOR FIRE TAX LIENS	(30,000)	(30,000)	0	(30,000)	0	0	0	0	0	0	0	0
4075 FIRE TX ASSMNT APPEAL	0	0	0	0	(12,352)	0	0	0	(744)	0	0	(175)
4100 DELINQUENT TAXES-PRIOR YEARS	194,332	194,332	146,318	194,332	180,239	176,502	224,597	227,009	169,920	197,181	231,351	200,587
4190 REAL ESTATE TAX REFUNDS	0	0	0	0	0	0	0	0	0	(1,176)	(145)	0
4195 PAYMENT IN LIEU OF	0	0	0	588	588	620	492	1,903	392	381	252	32,105
421 CONTRACTOR REGISTRATION FEE	23,000	23,000	21,225	22,000	23,825	23,650	26,325	51,025	63,775	65,975	57,125	62,706
422 PDG PERMITS-FIRE INSPECTIONS	30,000	15,000	10,750	30,000	34,736	22,948	33,050	32,275	42,900	33,310	18,821	16,353
423 FIRE INSPECTION CODE FEES	36,000	30,000	28,051	28,000	37,414	30,450	23,701	23,140	16,230	20,285	43,080	29,300
4300 MERCANTILE TAXES	1,950,000	1,960,000	1,911,938	1,830,000	1,888,011	1,714,136	1,634,353	1,742,931	1,996,375	1,977,658	1,715,508	1,825,411
4305 BUSINESS PRIVILEGE TAX	4,100,000	4,125,000	4,080,483	4,000,000	4,019,620	4,238,348	3,686,610	4,205,031	3,919,991	3,655,328	3,731,377	3,973,927
4307 BUSINESS TAX AUDITS	50,000	50,000	0	50,000	0	0	0	0	0	0	0	0
4310 LOCAL SERVICE TAX	1,220,000	1,220,000	642,513	1,180,000	1,265,070	1,150,979	1,161,977	1,179,887	1,116,451	377,821	291,553	324,884
4312 BUSINESS TAX REFUNDS	(65,000)	(132,000)	(131,842)	(50,000)	(160,468)	(84,296)	(81,406)	(63,261)	(46,185)	(128,904)	0	0
4315 EARNED INCOME TAX	7,000,000	7,000,000	4,505,576	6,500,000	6,980,107	6,674,736	6,312,213	6,515,532	6,676,518	6,000,000	5,432,129	6,210,304
4320 DEED TRANSFER TAX	875,000	1,085,000	858,038	840,000	1,248,425	723,992	810,840	871,410	1,086,625	1,227,881	1,656,738	1,789,944
4321 BEVERAGE LICENSES	12,500	14,250	14,250	13,300	11,100	12,900	13,420	12,100	11,700	11,300	10,700	12,300
4325 BUILDING PERMIT FEES	760,000	700,000	601,058	757,500	848,443	772,927	710,721	1,049,709	754,737	868,970	576,193	693,385
4326 FINES- CODE VIOLATIONS	0	0	0	1,500	1,500	0	0	10	0	0	0	31
4330 PLUMBING FEE	60,000	60,000	54,954	55,000	65,961	66,382	73,801	55,966	49,370	42,073	26,175	31,722
4340 ENGINEERING PERMIT FEES	120,000	125,000	120,948	125,000	129,323	123,919	201,099	193,358	90,996	43,305	67,304	41,384
4341 REAL ESTATE REGISTRY FEE	10,000	10,000	8,665	9,000	9,790	8,462	8,945	9,200	25,040	11,562	14,414	14,192
4345 FRANCHISE FEES	1,200,000	1,180,000	579,458	1,144,000	1,114,120	1,052,289	987,974	895,016	822,779	754,561	711,825	638,998
4350 FINES & FORFEITURES	244,000	244,000	142,748	244,000	239,071	238,166	233,994	232,378	281,784	300,466	284,439	287,577
4360 INTEREST ON INVESTMENTS	170,000	170,000	134,306	165,000	155,419	138,445	161,949	225,048	459,470	1,147,331	961,197	662,922
4362 INT OFFSET HOSP COSTS	0	0	0	0	0	0	0	0	0	81,837	76,582	72,747
4370 RENT ON PROPERTY	520,000	510,000	416,708	515,000	537,136	488,453	477,802	474,435	428,180	430,190	439,577	361,452
4375 UTILITY REALTY TAX	36,000	36,000	0	36,000	36,736	36,455	38,230	37,624	33,561	36,567	42,376	39,460
4376 STATE/COUNTY SNOW REIMB.	75,000	74,600	5,728	65,000	72,201	69,683	67,440	65,854	64,880	62,370	59,596	56,345
4384 REFUSE FEE-ABINGTON SCHOOL	0	0	0	0	0	0	0	0	0	0	62,126	58,459
4385 COMMERCIAL REFUSE FEE	0	0	0	0	0	0	0	0	0	0	54,941	57,975

**TOWNSHIP OF ABINGTON
2014 REVENUE BUDGET
GENERAL OPERATING FUND**

1-Oct-13

REVENUE SOURCE	2014 EST.	2013 12 MO PROJ	Collected as 9/30/2013	2013 BUDGET	2012 ACTUAL	2011 ACTUAL	2010 ACTUAL	2009 ACTUAL	2008 ACTUAL	2007 ACTUAL	2006 ACTUAL	2005 ACTUAL
4390 RESIDENTIAL REFUSE FEE	0	0	0	0	0	0	0	0	0	0	4,813,217	4,111,250
4391 RES. REFUSE FEE-PENALTY	0	0	0	0	0	0	0	0	0	0	18,711	16,192
4393 RES. REFUSE FEE DELINQUENT	0	0	0	0	0	0	0	0	0	0	68,543	67,678
4394 DLQ REFUSE FEE PEN & INT	0	0	0	0	0	0	0	0	0	0	9,606	9,769
4395 NEW REFUSE FEE REVENUES	0	0	0	0	0	0	0	0	0	0	2,702	2,204
4396 RES. REFUSE FEE REFUNDS	0	0	0	0	0	0	0	0	0	0	(471)	0
4397 LARGE-ITEM PICK-UP FEE	0	0	0	0	0	0	0	0	0	0	67,285	64,429
4400 RECYCLABLE MATERIALS	2,000	2,500	2,120	4,000	6,253	4,135	5,693	2,958	2,917	3,874	217,939	138,453
4401 STATE GRANTS-RECYCLING	0	0	0	0	0	0	0	0	0	0	411,233	378,282
4402 RECYCLABLE YARD BAGS	0	0	0	0	0	0	0	0	0	0	57,787	50,746
4403 RECYCLABLES-ROCKLEDGE/JENKINTOWN	0	0	0	0	0	0	0	0	0	0	23,655	54,900
4405 LEAF COLLECTION-JENK/HATBORO/ROCK	0	0	0	0	0	0	0	0	0	0	23,200	23,200
4410 PARKING VIOLATIONS	55,000	55,000	29,760	55,000	47,355	59,340	56,849	56,960	37,210	33,530	19,140	17,555
4411 PARKING METER COINS	48,000	48,000	32,703	48,000	48,815	47,355	46,827	46,043	42,796	45,559	47,695	41,626
4412 DFA TASK FORCE	136,566	128,650	26,677	128,650	107,160	59,236	52,812	90,768	31,727	0	0	0
4413 ARM FEES	19,000	19,000	18,250	19,000	19,435	12,350	0	0	0	0	0	0
4414 POLICE REPORTS	50,000	50,000	39,875	46,000	55,950	44,740	39,255	38,420	40,100	42,012	43,655	43,795
4416 POLICE REIMBURSABLE OVERTIME	140,000	140,000	80,140	140,000	150,868	165,335	140,555	142,641	149,144	126,890	205,007	105,186
4417 VIDEO ARRAIGNMENT	100,000	100,000	91,743	90,000	91,403	101,411	45,684	33,648	34,415	33,165	38,047	39,078
4418 TRAINING CENTER RENTAL	5,000	5,000	4,080	5,000	2,800	10,048	2,507	11,938	7,475	2,411	13,500	10,451
4419 INSURANCE CLAIMS	50,000	50,000	29,735	40,000	62,061	57,948	60,652	72,953	27,927	26,506	0	0
4425 RECREATIONAL FACILITIES	265,000	256,000	165,041	256,000	204,279	232,863	236,440	231,428	242,834	243,904	240,430	233,330
4426 SWIMMING POOLS	360,000	355,943	355,943	360,000	376,037	357,084	362,681	328,870	313,694	304,530	309,423	298,176
4427 PARKS & REC. SPEC. EVENTS	255,000	255,000	242,318	255,000	265,260	259,839	255,291	248,006	266,368	240,059	182,908	148,451
4429 COBRA REIMBURSEMENT	70,000	70,000	56,470	60,000	67,345	77,379	45,308	34,189	0	0	0	0
4430 REFUNDS	550,000	745,000	606,403	465,000	526,881	893,770	493,662	772,209	526,096	1,124,912	784,339	495,278
4432 STATE REIMB.-PENSION PLANS	1,316,800	1,316,798	1,316,798	1,223,030	1,223,030	1,874,804	1,112,786	1,091,677	1,105,656	1,170,333	1,121,134	1,065,345
4433 PROCEEDS FROM VEHICLE LOANS	0	0	6,000	0	0	0	0	0	0	0	0	0
4434 OPERATION REASSURANCE	0	0	0	0	0	0	0	0	0	0	2,218	18,821
4435 ABINGTON/CHEL TENHAM TRANSIT BUS	0	0	0	0	0	0	37,642	43,297	38,078	25,115	40,616	43,500
4436 POLICE PENSION CONTRIBUTION-OFFICERS	0	0	0	0	0	352,263	338,479	347,982	0	0	0	0
4437 BUS SHELTERS	33,000	33,000	24,750	33,000	33,000	48,000	48,000	48,000	49,985	52,500	38,500	44,520
4475 GRANTS - STATE	0	0	0	0	339,067	0	0	0	0	0	0	0
4480 COUNTY GRANTS	0	0	0	0	0	24,986	0	0	0	0	0	0
4915 PENNDOT EDGEHILL/TYSON PROJECT	0	78,552	78,552	0	254,222	526,226	54,064	92,452	95,216	449,989	0	0
4919 MERCK GRANT REIMBURSEMENT	0	0	0	0	0	20,918	0	0	0	0	0	0
4920 FED AID BRIDGE REIMB SUSQUEHANNA	0	30,834	30,834	0	640,134	30,299	0	0	0	0	0	0
4433 PROCEEDS 2005 BOND ISSUE	0	0	0	0	0	0	0	0	0	0	0	4,200,000
4360 INTEREST INCOME 2005 BOND	0	0	0	0	0	0	0	0	0	0	0	5,244
4433 PROCEEDS 2012 BOND ISSUE	0	0	0	0	3,000,000	0	0	0	0	0	0	0
4999 FUND BALANCE FORWARD	0	0	0	315,000	0	0	0	0	0	0	0	0
TOTAL REVENUES	35,098,802	35,462,910	30,322,145	34,304,004	39,066,420	35,198,755	32,532,144	33,751,979	32,890,005	32,948,581	37,022,010	40,822,250



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Volunteer Boards: Planning Commission; Zoning Hearing Board; Commercial Economic Development Committee; Civil Service Commission; Fire Board; Environmental Advisory Council; Community Relations Committee; Historic Preservation Committee; Human Relations Commission; Industrial Development Authority; Shade Tree Commission; Abington Housing Development Corp.; Library Board; Citizen Support Council.

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: ADMINISTRATION

PROGRAM: COMMISSIONERS

PROGRAM #001

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5025	Commissioners	Annual remuneration for Township Commissioners 15 @ \$5,000 = 75,000	75,000	75,000
5110	Social Security	Employers expense for FICA taxes on wages earned	5,738	5,738
5301	Association Dues and Conventions	PSATC Convention (based on 3 Commissioners)	2,950	3,000
		Government Day Luncheon 500 Scout Day Luncheon <u>500</u>	1,000	1,000
		Martin Luther King Celebration	350	350
		Subscription - Penna. League of Cities/PSATC Year Book	350	350
		PSATC Dues	2,800	2,900
		Montg. Co. Assoc. Twp. Comm. Dues	<u>350</u>	<u>350</u>
			7,800	7,950

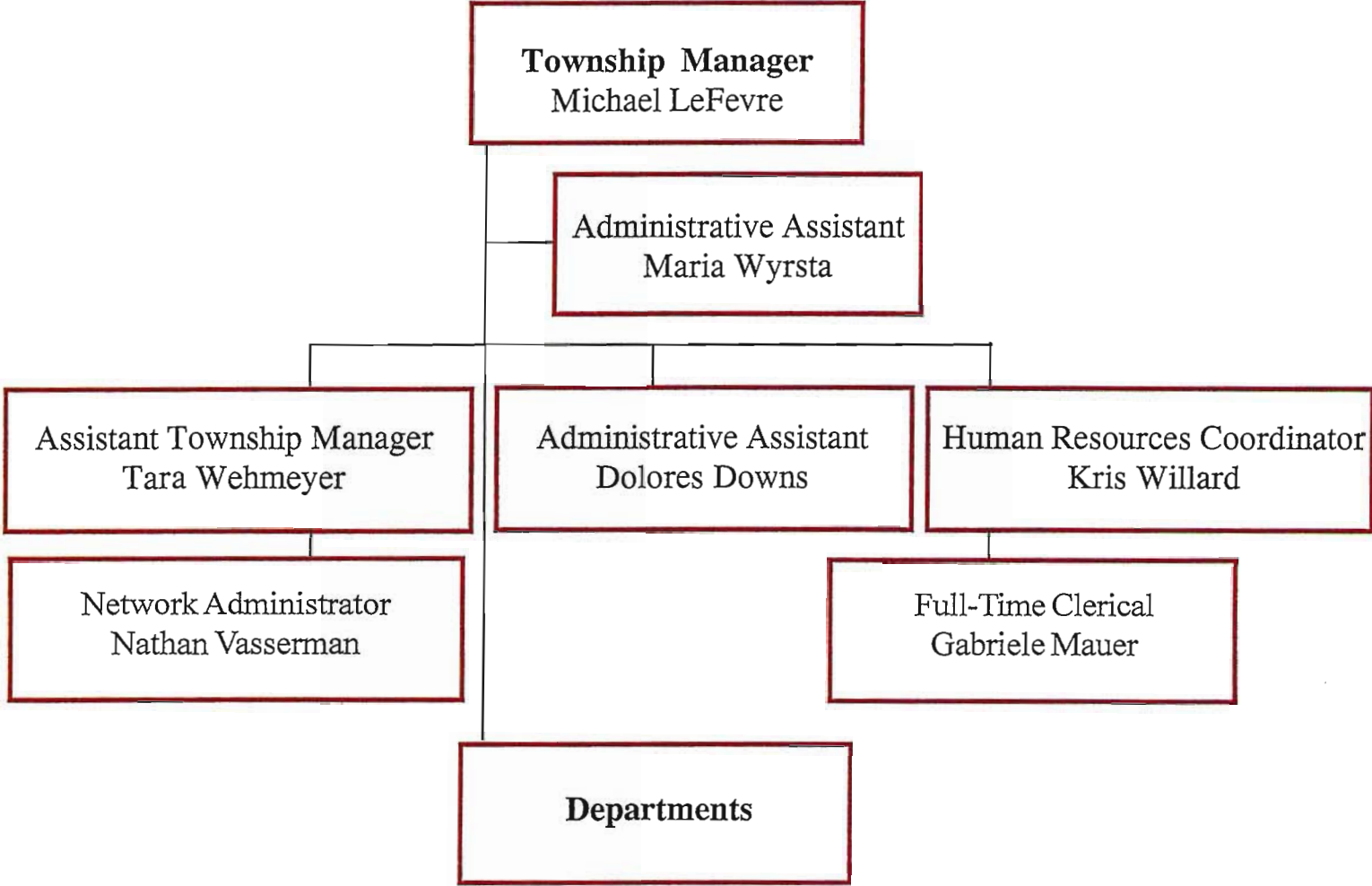
Goal:

To implement legislative policy direction from the Board of Commissioners into administrative action through the management of organizational resources.

Objectives:

- assist in the policy development process by providing staff support to the Board and Committee meetings;
- provide day-to-day direction to the Township's nine departments;
- coordinate the annual Budget decision-making process and manage its implementation;
- administer Human Resource services, including negotiation of union contracts;
- provide staff to the Commercial Economic Development program;
- coordinate implementation of the Comprehensive Plan;
- administer computer network services;
- public information
 - promulgation of Annual Report/Calendar and electronic Newsletters
 - coordinate programming of information channels 43 and 24, and the website
 - liaison to the press
 - respond to citizen inquiries and complaints
 - respond to 'Right-to-Know' requests;
- intergovernmental coordination with Tax Collector, Library, School Board, County, State, Penn State, hospitals, Chamber of Commerce, and community groups;
- represent the Township as a member of DVIT and DVHIT (insurance and health insurance); the Montgomery County Consortium; and the Pennsylvania Stormwater Coalition.

Administration - 2014



2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: ADMINISTRATION

PROGRAM: SECRETARY/MANAGER

PROGRAM #002

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request	2014 MGR'S CHG
5000	Salaries	Township Manager 161,302 Administrative Assistant 52,721 Administrative Assistant 63,225 Assistant Manager 75,555 Human Resource Coordinator 60,290 Clerical - Human Resources 51,720	467,236	464,813	
5020	Wages - Part-time	Receptionists 33,000 Minutes Secretary 650 hrs. @ 19.50 15,000 Transcription - Meetings: Board, Code, Safety, Planning, Public Works, Pension	42,675	48,000	
5100	Longevity	Manager 0 Administrative Assistant 2,400 Administrative Assistant 1,700 Assistant Manager 1,750 Human Resource Coordinator 0 Clerical-Human Resources 1,900	8,200	7,750	
5115	Deferred Compensation	Contribution for manager as required by contract 4%	6,210	6,452	
5234	Training	Professional in-house training of administrative staff	3,600	3,600	
5235	Codification	Updating Code Books	5,000	8,000	
5238	Calendar	Annual Report/Calendar 18,500	18,500	18,500	
5299	Contingency	Regular Reserve* Est. wage and benefits** * 2013 100,000 2014 100,000 ** 212,000	312,000	100,000	
5300	Office Supplies	Xerox Paper & Supplies Letterhead, Envelopes & Mailing Labels Fastback Document Supplies Toner Fax Mach. 4 @ \$137.50 Stationery Supplies (Manager, Asst. Manager, Reception, & Human Resources) Color Toner & Drums Commendation Frames	5,000 2,500 700 550 1,500 2,000 250 12,500	5,000 2,500 700 550 1,500 2,000 250 12,500	

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: ADMINISTRATION (continued)

PROGRAM: SECRETARY/MANAGER

PROGRAM #002

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request	2014 MGR'S CHG																																																																														
5301	Assoc. Dues & Conventions	Membership dues and subscriptions: <table style="margin-left: 20px;"> <tr> <td>ICMA</td> <td style="text-align: right;">2013</td> <td style="text-align: right;">2014</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">700</td> <td style="text-align: right;">1,050</td> <td></td> <td></td> <td></td> </tr> <tr> <td>IPMA - Personnel</td> <td style="text-align: right;">270</td> <td style="text-align: right;">270</td> <td></td> <td></td> <td></td> </tr> <tr> <td>APMM (2)</td> <td style="text-align: right;">250</td> <td style="text-align: right;">250</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Consortium Dues</td> <td style="text-align: right;">250</td> <td style="text-align: right;">250</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Nations Cities Wkly.</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> <td></td> <td></td> <td></td> </tr> </table>	ICMA	2013	2014					700	1,050				IPMA - Personnel	270	270				APMM (2)	250	250				Consortium Dues	250	250				Nations Cities Wkly.	0	0				1,470	1,820																																											
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Misc. Newspapers/Mgzns	500	500																																																																																	
			<u>4,470</u>	<u>4,820</u>																																																																															
5303	Advertising & Printing	Advertising required by law for bid items, notice of meetings, job ads.	19,000	19,000																																																																															
5304	Equipment Maintenance	Service contracts/repairs: <table style="margin-left: 20px;"> <tr> <td>Fax Machine HR & Reception</td> <td></td> <td style="text-align: right;">725</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Misc. Repairs & Other Maintenance</td> <td></td> <td style="text-align: right;"><u>1,500</u></td> <td style="text-align: right;">2,225</td> <td style="text-align: right;">2,225</td> <td></td> </tr> </table>	Fax Machine HR & Reception		725				Misc. Repairs & Other Maintenance		<u>1,500</u>	2,225	2,225		2,225	2,225																																																																			
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		Fastback Maintenance & Contract	2,000	2,000																																																																															
		Kyocera 5550ci, 6500i, 500ci & 620 (monthly service & supplies)	<u>6,000</u>	<u>6,000</u>																																																																															
			10,225	10,225																																																																															
5305	Contracted Services	<table style="margin-left: 20px;"> <tr> <td></td> <td style="text-align: right;">2013</td> <td style="text-align: right;">2014</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Elevator Service Agreement</td> <td style="text-align: right;">1,200</td> <td style="text-align: right;">1,200</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Elevator Certification</td> <td style="text-align: right;">200</td> <td style="text-align: right;">200</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Hydraulic Lift</td> <td style="text-align: right;">120</td> <td style="text-align: right;">120</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Generator</td> <td style="text-align: right;">2,400</td> <td style="text-align: right;">2,200</td> <td></td> <td></td> <td></td> </tr> <tr> <td>UPS 7-day - 24 hr. Service</td> <td style="text-align: right;">5,500</td> <td style="text-align: right;">5,700</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Fire Alarm Testing</td> <td style="text-align: right;">2,600</td> <td style="text-align: right;">2,600</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Fire Alarm Maintenance</td> <td style="text-align: right;">1,000</td> <td style="text-align: right;">1,000</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sprinkler System Testing</td> <td style="text-align: right;">1,000</td> <td style="text-align: right;">1,000</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sprinkler Maintenance</td> <td style="text-align: right;">500</td> <td style="text-align: right;">500</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Automatic Doors & Maint</td> <td style="text-align: right;">1,000</td> <td style="text-align: right;">1,000</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Fire Ext testing/Maint</td> <td style="text-align: right;">600</td> <td style="text-align: right;">500</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Comcast Cable Fee</td> <td style="text-align: right;">0</td> <td style="text-align: right;"><u>100</u></td> <td></td> <td></td> <td></td> </tr> </table>		2013	2014				Elevator Service Agreement	1,200	1,200				Elevator Certification	200	200				Hydraulic Lift	120	120				Generator	2,400	2,200				UPS 7-day - 24 hr. Service	5,500	5,700				Fire Alarm Testing	2,600	2,600				Fire Alarm Maintenance	1,000	1,000				Sprinkler System Testing	1,000	1,000				Sprinkler Maintenance	500	500				Automatic Doors & Maint	1,000	1,000				Fire Ext testing/Maint	600	500				Comcast Cable Fee	0	<u>100</u>				16,120	16,120	
	2013	2014																																																																																	
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5306	Postage	U.S. Mail based on current year's Usage <table style="margin-left: 20px;"> <tr> <td>Overnight/UPS</td> <td></td> <td style="text-align: right;">36,000</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Fees/Permits</td> <td></td> <td style="text-align: right;">1,700</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Postage Supplies and Meter Chip</td> <td></td> <td style="text-align: right;">1,300</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;"><u>1,000</u></td> <td></td> <td></td> <td></td> </tr> </table>	Overnight/UPS		36,000				Fees/Permits		1,700				Postage Supplies and Meter Chip		1,300						<u>1,000</u>				41,000	40,000																																																							
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2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: ADMINISTRATION (continued)

PROGRAM: SECRETARY/MANAGER

PROGRAM #002

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request	2014 MGR'S CHG
5307	Telephone	Mobile Phones 1,500 Verizon-Conduit Rental @ 83.33 p/month 1,000 Access Feature 1,100 PAETEC 6,500 Verizon 14,400 ESP-Service Agreement 4,000	30,000	28,500	
5340	General Expenses	Contributions to Twp. special events such as: Mileage Reimb Manager 750 Glenside July 4 parade 350 Town Watch Council 1,500 Retirement Gifts - Employees 300 Environmental Council Supplies 3,800 Cell Towers Real Estate Taxes Income Received 50,000 0 Holiday Function 7,500	800 750 350 1,500 300 3,800 <u>0</u> 7,500	800 750 350 1,500 300 3,850 <u>2,500</u> 10,050	
5900	Interdept. Allocation	Charge back to all depts. on a % of budget Gen. Adm. operating costs	-1,024,027	-1,071,222	

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: ADMINISTRATION

PROGRAM: LEGAL SERVICE

PROGRAM #003

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5200	Legal Services	Annual Retainer - Per Board Agreement 2010 & 2012, retainer covers all legal work by firm	105,000	105,000
5201	Legal Expense	Additional legal representation Est. 110 lien placements @ \$29.50 3,245 Portnoff-Initial letter DLQ Real Estate Taxes 240 x 50 (Offset in Revenues) 12,000 Labor Attorney 54,755	70,000	70,000
5202	Legal Assessment Appeals	Legal representation in tax assessment appeal hearings and professional appraisals	4,000	4,000
5205	Audit Services	Provides township with annual financial audit (Current contract runs thru 2017) Township 20,600 Audit Projects 7,500	29,900	28,100
		(Tax Office Audit budgeted in 01-02-020-5205 \$4,000)		

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: ADMINISTRATION

PROGRAM: ECONOMIC DEVELOPMENT

PROGRAM #004

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5020	Wages Expense Part-time	EDO part-time Assistant	0	0
5110	Social Security	Social Security	0	0
5238	Calendar/Brochure/Directories	Brochures, business calendar, business directories, flyers, maps, video production, DVD duplication, business website development and hosting	2,000	2,000
5300	Office Materials & Supplies	Computer equipment, containers, ink and toner, machines, paper, software, storage, supplies	1,000	1,000
5301	Association Dues & Seminars	Books, Conferences, dues, meetings, memberships, subscriptions, training, trade show participation, webinars	400	400
5319	Professional Services	Designs, drawing, graphics, architectural and engineering services, cost analysis, economic analysis data collection, GIS and mapping work, ordinance and program development, survey, and planning	1,250	1,250
5340	General Expense	Advertisement, awards, batteries, badges, business cards, camera supplies, displays, field equipment, hardware, paint, printing, protection and safety supplies, signs, equipment repair, van upkeep and repairs	1,250	1,250
5400	Promotional Events	Township sponsored business, committee, community, and professional events including materials, supplies, hosting services, and contracted vendor services	4,000	6,000
5401	Grant Matching Funds	Match for small grant applications, grant programs initiated by the EDC, and community partnership programs	8,000	8,000

DEPARTMENT: ADMINISTRATIONPROGRAM: COMPUTER

PROGRAM #005

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5000	Salaries	Network Administrator	61,195	65,805
5020	Wages - Part-time	Document Scanner	19,235	19,908
5041	Overtime	Compensatory Time-Filming	2,500	2,500
5110	Social Security	Employers expense for FICA taxes on wages earned	6,345	6,697
5234	Training	Professional in-house training of administrative staff	500	500
5305	Contracted Services	Computyme 6,000		
		Computyme Maintenance 1,000		
		AMS Maintenance 1,800		
		Apollo Hosting 2,000		
		CityView 16,700		
		Eden 35,500		
		MEA Support 875		
		Building Security Maint. 2,500		
		Code Book 1,000		
		ASCAP Music Agreement 700		
		Swipe Card Maint. 500		
		Computer Warranties 1,500		
		Printer Contract 9,500		
		Scanner Support 700		
		Office365, Twp E2/K1 Plans 4,000		
		Office365, Police E2/K1 Plans 10,000		
		Pictometry Support 2,000		
			76,900	96,275
5319	Professional Services	Emergency Consultant Services 1,500		
		Tech. Development Service 1,500		
		GIS Development 0		
		Web Site Maint. 0	2,000	3,000
5322	Minor Equipment	Peripheral Equipment 1,000		
		Desktops, approx. 15 9,750		
		Laptops, approx. 4 3,500		
		Monitors/Projector Equipment 1,500		
		Computer Hardware 3,500		
		Fax Equipment 1,000		
		Tech Dev. Software 1,000		
		Networking Equipment 1,000		
		Backup Equipment 500		
		Misc Parts & Suppl 4,000		
			19,500	26,750

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: ADMINISTRATION

PROGRAM: MUNICIPAL BUILDING

PROGRAM #030

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5010	Wages - Hourly	Custodian	61,492	63,642
5100	Longevity	Payment for years of service Custodian	1,700	1,700
5308	Electric & Gas	Electric estimate based on current usage KWH 474,000 (\$50,000)		
		Gas estimate based on current usage of 12,300 CF (\$12,500),	65,000	62,500
5311	Water	Utility billing of water for Twp. Bldg. & Police based on current usage. 5,500 Water Coolers 3 units 1,200 Sprinklers for Islands (7) 1,400 Sprinkler System for Municipal Building <u>1,100</u>	8,000	9,200
5316	Uniforms	Cost to outfit custodian	475	475
5317	Building Maintenance	Monthly Exterminating 550 Rodent Calls/Other Visits 500 Maintenance Supplies 5,000 Window cleaning (3 per yr) 1,750 Heating/Air Conditioning & Emergency Repairs 8,000 Custodial Services <u>17,000</u>	30,750	32,800
5318	Janitorial Supplies	Paper Towels 140 cs @ 52.00 (average) 7,280 Toilet Tissue 140 cs @ 36.00 (average) 5,040 Misc. Janitorial Supplies <u>4,000</u>	15,390	16,320

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: ADMINISTRATION

PROGRAM: INSURANCE

PROGRAM #012

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5111	Hospitalization - Retiree health costs have been moved to Fund 05 - "Retiree Health Fund"			
	Cobra - Participation in hospital, dental, prescription programs-Reimbursed by employees (offset by revenue)		60,000	70,000
	Quarterly Drug Testing/Employer requested medical evaluations and Flu Shots		<u>14,500</u>	<u>10,000</u>
			74,500	80,000
5120	PA Unemployment - Estimated costs under self-insured plan		40,000	35,000
5215	General Insurance			
	DVIT insurance premium('14 est. w/ Rate Stabilization Fund)		485,764	413,900
	Reserve for deductible costs on claims and other misc. items		40,000	40,000
	Library Fidelity Bond-Paid to CNA Surety		100	100
	Annual Pension Contribution for Disability Recipients		2,500	2,500
			<u>528,364</u>	<u>456,500</u>
5900	Interdepartmental Allocation			
		Workers Comp Insurance	-385,000	-350,000
			<u>-485,764</u>	<u>-411,776</u>
			-870,764	-761,776
5913	Transfer to Workers Compensation			
	Annual costs of self-insured Workers Compensation Est.			
	Claims and Insurance		385,000	385,000

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

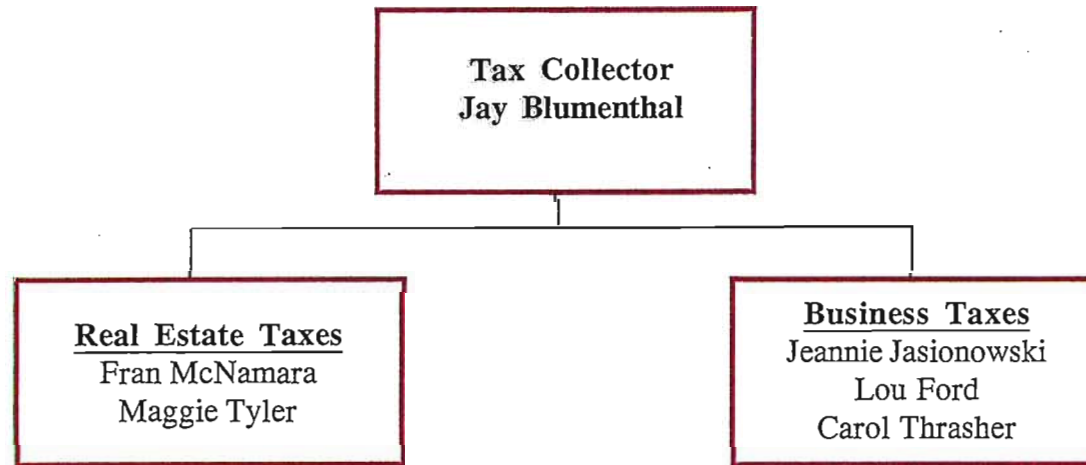
DEPARTMENT: ADMINISTRATION

PROGRAM: MISCELLANEOUS

PROGRAM #013

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5015	Disability Wages	Twp. Payments: 0 Reserve 0	0	0
5100	Longevity	Longevity: LeMaitre 875 O'Brien 0	3,775	875
5110	Social Security	Social Security	0	0
5111	Medical Benefits	For Disability Recipients	13,761	8,952
5116	Municipal Employees' Retirement	Funding requirements for Pension Plans: Police Plan 1,010,124 Employees Plan <u>1,069,091</u> 2,079,215	1,954,053	2,079,215
5231	Contributions	Annual Contributions SPCA 1,000 Visiting Nurses 1,500 TTF Watershed 2,500	5,000	5,000
5305	Contracted Services	Second Alarmers Contract	37,350	37,350
5900	Interdept Allocation	Administrative Chargeback WWTP	-291,290	-265,260
5905	Transfer to Retiree Health	Transfer to Retiree Health	958,400	1,991,000
5907	Transfer to PI	Capital Projects	415,000	515,000

Tax Office - 2014



2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: Tax Collector

PROGRAM: Real Estate Tax Collection

PROGRAM #020

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5025	Wage Expense - Treasurer	Payment for collection of Real Estate taxes	10,000	10,000
5205	Audit Services	Cost of Annual Township Audit	3,900	4,000
5215	General Insurance	Bond - Public Official - Tax Collector based on duplicate 21M	1,500	1,650
5300	Office Materials & Supplies	Forms & Envelopes for the billing of Real Estate taxes	9,400	9,400
5305	Contracted Services	Collection Current year refuse fees and sewer rents as set by Board for term 2012-2013	12,000	12,000
5900	Interdepartmental Allocations	Computer Time	7,609	8,703
		Insurance	1,952	1,720
		Chargeback to Other Departments	<u>-338,626</u>	<u>-350,663</u>
			-329,065	-340,240

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: Tax Collector

PROGRAM: Act 511 Taxes

PROGRAM #021

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5201	Legal Expense	Legal representation as pertains to business tax matters	10,000	10,000
5205	Audit Services	For independent audits on business tax account. This fee should be offset by additional business tax revenues.	20,000	20,000
5215	General Insurance	Public Officials - Act 511 - User fees (Porter & Curtis)	1,700	1,700
5300	Office Materials & Supplies	For forms needed to collect Business Privilege, Mercantile, & OPT taxes	6,000	6,000
5305	Contracted Services	Provides for payment of collection of Act 511 taxes per agreement with Board 2013 Est Bus/Merc 5,965,000 x 2.5% = 149,125 LST Collection 1,220,000 x 1.5% = 18,300 EIT Collection 7,000,000 @ 1.39% = 97,300	253,800	264,725

Police Department

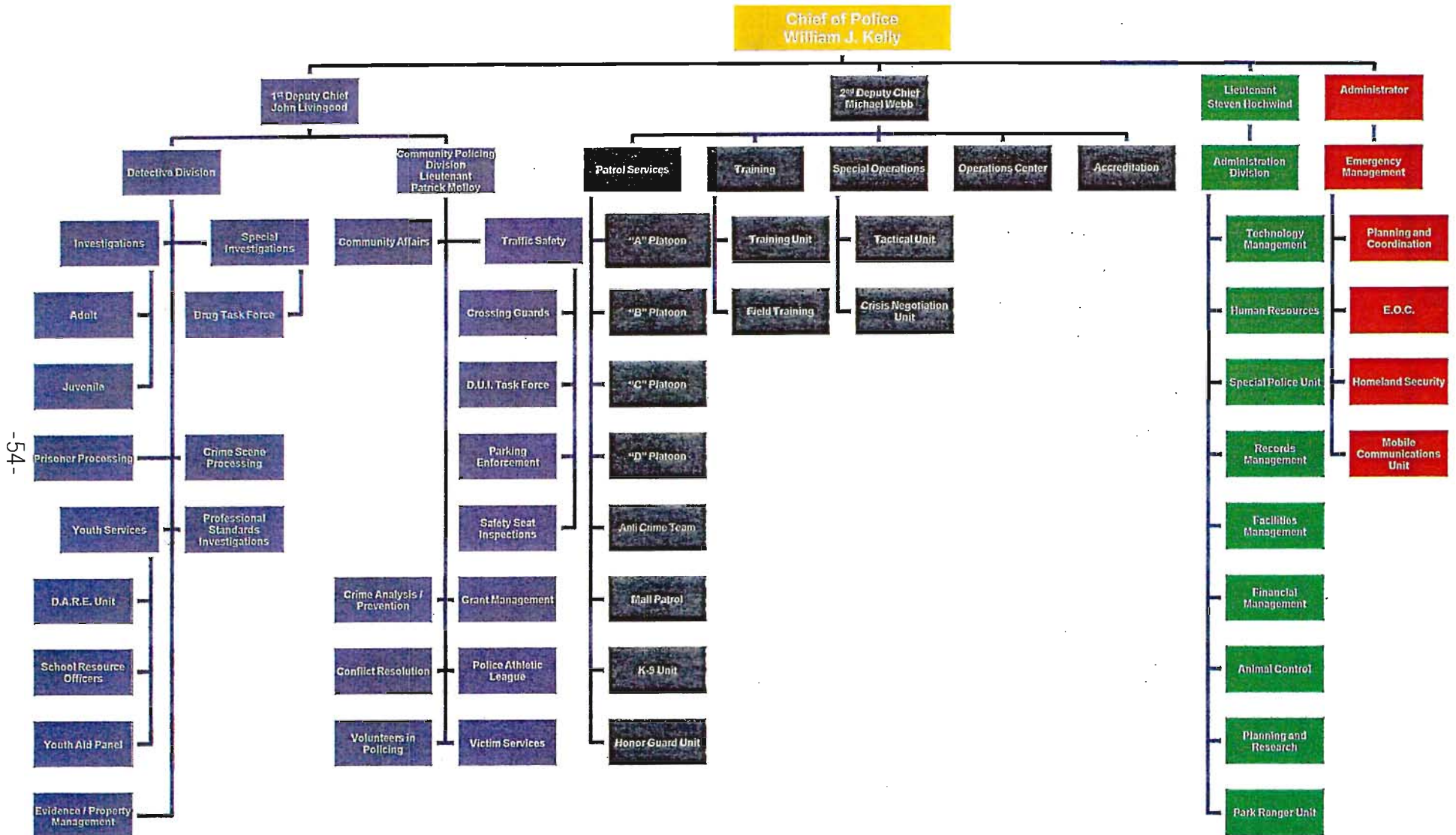
Goal:

To provide excellent Police service and to effectively protect the safety, property and quality of life for all citizens within Abington Township through law enforcement, criminal investigation and prosecution, as well as innovative safety, crime prevention and community policing programs.

Objectives:

- Respond quickly and effectively to critical incidents which threaten the safety of citizens within Abington Township
- Maintain status as an accredited police agency by CALEA and PLEAC
- Transition Radio Room to Operations Center
- Continue to enhance the RMS system
- Efficiently manage a budget of more than \$14 million and over 140 personnel
- Ensure that our emergency service personnel maintain a high level of training to better enhance the public safety in Abington Township
- Respond to calls for service 24 hours per day, 365 days a year, including crimes and other major threats to life and property
- Deter crime and disorder, and the fear they create, through patrol, criminal investigation and prosecution, and through innovative crime prevention programs
- Conduct special investigations, including undercover investigations and investigations involving other law enforcement agencies, to reduce drug sales and vice crime
- Promote a safe school environment for children of our community through programs like School Resource Officers, DARE, Youth Aid Panel, and via partnerships with youth-oriented community organizations.
- Facilitate the safe, efficient movement of traffic and pedestrians as well as conduct an appropriate level of traffic law enforcement.
- Respond to and handle all animal complaints, as well as animal-related health issues.
- Receive, file and provide copies for accident, incident and crime reports that must be retained for 20 years.
- Respond effectively to incidents or threats of terrorism and other major threats to life and property, including natural disaster, hazardous materials incidents, etc.
- Utilize Community Policing to develop a partnership with the citizens and businesses that will assist in the attainment of the above-mentioned objectives in an effective, efficient manner.
- Maintain a level of technology and technological training sufficient to meet the demands of an increasingly computerized populace as well as to effectively investigate high-tech crimes.
- Maintain an effective presence on the Internet as a means of disseminating important information to the public. Utilize the efficiencies afforded by the Internet to increase the safety and convenience of the public.

Abington Township Police Department



2014 BUDGET PROPOSAL
PROGRAM SUMMARY SHEET

DEPARTMENT POLICE

PROGRAM #	PROGRAM NAME	2013 APPROVED BUDGET	2013 ACTUAL 9 MONTHS	2014 BUDGET REQUEST
040	POLICE ADMINISTRATION	505,689	370,308	519,674
041	SPECIAL POLICE	3,327	1,246	3,327
042	CIVIL SERVICE	0	0	0
043	PATROL ADMINISTRATION	1,745,857	1,217,497	1,843,527
044	PATROL DUTY	5,493,989	3,889,998	5,727,665
045	ANIMAL CONTROL	81,259	57,908	87,910
047	POLICE OPERATIONS	452,323	350,913	498,086
048	TRAFFIC SAFETY	607,073	410,503	630,263
049	K-9 UNIT	480,449	362,172	490,782
051	JUVENILE	494,344	323,585	511,635
053	DETECTIVE/INVESTIGATIONS	1,365,043	995,049	1,422,652
054	AUXILIARY SERVICES	447,039	319,118	445,368
055	RECORDS	320,464	253,572	347,263
056	TRAINING	72,895	54,771	72,895
057	EMERGENCY MAMAGEMENT	110,579	59,273	121,281
058	SPECIAL TASK FORCE	259,516	191,594	269,083
060	COMMUNITY POLICING	383,742	284,308	402,761
061	CRIME PREVENTION	101,354	71,217	105,048
062	PUBLIC SAFETY TRAINING FACILI	107,247	74,737	113,982
063	ACCREDITATION PROGRAM	46,233	32,572	50,865
064	DEA TASK FORCE	128,653	92,118	136,566
	SUB-TOTAL	13,207,075	9,412,459	13,800,633
	INTERDEPT. ALLOC.	2,293,936	1,720,452	2,349,832
	TOTAL	15,501,011	11,132,911	16,150,465

DEPARTMENTAL PROGRAM OFFSET OF \$692,096 FROM PROGRAM REVENUES

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: POLICE ADMINISTRATION

PROGRAM #040

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5000	Salary Expense	Level 8 Administrative Assistant	57,069	61,369
5005	Salary Expense-Police	Chief of Police (\$157,793) and Deputy Chief-Patrol Commander (\$128,549); includes (\$23,391) for compensatory time and holiday buy-back as per Lt's. Contract and Chief's agreement.	298,666	309,733
5100	Longevity	Payment for years of service Chief: \$6,287 / Lt: \$4,742 / Secretary: \$2,800	13,757	13,829
5105	Education Incentive	Funded to cover the education incentive payment for college graduates, per Police contract.	27,400	30,850
5115	Deferred Compensation	Funded for deferred compensation plan as per Chief of Police contract.	9,452	9,846
5234	Training	Training for Police Lieutenants	4,250	4,250
5300	Office Materials & Supplies	Funded to cover cost of stationery products for Police Administration. Includes letterhead and envelopes. Plaques and certificates for Class 3 and above are also covered.	750	750
5301	Dues & Conventions	Funded to cover expenses incurred for membership and attendance to seminars, conventions, meetings and lectures for the Association of Chiefs of Police (three level and separate memberships — County, State and Federal); other planned memberships in civic and/or law enforcement organizations	1,760	1,760
5305	Contracted Service	Funded to cover the costs of maintenance, supplies and Xerox in the Police Administration Division.	3,500	3,500
5307	Telephone	Funded to provide emergency and administrative phone service to the Police Department. Also, funds cellular phone service and phone replacement, installation, moving. Cable/ internet services, etc.	28,500	28,500
5316	Uniforms	Funded to purchase uniforms for the Chief of Police (\$475) and Deputy Chief (\$475). Also includes a clothing allowance for the Chief of Police (\$925) as well as \$300 uniform maintenance as per contract. Also, 1 body armor purchase at \$800.00.	2,975	2,975

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: POLICE ADMINISTRATION

PROGRAM #040

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5319	Professional Services	Funded to provide psychological, medical and other services to members of the Department as necessary. Also, includes financial profile reports for new recruits.	7,000	7,000
5322	Minor Equipment	Funded to purchase minor computer furniture and miscellaneous computer support equipment, such as toner cartridges, printer supplies, computer storage media, ribbon, etc.	1,000	1,000
5323	General Material & Supplies	Funded to cover costs of personnel equipment leather goods and additional necessary supplies for those assigned to Police Administration. Also, supplies replacement and supplemental badges and name plates.	650	650
5340	General Expenses	Funded to cover costs of specialized books, pamphlets and periodicals which provide continual reference to significant changes in laws and police procedures. These include: PA Crimes Code, PA Vehicle Code, Rules of Criminal Procedure, PA Criminal Law Digest, Arrest Law Bulletin, Legal Defense Manual, Police Civil Liability, etc.	3,300	3,300
5900	Inter-Department Allocation	Computer Service Debt Service Insurance Workers' Comp. Finance Tax Office Administration Vehicle Maintenance	105,256 4,910 288,097 227,100 168,081 150,187 411,893 <u>938,412</u>	126,242 4,910 217,764 206,455 189,952 156,963 457,320 <u>990,226</u>
		TOTALS	2,293,936	2,349,832

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: SPECIAL POLICE

PROGRAM #041

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5234	Training	Budgeted to cover the cost of training materials and supplies for the Special Police Unit.	127	127
5316	Special Police Uniforms	Budgeted to uniform and equip newly recruited special police officers and to replace the worn uniforms and equipment of the established officers.	2,000	2,000
5340	General Expenses	Budgeted to fund special police-related supplies as needed and also to fund the annual Special Police banquet.	1,200	1,200

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: CIVIL SERVICE

PROGRAM #042

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST	
5043	Overtime-Police Officers	Funded for overtime for Police Officers conducting: written, oral and physical agility exams.	0	0	
5044	Overtime-, Sergeants	Funded for overtime for Police Sergeants conducting: written, oral and physical agility exams.	0	0	
5300	Office Materials & Supplies	Funded to cover the cost of materials and supplies for Civil Service Examinations. Included are the costs of booklets, stationery and advertising costs.	0	0	
5305	Contracted Services	Funded to pay for promotional process for Police Lieutenant-Sergeants written examination and promotional assessment.	0	0	

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: PATROL ADMINISTRATION

PROGRAM #043

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5000	Salary Expense	Funded to cover wages for the Patrol assistant.	21,892	23,388
5005	Salary Expense-Police	Lieutenants (5) Sergeants (7), to supervise Patrol operations. 2014 request also contains \$26,432 representing "buy back" of holiday days for Patrol Lieutenants and \$38,125 representing compensatory time "buy back" for four Patrol Lieutenants.	1,306,853	1,382,494
5044	Overtime - Sergeants.	Regular overtime for Patrol Administration. Annual Training as per police contract and supervisory training commitments.	43,577	43,577
5047	Overtime - Holiday Pay	Overtime for supervisory personnel assigned to Patrol Administration.	13,938	13,938
5100	Longevity	Payment for years of service.	39,355	45,308
5300	Office Supplies	Funded to provide routine and standard office supplies.	1,500	1,500
5305	Contracted Services	Funded to pay necessary, on-scene consultations such as crime scene issues and narcotics evidence disposal. Also pays for any Patrol-related service need that may arise. These could include (but are not limited to) towing of vehicles, specialized services related to marked vehicles, etc.	3,000	3,000
5316	Uniforms	Uniforms for 12 supervisors (Lt's. and Sgt's.) Also includes \$3,200 for 4 anticipated purchases of body armor, now fully funded by the Township as per contract. Also, includes an additional \$300 per supervisor for uniform maintenance as per contract.	12,900	12,900
5320	Equipment & Material Purchases-Major	Funded to cover the cost of police and tactical equipment, including office equipment. Used to purchase new weapons for newly hired police officers as well as replacement weapons for patrol officers and detectives. Also, used to replace Less Lethal weapons supplies and equipment including TASER and OC spray. The cost of training as well as maintenance and repair of the TASER weapons will continue. The TASER's are currently out of warranty requiring the payment for repairs or the	10,000	10,000

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: PATROL ADMINISTRATION

PROGRAM #043

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5322	Minor Equipment	<p>purchase of a new TASER if it is irreparable. The cost of maintaining the TASER's will require funds to replace cartridges and keep the TASER's in good working order.</p> <p>Used to purchase equipment and supplies required to maintain Homeland Security recommendations in the event of a terrorist attack. Also used to purchase Bio Hazard supplies used for clean-up of bio-hazard spills and contamination.</p> <p>Used to supply Crisis Response Team with equipment and supplies necessary to safely and effectively negotiate with troubled residents.</p> <p>The departments Intoximeters Portable FST (portable breath tester for DUI stops) need to be calibrated annually.</p> <p>Also funds the replacement of AED batteries and pads.</p> <p>Also used to purchases Commendation ribbons and attachment devices, as well as replacement name badges and serving since bars. Used to purchase special functions pins such as K-9, FTO, etc.</p> <p>Funded to cover the purchase of minor equipment for Patrol, including First Aid kits, replacement uniforms (damaged) fire extinguishers, accident investigation equipment, car openers, animal snares and weapons equipment. Also funds repairs to special locks in the Police Station. Also, police bicycle equipment, Honor Guard equipment and supplies, expandable batons, hearing protection, eye protection and other protective equipment.</p> <p>Also used to purchase PBT's and PBT straws used for DUI detection, Tint meter devices, and Stinger Spike systems used to stop fleeing vehicles. Used for repair of minor equipment</p>	7,450	7,450

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: PATROL ADMINISTRATION

PROGRAM #043

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5323	General Materials & Supplies	<p>such as PBT's and tint meter and replacement spikes for Stinger Spike systems.</p> <p>Materials that must be issued to crime victims under mandate by the Commonwealth. In-car camera supplies, weapon cleaning supplies; small electronic device repairs. Also patrol car trunk organizers.</p> <p>Funded to cover expendables used in the Patrol function, including plastic bags, body bags, First Aid supplies, flash/distraction devices, barricading banners, memory cards for digital cameras, plastic gloves, disposable gowns and disinfectant cleaning supplies, and OC pepper spray. Also used to purchase Roadway personal safety items such as flashlights, flashlight cones, reflective traffic vests and flares.</p> <p>Costs of flares have increased and officers are using more at special events and accident scenes.</p>	7,700	7,700
5328	Tactical Supplies	<p>Funded to cover expendables and small items used by APD Tactical unit. Used to purchase pepper ball ammo, distraction devices and supplies needed to maintain weapons in good working order.</p> <p>Also, used to purchase rifles for the patrol division.</p>	1,500	1,500
5330	Prisoner Expenses	<p>Funded to cover costs of prisoner maintenance: food, clothing, medical attention, fumigation of cell block and extraordinary prisoner expenses (prisoner clothing, property bags)</p>	5,000	5,000
5340	General Expense	<p>Funded to provide food for Police and Special Police posted at special events and for repair of patrol equipment and retiree plaques.</p>	2,000	2,000

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: PATROL DUTY

PROGRAM #044

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5005	Salary Expense-Police	Funded to staff Patrol function, (*51*) Police Officers.	4,106,113	4,314,660
5042	Overtime - Civilian	Funded overtime for Patrol Secretary	500	500
5043	Overtime - Police Officers	Regular overtime for Police Officers. Includes contract commitment for annual training.	167,500	167,500
5045	Overtime - Special Events	Reimbursable overtime for Police Officers.	115,000	115,000
5046	Overtime - Traffic Safety	Traffic safety overtime for Police Officers.	49,790	49,790
5047	Overtime - Holiday Pay	Overtime pay for Police Officers. Includes the cost for July 4 th Fireworks & Parade coverage. Increase due to additional officers required for parade and fireworks.	35,070	35,070
5100	Longevity	Funds longevity pay to Police Officers assigned to Patrol Duty as per Police Contract.	49,820	51,752
5106	Training - FTO's	Funded to pay training expertise bonus to Field Training Officers,	4,000	4,000
5316	Uniforms	Funded to provide uniforms to all Patrol Officers as per police contract, plus additional uniforms required to equip new officers. Also, includes ten anticipated purchases of body armor at a cost of \$800.00 per vest- now fully-funded by the Township as per contract. In addition, an additional \$300 per officer in uniform maintenance as per contract.	52,375	52,375
5323	General Materials & Supplies	Funded to provide new and replacement leather and Department issued personal gear such as collapsible batons, firearm holsters, duty belts, .40 magazines and holders, handcuffs and cases, TASER holders, flashlights and holders, radio holders, etc. Officer equipment occasionally is damaged during foot pursuits of suspects. In addition, equipment wears down due to continued use. Replacement duty equipment must be on hand and immediately available to officers to ensure their safety while on patrol and to enable the officer to return to duty as soon as possible.	3,500	3,500

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: ANIMAL CONTROL

PROGRAM #045

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5000	Salary Expense	Animal Control Officer (1)	49,936	53,698
5042	Overtime - Civilians	Funded to provide necessary overtime for animal control.	500	500
5100	Longevity	Payment for years of service.	0	0
5305	Professional Services	Funded to provide emergency care to animals when the owner cannot be located or veterinary assistance when rabies tests are required and cannot be funded through other sources. Also, pays for humane destruction and carcass disposal when seriously injured pets are located and transported to veterinarians and the owner cannot be located. The cost of removing deer carcasses continues to be reduced. This is due to the fact the A.C.O. is now handling removals during his workday.	4,000	4,000
5316	Uniforms	Funded to provide uniforms for Animal Control Officer.	400	400
5323	General Materials & Supplies	Funded to purchase small animal traps, animal foods, muzzles, cleaning supplies and maintenance of kennel.	400	400

2014 BUDGET PROPOSAL

PROG: POLICE OPERATIONS

PROGRAM # 01-04
047

OBJECT NO	OBJECT NAME	2013 APPROVED BUDGET	2013 ADJUSTED BUDGET	2014 BUDGET REQUEST
5000	SALARY EXPENSE	230,825	239,821	257,749
5020	WAGES EXPENSE-PART-TIME	90,000	90,000	71,000
5042	OVERTIME-CIVILIAN	20,000	20,000	14,000
5047	OVERTIME-HOLIDAY PAY	5,000	5,000	5,000
5100	LONGEVITY	5,800	5,800	4,100
5110	SOCIAL SECURITY	17,658	18,346	19,718
5111	MEDICAL BENEFITS	64,823	65,674	87,691
5112	LIFE INSURANCE	1,163	1,209	1,299
5113	DISABILITY INSURANCE	554	576	619
5300	OFFICE MATERIALS & SUPPLIES	500	500	500
5305	CONTRACTED SERVICES	0	0	20,160
5316	UNIFORMS	1,500	1,500	1,750
5322	MINOR EQUIPMENT	13,500	13,500	13,500
5323	GENERAL MATERIALS & SUPPLIES	1,000	1,000	1,000
	SUB TOTAL	452,323	462,926	498,086
	TOTAL	452,323	462,926	498,086

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: POLICE OPERATIONS CENTER

PROGRAM #047

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5000	Salary Expense	Information Specialist (4) Information Specialist Manager (1)	230,825	257,749
5020	Wage Expense - Part-Time	Part-Time Information Specialist	90,000	71,000
5042	Overtime – Civilian	Overtime for Information Specialists	20,000	14,000
5047	Overtime - Holiday	Funded to cover overtime for premium holidays as per salaried employees' Manual.	5,000	5,000
5100	Longevity	Payment for years of service	5,800	4,100
5300	Office Supplies	Routine office supplies for Information Center	500	500
5305	Contracted Services	Funded to cover costs of Modems for Patrol Vehicles. 28 vehicles @ \$60.00 per month-per modem. **These costs are no longer funded by the Montgomery County Public Safety Dept.**	0	20,160
5316	Uniform Expense	Uniforms for Full- Time Information Specialists (4), Manager (1) and part-time employees.	1,500	1,750

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: POLICE OPERATIONS CENTER

PROGRAM #047

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5322	Minor Equipment	<p>Funds ongoing replacement of communications equipment. This includes: speaker/microphones for portable police radios. Leather cases and batteries for portables. We replace one-third of the portable batteries each year. Also funds replacement of cellular telephones.</p> <p>Purchases replacement parts for in-car computer system (MDT's) such as keyboards, monitors and wires as well as in-car camera systems. Used to purchase patrol vehicle GPS antenna's.</p> <p>Funds repair of police portable radios.</p> <p>Also funds license for pre-employment testing and furniture for office.</p> <p>Current responsibilities that will remain a part of the Operation Center after the transition to County Radio require operational dispatch stations, computers used by communications personnel, and color monitors. All of this equipment is used to do many different job tasks in the communications center.</p>	13,500	13,500

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: POLICE OPERATIONS CENTER

PROGRAM #047

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5323	General Materials and Supplies	<p>This line item is used to maintain the equipment in the Operations Center including but not limited to chairs and dispatch console equipment that is used 24 hours a day, 7 days a weeks by 2-3 people daily. It is also used to maintain portable printer and other related accessories needed for the communications center's to be utilized as a back-up site in the event County radio encounters any problems.</p> <p>Also is used to purchase individual UPS for the operation center consoles as a secondary backup to the buildings UPS.</p>	1,000	1,000

2014 BUDGET PROPOSAL

PROG: TRAFFIC SAFETY

PROGRAM #

01-04

048

OBJECT NO	OBJECT NAME	2013 APPROVED BUDGET	2013 ADJUSTED BUDGET	2014 BUDGET REQUEST
5000	SALARY EXPENSE	83,600	86,858	89,899
5005	SALARY EXPENSE-POLICE	173,748	173,748	179,831
5020	WAGES EXPENSE-PART-TIME	216,216	216,216	221,621
5042	OVERTIME	3,000	3,000	3,000
5043	OVERTIME - POLICE OFFICER	11,354	11,354	11,354
5047	OVERTIME-HOLIDAY	1,307	1,307	1,307
5100	LONGEVITY	7,310	7,310	7,552
5110	SOCIAL SECURITY	26,733	26,982	27,719
5111	MEDICAL BENEFITS	63,421	63,421	67,535
5112	LIFE INSURANCE	791	807	823
5113	DISABILITY INSURANCE	618	625	647
5300	OFFICE MATERIALS & SUPPLIES	2,500	2,500	2,500
5304	EQUIPMENT REPAIR & MAINT.	4,200	4,200	4,200
5316	UNIFORMS	7,775	7,775	7,775
5323	GENERAL MATERIALS & SUPPLIES	4,500	4,500	4,500
	SUB TOTAL	607,073	610,603	630,263
	TOTAL	607,073	610,603	630,263

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: TRAFFIC SAFETY

PROGRAM #048

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5000	Salary Expense	Neighborhood Resolution Coordinator (1) Community Service Officer Coordinator (1)	83,600	89,899
5005	Salary - Police	Traffic Safety Officers (2)	173,748	179,831
5020	Wage Expense - Part-Time	Crossing Guards (30) 26 crossings and 4 spares. Amount reflects actual historical usage.	216,216	221,621
5042	Overtime – Civilian	Overtime for Community Service Coordinator	3,000	3,000
5043	Overtime – Police	Overtime for Traffic Safety Officer	11,354	11,354
5047	Overtime - Holiday	Police Holiday Overtime	1,307	1,307
5100	Longevity	Payment for years of service	7,310	7,552
5300	Office Supplies	Routine office supplies for Traffic Safety Unit	2,500	2,500
5304	Equipment Repair & Maintenance	Funded to cover cost of E.S.P. maintenance, E.S.P. usage supplies, E.S.P. parts replacement, and Radar Survey Device maintenance, the Auto Counter maintenance and supplies, parts replacement and Acutrak calibration. In addition a laser measuring device for accident diagrams as well as crime scene diagrams require training and maintenance.	4,200	4,200
5316	Uniform Expense	Uniforms for Crossing Guards (30) and 2 Traffic Safety Officers; includes additional \$300 maintenance as per ATPA contract.	7,775	7,775
5323	General Materials & Supplies	Funded to cover the costs of educational supplies to residents for programs such as. Also funded are materials for the seatbelt program, public relations items, speed controller and photographic film. Also, equipment and supplies for traffic control and direction by crossing guards and regular officers, such as safety vests, flashlights, wands, signs, etc.	4,500	4,500

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: K-9 UNIT

PROGRAM #049

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5005	Salary Expense-Police	Four (4) K-9 Officers.	347,486	359,650
5043	Overtime - Police	Regular overtime for K-9 officers.	8,624	8,624
5047	Overtime - Holiday	Funded to cover overtime pay for premium holidays as per police contract. Includes additional holiday-rate hours as per ATPA contract.	3,288	3,288
5100	Longevity	Payment for years of service	7,980	8,508
5118	K-9 Care	Includes payments to four (4) K-9 Officers of one hour per day at 1.5 x minimum wage for home care of dogs; reflects no increase in Federal minimum wage for 2014. Also, covers any extra duties.	16,552	16,552
5305	Contracted Services	Funded to cover the cost of health care and veterinarian contract for four (4) dogs. Also funded to cover extraordinary and unusual health costs over and above those covered by routine visits and to provide special medications and health care needs. Increase based on historical pattern. As our dogs age, their medical needs rise as well. Also to fund any additional training.	7,000	7,000
5316	Uniforms	Funded to provide uniforms for four K-9 officers. Includes \$300 per officer for uniform maintenance as per ATPA contract	3,100	3,100
5323	General Materials & Supplies	Funded to cover costs of feeding and housing 4 K-9 units (food and vitamins, hygiene and routine health care, the purchase of specialized cleaning equipment and supplies and K-9 expendables necessary for the conduct of searches, tracks and training. Also covers food, equipment and supplies for four dogs.	7,000	7,000
5340	General Expenses	Provides educational and training pamphlets, certificates and USPCA membership dues.	550	550

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: JUVENILE

PROGRAM #051

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST	
5005	Salary Expense-Police	Juvenile Officers (4)	354,250	366,645	
5043	Overtime - Police	Regular overtime for Juvenile Officers.	27,501	27,501	
5047	Holiday Pay	Funded to cover overtime pay for premium holidays as per police contract.	2,962	2,962	
5100	Longevity	Payment for years of service.	11,466	11,870	
5316	Uniform Expense	Plainclothes allowance for Juvenile Officers – 4 @\$925. One bullet proof vest as per contract. (\$800)	4,500	4,500	
5323	General Materials & Supplies	Funded to provide for the investigation of crimes committed by or against juveniles and the development and presentation of education programs for juveniles. Develop and maintain liaison with other youth related organizations such as specific counseling agencies, Montgomery County Bureau of Children and Youth Services and the juvenile courts. Also provides supplies for Youth Aid Panel and juvenile crime prevention material. Also continuation of program to convert all computers to individually assigned laptops to replace shared desktops.	1,500	1,500	

2014 BUDGET PROPOSAL

PROG: DETECTIVE INVESTIGATION

PROGRAM #

01-04

053

OBJECT NO	OBJECT NAME	2013 APPROVED BUDGET	2013 ADJUSTED BUDGET	2014 BUDGET REQUEST
5000	SALARY EXPENSE	84,298	87,584	90,650
5005	SALARY EXPENSE-POLICE	868,299	868,299	898,734
5020	WAGES EXPENSE-PART TIME	36,000	36,000	37,260
5042	OVERTIME-CIVILIAN	328	328	328
5043	OVERTIME-POLICE OFFICERS	46,966	46,966	46,966
5044	OVERTIME-POLICE SGTs	18,000	18,000	18,000
5047	OVERTIME-HOLIDAY	7,034	7,034	7,034
5100	LONGEVITY	31,280	31,280	34,168
5110	SOCIAL SECURITY	19,383	19,634	20,313
5111	MEDICAL BENEFITS	215,258	205,371	230,883
5112	LIFE INSURANCE	2,088	2,105	2,120
5113	DISABILITY INSURANCE	2,252	2,260	2,339
5300	OFFICE MATERIALS & SUPPLIES	2,150	2,150	2,150
5304	EQUIPMENT REPAIR & MAINTENANCE	550	550	550
5305	CONTRACTED SERVICE	4,632	4,632	4,632
5316	UNIFORMS	9,925	9,925	9,925
5322	MINOR EQUIPMENT	5,500	5,500	5,500
5323	GENERAL MATERIALS & SUPPLIES	7,000	7,000	7,000
5340	GENERAL EXPENSES	4,100	4,100	4,100
	SUB TOTAL	1,365,043	1,358,718	1,422,652
	TOTAL	1,365,043	1,358,718	1,422,652

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: DETECTIVE INVESTIGATION

PROGRAM #053

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST	
5000	Salary Expense	Detective Division Clerks (2)	84,298	90,650	
5005	Salary Expense-Police	Deputy Chief (1), Detectives (6) and Sergeants (2) to staff Detective Division. 2014 request includes Deputy Chief "buy back" of holiday days, "buy back" of compensatory time, and 5% Deputy Chief bonus.	868,299	898,734	
5020	Wage Exp. Part-time	Funded to pay wages for P/T Evidence Technician.	36,000	37,260	
5042	Overtime-Civilians	Regular overtime for clerks.	328	328	
5043	Overtime-Officers	Regular overtime for Police Officers assigned to Detective Division.	46,966	46,966	
5044	Overtime-Sergeants.	Regular overtime for supervisors assigned to Detective Division.	18,000	18,000	
5047	Overtime-Holiday Pay	Funded to cover overtime pay for premium holidays as per police contract. Includes additional holiday-rate hours as per A.T.P.A contract.	7,034	7,034	
5100	Longevity	Payment for years of service.	31,280	34,168	
5300	Office Supplies	Funded to cover the cost of general office supplies and equipment to include; stationary items, file folders, writing/computer paper, etc.	2,150	2,150	
5304	Equipment Repair & Maint.	Funded to cover service contract, toner cartridge and other expendables for Xerox as well as camera repairs	550	550	

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: DETECTIVE INVESTIGATION

PROGRAM #053

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST	
5305	Contracted Services	Funded to cover annual MAGLOCLEN user fee (\$400), monthly subscription to CLEAR – West Government Services at (\$286/month=\$3,432). Also funds Biometrix software (computer program for victims to identify unknown suspects \$510), yearly rental of Identikit Also subscription to TELCO Solutions which is used to provide information for ported phone numbers (\$290).	4,632	4,632	
5316	Uniform Expense	Plain-clothes allowance for Detective Division, as per contract. Includes uniforms for Deputy Chief and two body armor vests \$1,600, which are now fully funded by the Twp as per contract.	9,925	9,925	
5322	Minor Equipment	Funded to cover the cost of replacing minor equipment used in the detective/investigative function, such as computers, cameras, vehicle equipment, video surveillance equipment, shelves and storage supplies for evidence and evidence processing equipment, etc.	5,500	5,500	
5323	General Materials & Supplies	Funded to cover the ever- increasing cost of evidence collection, documentation, and preservation. This includes such items as gun boxes, bags, bottles, cans, tags, etc. used to identify evidence. All, CD's, batteries and other photographic supplies are funded through this budget. Also, gloves, masks, Tyvek gowns & booties used for the personal protection of persons collecting evidence and to prevent cross contamination of scenes.	7,000	7,000	
5340	General Expenses	Funded to cover the cost of legal publications, law pamphlets, evidence periodical subscriptions, etc. Also funds polygraph and voice stress analyzer supplies. Also funds yearly memberships in required, professional organizations. Also funds rental fees for special equipment such as rental vehicles, rental switches, phone and electronic equipment required for wiretaps and other electronic surveillance. Coffee and refreshments for crimes conferences and unanticipated expenses such as investigative travel. Also pays fees to telecommunication companies who are permitted to charge to comply with search warrants and court orders. By law communication companies are permitted to charge for their costs associated with these searches. Also, charges associated with temporarily installed surveillance cameras.	4,100	4,100	

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: AUXILIARY SERVICES

PROGRAM #054

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST	
5000	Salary Expense	Records Clerk Financial Clerk Communications Specialist	144,193	146,952	
5005	Salary - Police	Lieutenant (1); includes \$6600 for holiday "buy back" and \$7625 for compensatory "buy back," both as per contract.	132,115	136,824	
5042	Overtime - Civilian	Funded to provide necessary overtime for Statistical Clerk and Communications Specialist.	825	825	
5100	Longevity	Payment for years of service.	6,982	7,192	
5305	Contracted Services	Funded to cover maintenance contracts and repairs on typewriters, printers and PC's. Fees for LIVESCAN, CODY-RMS, CCTV-DVR & POSS. Digital Biometrics, Inc.(DBI) CPM Contract-LIVESCAN 5,565 Monthly Rental-Frame Relay (for LIVESCAN).....4,642 CODY Annual Support Fees 2013-\$43878 reduced to 21,275 Sound Systems-Video Recorder Maintenance2,500 POSS Hosting Fee.....2,600 IAPro/Blue Team Hosting fee and maintenance fee.....3,500 PowerDMS Licensing Fee & maintenance fee.....5,930	68,015	46,012	
5316	Uniforms	Funded to purchase uniforms for the Admin. Lieutenant. Includes additional \$300 uniform maintenance per contract	775	775	
5322	Minor Equipment	Funded to cover office equipment.	2,100	2,100	
5323	General Materials & Supplies	Funded to cover costs of printer and typewriter ribbons, laser printer cartridges and computer storage tapes and disks	550	550	

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: RECORDS

PROGRAM #055

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5000	Salary Expense	Office Manager (1) Clerks (3)	186,511	200,564
5020	Wage Expense - Part-Time	Part-Time Clerks	0	0
5043	Overtime - Civilians	Regular overtime for Clerks.	2,500	2,500
5100	Longevity	Payment for years of service	4,300	4,400
5300	Office Materials & Supplies	Funded to cover costs of stationery products; i.e., pens, pencils, file folders, legal pads, receipts, ledgers and pre-printed stationery for Records and Information Center. Also funded to cover costs of computer paper, typing paper, calendars, binders,	9,550	9,550
5303	Advertising & Printing	Funded to cover costs of printing and printed forms used within the Police Department including: Report Review forms. Also, overtime cards, "No Parking" signs, property envelopes, animal reports, property tags, mailing labels, envelopes, "Abandoned Vehicle" signs and Kennel reports. <i>Printing to include the below items:</i> Police Traffic and parking citations Overtime Cards..... Letterhead..... Envelopes Miscellaneous Victim Rights Form..... Evidence Forms.....	4,800	4,800
5304	Equipment Repair & Maintenance	Funded to cover the costs of duplicating supplies and service for photocopier in Records room and service contract for Xerox 1012 in Patrol Operations. Also for all photocopy paper used in the Police Department. New fax machine in the Administrative Division.	5,500	5,500

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: RECORDS

PROGRAM #055

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5305	Contracted Services	<p>Funded to cover costs of maintenance agreements on the communications console, radio equipment, security door locks, garage doors, gym equipment, voice logger, web-site, call check system and the rental of Coles Directories. And miscellaneous maintenance and replacement of kustoms signal systems.</p> <p>Radio Maintenance..... \$21,600 Door Locks..... 440 CPIN Video Mug Shot System..... 5,950 MD-Terminals Screens -(repairs)..... 1,626 Coles Directories 500 Verizon CDMA Service.....12,000 Data-works (crime scene images). 3,650 PA State Police CLEAN Fee.....3,617 Miscellaneous Repairs.....2,000</p>	51,383	51,383

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: TRAINING

PROGRAM #056

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5234	Training	<p>This object code funds all training for Police Officers and civilian employees. (Includes State-mandated MPOETC in-service training and Haz-Mat training, as well as specialized training including Tactical Training. This account provides all tuition, registration, lodging, travel and subsistence costs incurred for seminars and training programs. Additionally, funds expenses relating to training of recruits.</p> <p>This includes seminars on law enforcement computer systems and APD CODY system, as well as, Wireless data communications, and mobile computing.</p> <p>Also, included are executive & supervisory development courses.</p> <p>Continuing our Youth Delinquency Prevention Programs such as the Youth Aid Panel will require additional training of police officers, civilian employees, and citizens.</p> <p>Includes costs for additional in-house training of sworn personnel. This training typically focuses on key areas of public safety and potential liability such as use of force, diversity training, search & seizure, school safety, and problem-solving.</p> <p>We anticipate additional training in Homeland Security-related concerns in 2014.</p> <p>In addition, with the department's recent addition of sophisticated crime mapping software we will need to provide additional training and development to crime analysis staff.</p> <p>APD continues to focus on recruitment of quality applicants, including minorities. Additional training on minority recruitment strategies will be provided for recruitment staff.</p> <p>Specialized training may be needed for our RMS system.</p> <p>Specialized training will be needed for equipping our Patrol Rapid Response efforts.</p> <p>** Pennsylvania Police Officer Annual Certifications are no longer funded by M.P.O.E.T.C.**</p>	32,895	32,895

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: TRAINING

PROGRAM #056

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5322	Minor Equipment	<p>Funded to cover the costs of range equipment, DVD equipment and disc's for use with in-house training programs. Also provides rental of specialized equipment required for computer and other training.</p> <p>Funded to cover the costs to qualify 92 personnel on the Police Range. These include targets, target backers, pistol/rifle and shotgun ammunition. Also funded to cover material needed for required on-going repairs and maintenance at the Police Range.</p> <p>Due in large part to the demands of the military, prices and availability of 40 caliber ammunition, especially the .223 variety used by our TAC Team and Patrol Rapid Response.</p>	40,000	40,000

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: EMERGENCY MANAGEMENT

PROGRAM #057

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5020	Wage Expense	Emergency Management Coordinator.	65,000	72,450
5042	Overtime - Civilian	Fund instances when civilian overtime required, as for large scale-incidents requiring long-term EMAP operations	0	0
5234	Training	Funded for EMAP coordinator and deputies to attend mandatory training courses required by new National Incident Mgt System (NIMS) and Homeland Security requirements. Also PEMA professional development courses for two deputies.	2,550	2,550
5301	Association Dues & Seminars	For EMAP Coordinator	230	230
5320	Equipment & Material Purchases-Major	Funds costs associated with maintaining the EMAP plan and resource list, including tabletop exercises, awareness refresher training, quarterly EMAP council meetings, and maintaining EMAP and EOC equipment in state of readiness. Also, participation in regional and peer exercise and events, outreach programs to civic groups, including videos, checklists, flyers, PowerPoint programs, etc. Major cost items in this category include: -maintaining 460MHz system (800 MHz backup).....3,000 -equipment upgrade to improve notifications/communications.....2,000 -tabletop exercise in NIMS.....2,500 -vital records/continuity & Pandemic programs.....2,500 -portable light tower maintenance....1,500 -replace dated bio-hazard tests.....600 -CP and EOC supplies.....650	14,500	12,750
5323	General Expense	General office and administrative supplies, including PC, printer, scanner supplies, batteries, cell phones/modems. etc.	1,200	2,950

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: SPECIAL INVESTIGATION UNIT

PROGRAM #058

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5005	Salary Expense-Police	Det. Sergeant (1) and Detective (1) to staff SIU.	187,747	194,322
5043	Overtime - Officers	Regular overtime for the SIU Officer.	10,274	10,274
5044	Overtime-Sergeant	Regular overtime for the SIU Sergeant.	6,603	6,603
5047	Overtime - Holiday Pay	Funded to cover overtime pay for premium holidays as per police contract.	2,121	2,121
5100	Longevity	Payment for years of service.	5,169	6,372
5316	Uniforms	Plainclothes allowance for S.I.U. Sergeant and S.I.U. Officer.	1,850	1,850
5322	Minor Equipment	The SIU has become the primary unit charged with video surveillances. Over the past several years over \$75,000 worth of video surveillance/video enhancement equipment has been assigned to the SIU. ¾ of this equipment was obtained through grants and this budget line item is now designated for the upkeep, upgrades, enhancements, and replacements necessary for this valuable investment. Enhance surveillance equipment requires maintenance and supplies and some minor peripherals and supplies. In addition, we intend to use this line to continue the desktop to laptop conversion in SIU.	3,500	3,500
5323	General Materials & Supplies	Primarily funded for drug "buy money" as well as informant payments. Also used to pay informants and to purchase special supplies/materials required to conduct these types of covert investigations, including drug testing kits, video surveillance supplies, etc. <ul style="list-style-type: none"> - "buy money".....1,000 - Test kits.....200 - Video surveillance misc... 300 	1,500	1,500

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: COMMUNITY POLICING UNIT

PROGRAM #060

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5000	Salary Expense	Funded to cover salary of Community Policing Coordinator	50,788	54,615
5005	Salary Expense-Police	Funded to cover salary of Community Policing Lieutenant and (1) police officer. Includes comp-time buy back.	212,617	220,062
5020	Wage Expense - Part-time	Funded to pay part-time civilian wages associated with community & youth programs. Victim assistance and community service supervision. Part-time Community Service Officer's will be used on a part-time basis for certain traffic safety duties that do not require a sworn police officer.	45,000	46,575
5042	Overtime - Civilian	Funded to cover the cost of overtime for the civilian Division Coordinator and other civilian employees of COP Division.	4,691	4,691
5043	Overtime-Officers	Funded to cover the cost of overtime for the Police Officer providing Community Policing services.	6,200	6,200
5044	Overtime-Sgt.	Funded to cover the cost of overtime for the Police Officer providing Community Policing services.	0	0
5047	Overtime - Holiday	Funded to cover the cost of holiday pay for personnel assigned to Community Policing Division who are required to work holidays, typically the July 4 th events.	1,500	1,500
5100	Longevity	Payment for years of service	5,956	8,116
5300	Office Materials & Supplies	Funded to cover the cost of essential consumable office supplies that support the Community Policing Division.	1,050	1,050
5301	Association Dues & Seminars	Funded to cover the cost of transportation, lodging and registration for seminars.	153	153
5316	Uniforms	Uniform expense	2,250	2,250
5323	General Materials & Supplies	Funded to cover the cost of pager rental, cellular phone fees and miscellaneous supplies.	2,300	2,300

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: CRIME PREVENTION

PROGRAM #061

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5005	Salary Expense-Police	Funded to cover the cost of one (1) Investigator.	88,560	91,661
5043	Overtime	Funded to cover the cost of overtime for Crime Prevention Officer.	3,756	3,756
5047	Overtime - Holiday	Funded to cover the cost of holiday overtime for one (1) Investigator. Includes additional holiday-rate hours as per ATPA contract.	814	814
5100	Longevity	Payment for years of service.	2,205	2,739
5316	Uniforms	Plainclothes allowance for one (1) Investigator. Reflects increase as per contract.	925	925
5320	Equipment	Specialized equipment for Crime Prevention function.	500	500
5340	General Expense	Material, supplies and specialized expenses associated with crime prevention.	775	775

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: PUBLIC SAFETY TRAINING FACILITY

PROGRAM #062

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5000	Salary Expense	Wages for Training Center Manager	54,569	58,680
5300	Office Materials & Supplies	Funded to provide office supplies for Training Center Manager	500	500
5305	Contracted Services	Includes annual sprinkler system certification (\$1,007) and building alarm service (\$1,512) & fire extinguisher certification (\$50), Network (\$600), annual service for emergency generator (\$400) & miscellaneous heating and air conditioner repairs. Also covers maintenance on 4 oversized garage doors.	4,369	4,369
5308	Utilities	Electric & Gas Service	18,000	18,000.
5317	Building Maintenance	Includes estimated cost for cleaning and other routine facility maintenance.	6,400	6,400
5340	General Expense	General building supplies needed on a recurrent basis.	750	750

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: ACCREDITATION PROGRAM

PROGRAM #063

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5000	Salary Expense	Funded to cover wages for the civilian accreditation assistant	21,892	23,388
5020	Part-time Wages	Funded to cover part-time grants administrator/researcher (assigned to the patrol division) to assist with accreditation documentation.	3,250	3,250
5042	Civilian overtime	Funded to pay overtime expenses of civilian accreditation coordinator	0	0
5047	Overtime-Holiday Pay	Funded to cover the cost of holiday overtime for the 4th of July parade and fireworks	350	350
5100	Longevity	Payment for years of service		
5234	Training	<p>As a CALEA accredited agency, APD must be represented at the CALEA conference. The APD maintains dual accreditation – Law Enforcement and Communications. Funded to pay conference expenses.</p> <p>In addition, the continued compliance to the 5th Edition of the National Law Enforcement program is required. Also, this is a reaccreditation year for the PA State program. A mock assessment will need to be conducted. Attendance at the State Awards dinner will be required.</p> <p>OUT OF STATE CONFERENCE- \$4,300</p> <p>Registration.....\$1,400</p> <p>Lodging.....\$1,600</p> <p>Airfare.....\$ 900</p> <p>Meals.....\$ 400</p> <p>STATE AWARDS DINNER..... \$ 400</p> <p>Dinner.....\$300</p> <p>Travel Expenses.....\$100</p> <p>MOCK ASSESSMENT-STATE.....\$560</p> <p>Hotel.....\$300</p> <p>Food.....\$160</p> <p>Transportation.....\$100</p>	4,320	5,260

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: ACCREDITATION PROGRAM

PROGRAM #063

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5300	Office Material & Supplies	Funded to cover the cost of office supplies related to maintaining accreditation. Replacement of Accreditation Coordinator.	1,000	1,000
5305	Contracted Services	Annual fees for accredited agency. Includes fees for accreditation program maintenance for LE & Communications as well as state fees for PA accreditation program. Law Enforcement Accreditation, fees and updates.\$5,200	5,200	5,200

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: POLICE

PROGRAM: DEA TASK FORCE

PROGRAM #064

OBJECT CODE	ACCOUNT NAME	DESCRIPTION/JUSTIFICATION	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5000	Salary Expense	Funded to staff (1) police officer	86,867	89,909
5043	Overtime-Police Officer	Regular overtime for police officer. Payment for years of service	21,000	21,000
5100	Longevity	Regular overtime for police officer.	1,260	1,304

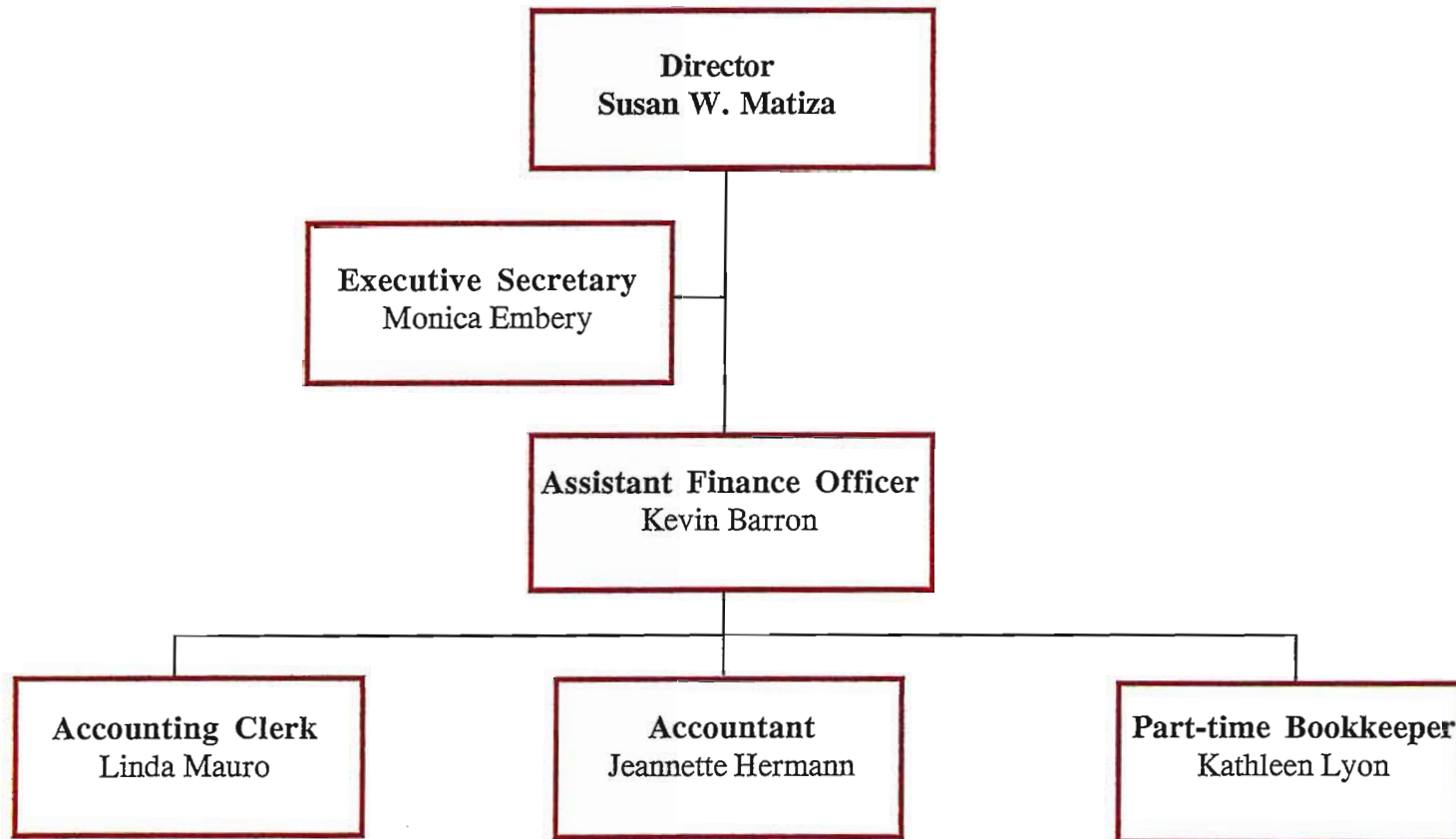
Goal:

To provide financial support services that will aid the Board of Commissioners, Township Manager and Operating Departments in the decision-making process and in the common goal of providing the best possible services at the lowest possible costs to the Township's customers.

Objectives:

- § coordinate the annual budget preparation process:
 - oversee the management of the expenditure of the annual authorized appropriations;
 - provide cash flow management;
 - maximize rate of return on investments.
- § coordinate Township's insurance programs and claims;
- § collect delinquent user fees;
- § administer the Township's two pension plans;
- § provide for timely payment of employees;
- § control purchasing through purchase order process;
- § management of financial software system;
- § continue to maintain a high proficiency of record-keeping that has provided the Township with audit reports, at all levels, with minimal to no audit findings;
- § respond to citizen questions;
- § staff liaison to finance and pension committees;
- § bill and collection of Interim User Fees;
- § billing and collection of Sewer District Financial Agreements;
- § administer the Township's Earned Income Tax;
- § administer the Real Estate Tax liens with Portnoff Law Associates.

Finance Office - 2014



2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: FINANCE

PROGRAM: ACCOUNTING ADMINISTRATION

PROGRAM # 010

Object Number	Budget Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5000	Salary Expense	Finance Director	100,563	108,140
		Assistant Finance Director	84,796	91,185
		Senior Accountant	65,432	70,362
		Accounting Clerk	50,788	42,503
		Secretary	<u>50,788</u>	<u>42,503</u>
		TOTAL	352,367	354,693
5020	Wage Expense (Part-time)	Clerk - 1248 hours	20,000	22,000
5100	Longevity	Finance Director 2,650		
		Assistant Finance Director 2,400		
		Senior Accountant 1,900	11,300	6,950
5300	Office Materials & Supplies	Stationery Supplies	1,000	1,000
		Office Equipment and Contracts	700	600
		2 MICR Toners	500	500
		1,000 W-2 Forms & Envelopes	400	400
		Air Cleaner	125	225
		#10 Window Envelopes	<u>600</u>	<u>600</u>
TOTAL	3,325	3,325		
5301	Assoc. Dues and Seminars	Provides for membership in professional organizations and attendance at seminar programs that provide information on current law changes, updates on accounting practices and general financial practices as they pertain to the management of a government operation.		
		Local - GFOA (Annual mem.- S. Matiza, K. Barron, J. Hermann)	150	165
		Nat'l - GFOA (Annual mem. - S. Matiza, K. Barron, J. Hermann)	600	600
		GFOA MONTHLY SEMINAR PROGRAMS	300	300
		MISC. LOCAL SEMINARS	300	300
		STATE GFOA CONFERENCE (3 people)	2,150	2,150
		PAYROLL MANAGERS LETTER/FLSA Handbook	360	435
		CAFR APPLICATION FEE	<u>550</u>	<u>550</u>
		TOTAL	4,410	4,500
		5900	Interdeptment Allocation	Chargeback of:
Insurances	3,252			2,742
General Admin. Chargeback	17,106			15,478
Chargeback to Other Depts.	-552,591			-572,030
Computer Time Share	<u>7,609</u>			<u>8,703</u>
		-524,624	-545,107	

Code Enforcement

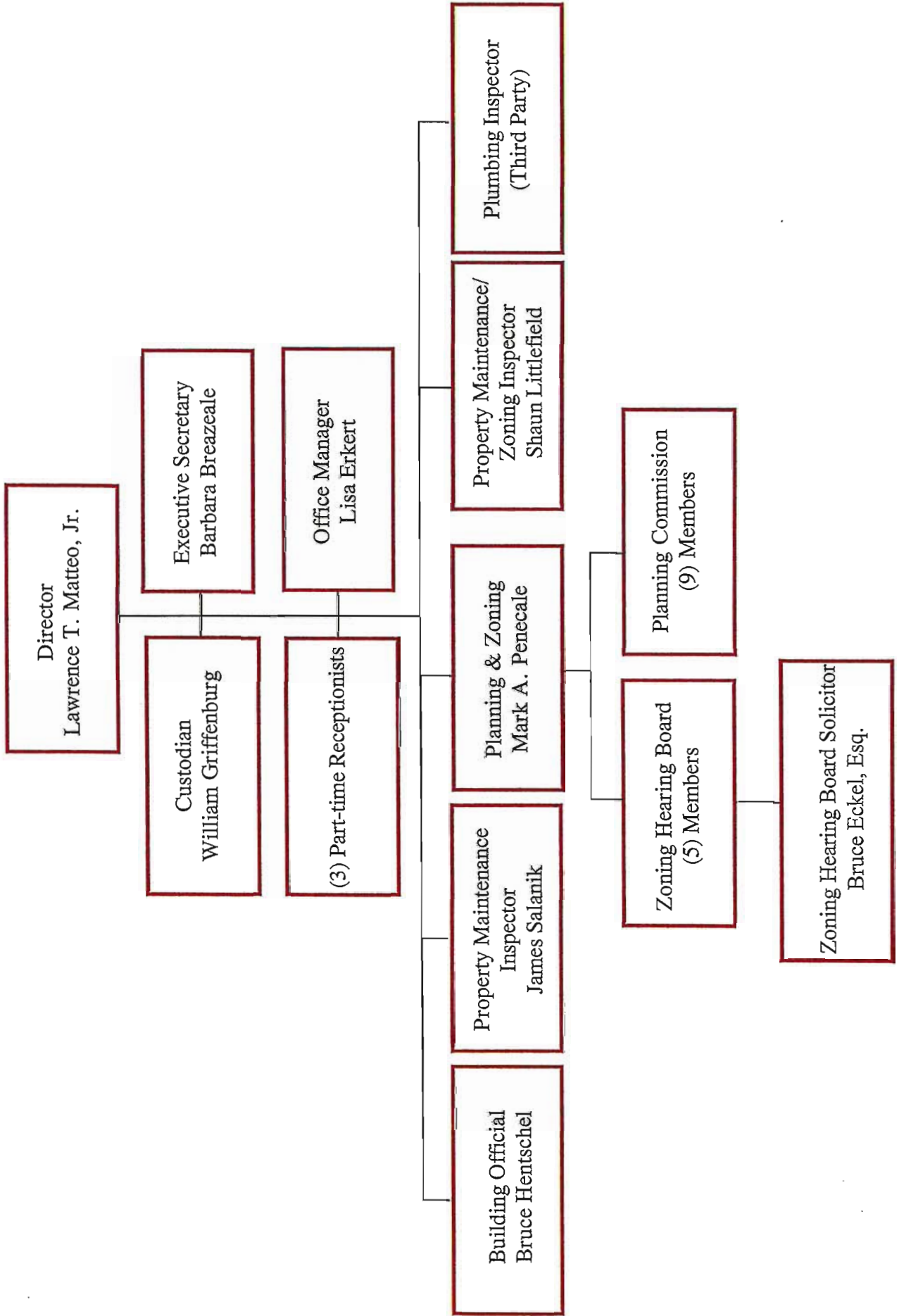
Goal:

To manage and administrate the enforcement of codes and ordinances as it relates to construction, zoning, planning, subdivisions, plumbing, property maintenance, general nuisance, health complaint, and **Crisis Intervention**.

Objectives:

- Review and process all permit applications; new construction, additions to include decks, alterations, demolitions, roofing, siding, fencing, sheds, garages, fireplaces, woodstoves, impervious surfaces to include driveways, patios, Use and Occupancy Certificates, Generators and Dumpsters, Tree Enforcement, Public Sidewalk Enforcement and Swimming Pools – in ground and above ground, plumbing, mechanical/HVAC, sprinkler-smoke alarms, electrical, sanitary sewer connections and Stormwater Management;
- Review and process all Zoning Hearing Board Applications;
- Review and process all Subdivision and Land Development Applications;
- Prepare amendments to the code for the betterment of the community;
- Prepare changes to the Zoning Ordinance and Subdivision and Land Development Ordinance and attend all public hearings;
 - } provide information to the Board of Commissioners and Planning Commission for decision making of applications and ordinances;
 - } attend all meetings of Zoning, Planning, Code Enforcement and Board of Commissioners for related matters;
 - } meeting with Design Professionals, Business Owners, Building Owners, Builders and Residents concerning building, zoning and subdivision matters;
 - } meeting with Commissioners, Civic Groups and customers concerning property maintenance issues and crisis intervention matters;
 - } meeting with Commissioners, Civic Groups and concerned residents pertaining to subdivision, zoning and code related matters;
 - } Inspection of all building projects under permit for zoning compliance, SD/LD compliance, stormwater management, construction, mechanical, and plumbing compliance.
 - } Working closely with third party inspection agencies to confirm electrical and ADA compliance;
 - } Emergency response to building emergencies during normal working hours, after hours, and weekends;
 - } Attend all local and county court proceedings resulting from citation action for building, property maintenance and zoning infractions;
 - } Registration of contractors and master plumbers confirming proper insurance and trade license required;
 - } Record retention as required by State Law;
 - } Manage Township Administration Reception Office daily operation;
 - } Manage Custodial duties for Administration Building and Police Department.
- Provide timely responses to citizen walk-in, phone, email, and website inquires and complaints on a day-to-day basis;
- Interdepartmental cooperation with Engineering, Fire Marshal and Fire Department, Tax Office, Public Works, Wastewater Treatment Plant, Parks and Recreation, HUD, Economic Development and Community Policing.
- Cooperate with State and County Officials, PA/DEP, PennDOT, PA DOH, PA Department of Public Welfare, PA Department of Labor and Industry, Montgomery County Board of Health and Montgomery County Conservation District.
- Maintain professional certifications required through continuing education.
- Maintain the highest level of daily support to all 15 Commissioners.

Code Enforcement Department - 2014



2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

CODE ENFORCEMENT DEPARTMENT

PROGRAM: CODE ADMINISTRATION

PROGRAM NO. 081

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request	MGRS Comments Changes
5000	Salary Expense	Director 102,989 Office Manager 62,694 Ex. Secretary 49,012	199,612	214,695	
5100	Longevity	Director 2,900 Ex. Secretary 1,650	2,900	4,550	
5234	Training	BOCA Code Required	2,000	2,000	
5300	Office Materials and Supplies	Paper, pens, form, folder and miscellaneous items necessary to operate the department. Service agreements for microfilm/reader printer, computer printers.	4,500	4,500	
5301	Association Dues and Seminar.	Provides for membership in professional organization and attendance of seminar programs for the department.(Increase due to mandated State Certification)	3,825	3,825	
5303	Advertising and Printing.	Printing/Advertising for legal ad in local publications for zoning notices and planning matters, printing forms and permits.	10,000	10,000	
5305	Contract Services	Zoning Hearing Board Stenographer Fee, mandated under Act 247, PMPC. Books and materials for Code Department. (4) Cell Phone	16,400 <u>1,000</u> 17,400	16,400 <u>1,000</u> 17,400	
5900	Interdepartmental Allocation	Computer Debt Service Insurance Workers Comp. Finance Office Tax Office Vehicle Maint. Administration	11,414 480 7,548 138 9,479 8,281 46,570 <u>23,229</u>	13,055 480 7,421 125 10,183 8,611 46,620 <u>24,516</u>	
			107,139	111,011	

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

CODE ENFORCEMENT DEPARTMENT

PROGRAM: PLUMBING AND SEWAGE

PROGRAM NO. 083

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request	MGRS Comments Changes
5000	Salary Expense	Code Official - Plumbing	0	0	
5100	Longevity	Plumbing Inspector	0	0	
5305	Contracted Services	Third Party Review (Salary Expense Line item of \$62,601 has been deleted)	12,000	12,000	

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

CODE ENFORCEMENT DEPARTMENT

PROGRAM: BUILDING CODE COMPLAINTS

PROGRAM NO. 084

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request	MGRS Comments Changes
5000	Salary Expense	Senior Code Official	71,466	76,851	
5020	Wages Expense Part-time.	Part-time Secretary	7,500	0	
5100	Longevity	Senior Code Official 2,250	2,200	2,250	
5234	Training	BOCA Code Required	2,700	2,700	
5305	Contracted Service	Plan Accessibility Review Consultant – \$ 35,000	35,000	35,000	

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

CODE ENFORCEMENT DEPARTMENT

PROGRAM: PLANNING AND ZONING

PROGRAM NO. 087

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request	MGRS Comments Changes
5000	Salary Expense	Planning and Zoning Official.	76,740	82,522	
5030	Compensation Exp. - Zoning Hearing Board.	Five Zoning Board Members at \$50.00 per hearing x 14 meetings.	4,000	4,000	
5100	Longevity	Planning and Zoning Official.	2,350	2,400	
5201	Legal Expense	Legal fee for appeal cases of Zoning Hearing Board 15,000 East. Mont. Co. Board of Appeals 2,500	17,500	17,500	
5305	Contracted Services	Zoning Hearing Board Solicitor's Annual Retainer. 18,000 Montgomery County Planning Assistance 12,000	30,000	30,000	

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

CODE ENFORCEMENT DEPARTMENT

PROGRAM: PROPERTY MAINTENANCE

PROGRAM NO. 088

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request	MGRS Comments Changes
5000	Salary Expense	Property Maintenance	64,822	69,706	
		Property Maint./Zoning Inspector	<u>0</u>	<u>43,467</u>	
			64,822	113,173	
5100	Longevity	Planning and Zoning Official.	1,950	2,000	
5305	Contracted Services	Engineering and contractor work for the demolition of existing abandon, dangerous buildings in Abington Township. Also weed control and grass cutting, abandon properties.	20,000	25,000	

**ENGINEERING DEPARTMENT
GOALS AND OBJECTIVES - 2014**

Goal:

Provide the administrative, professional and supervisory work necessary to handle projects for other departments in the Township. Handle highway and MS4 permit applications, complaints, deed registry operation and record keeping. Review and inspect subdivision, land developments, permits and private storm water systems and building permits. Design, prepare for bid and inspect and oversee construction of Capital Improvement Projects, and maintain the Pennsylvania 172 One-Call System. Manage and design sanitary sewer systems. Prepare right-of-way agreement.

Objectives:

HUD Projects:

Provide engineering and construction management.

Grovania Avenue – New storm sewers

Capital Improvement:

Provide engineering and construction management for Township and State projects.

2014 Capital Projects

Sanitary Sewers:

Provide engineering and construction management for the Sewer Project. Wastewater Department Projects and connection management plan for sanitary sewer flowing to Cheltenham Township. Stocton Road Sanitary Sewer District

Miscellaneous:

Coordinate annual engineering budget.

DCED Emergency Flood Grant – Tague Ave./Easton Rd./Jenkintown Rd. storm sewer

FEMA Emergency Flood Grants

Buy-out four (4) homes

Four (4) storm sewer projects:

- Pershing Ave. storm sewer
- Anzac Ave. storm sewer
- Keswick Area storm sewer
- Thunderhead / Blue Jay / Norman storm sewer

Represent the Township at the following meetings:

- Public Works
- Code Enforcement
- Board of Commissioners
- Watershed Meetings
- Sandy Run Channel Flood Control Project

Storm Water Permits

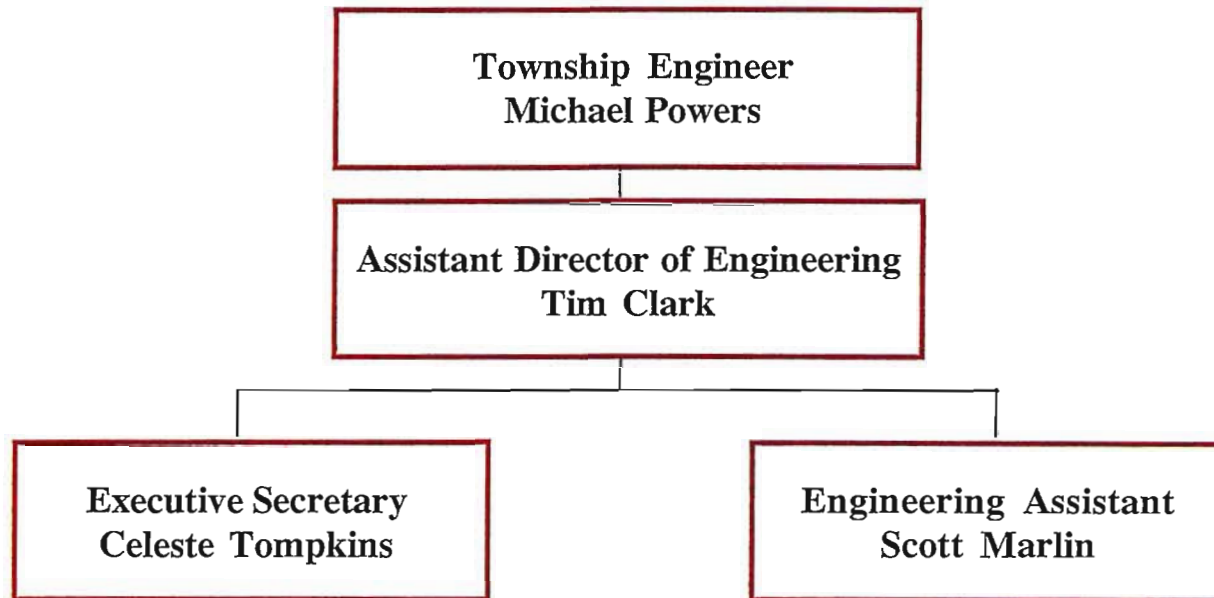
Highway Permits

Deed Registration

Review Land Development, Subdivision Plans & Building Permits

Provide engineering and construction management for MS4 Storm Water requirements.

Engineering Department - 2014



2014 BUDGET PROPOSAL
PROGRAM SUMMARY SHEET

DEPARTMENT ENGINEERING

PROGRAM #	PROGRAM NAME	2013 APPROVED BUDGET	2013 ACTUAL 9 MONTHS	2014 BUDGET REQUEST
110	ENGINEERING	413,912	314,221	451,631
	SUB-TOTAL	413,912	314,221	451,631
	INTERDEPT. ALLOC.	14,810	11,107	36,891
	TRANSFER TO SEWER CAPITAL	0	0	0
	CHARGEBACK TO HUD	(34,350)	(7,303)	(37,550)
	TOTAL	394,372	318,025	450,972

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: ENGINEERING

PROGRAM: ENGINEERING ADMINISTRATION

PROGRAM

#110

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5000	Salary Expense	Township Engineer	100,563	108,140
		Assistant Director	78,555	84,474
		Engineering Assistant	62,394	67,095
		Executive Secretary	46,217	49,699
		TOTAL	287,729	309,408
5100	Longevity	Township Engineer @ \$2,900		
		Assistant Director @ \$2,300		
		Engineering Assistant @ \$2,100	7,300	7,400
5110	Social Security		22,570	24,236
5111	Medical Benefits		83,172	97,285
5112	Life Insurance		1,450	1,559
5113	Disability Ins.		691	743
5300	Materials & Supplies	Paper, pens, folders, ink cartridges, paper for PA One-Call System.	500	500
		DRAFTING-pens, ink, tools templates	500	500
		SURVEYING-measuring tapes, paint	500	500
		TOTAL	1,500	1,500
5301	Association Dues & Conventions & Tuition Reimbursement	Membership in professional organizations, attendance at seminars to obtain current information relative to engineering and public works.	0	0
		AMERICAN PUBLIC WORKS ASSN.	970	930
		ACT 25/Con't Education Req. SEMINAR	0	0
		AMERICAN SOC. OF CIVIL ENG.	280	320
		CIVIL ENGINEERS LICENSE	50	50
		TOTAL	1,300	1,300

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: ENGINEERING

PROGRAM: ENGINEERING ADMINISTRATION

PROGRAM #110

Object Number	Object Name	Description / Justification	2013 Approved Budget	2014 Budget Request
5303	Advertising & Printing	Provides for legal advertisement for bids, township street maps		
		LEGAL ADS (ELIMINATED)	0	0
		PRINTING (maps/books/plans)	1,400	1,400
		TOTAL	1,400	1,400
5304	Equipment & Supplies	Service contract for Xerox #6604 & Minolta #Di251 copier, toner		
		Maintenance/supplies for the computers, printers, scanners, plotters	1,400	1,400
			600	600
		TOTAL	2,000	2,000
5305	Contracted Service	Provides for PA One-Call system, as required by State Act 172.	3,600	3,600
		Technical service/AUTOCAD	540	540
		Nextel	360	360
		TOTAL	4,500	4,500
5323	General Expense	Reimbursement for tolls, parking/travel fees, video equip. & developing for projects, miscellaneous camera equipment	300	300
5900	Interdepartmental Allocations	Insurance	4,119	4,319
		Workers' Comp Res.	459	417
		Computer Time	5,073	5,802
		Gen. Adm. Chgbk.	13,639	11,350
		Fin/Tax Office Charge-back	10,042	9,263
		Charge-back, to Sewer Oper.	(53,450)	(29,225)
		Vehicle Maintenance	34,928	34,965
		TOTAL	14,810	36,891
5917	Transfer from Sewer Capital	Engineering, inspection, contract & tabulation preparation of sewer projects.	0	0
5918	Charge-back to HUD	Engineering, inspection, contract & tabulation preparation of HUD projects.	(34,350)	(37,550)

M E M O

TO: Susan Matiza, Finance Officer
FROM: Michael Powers, Township Engineer, *M.E.P.*
DATE: August 13, 2013
SUBJECT: 2014 Budget Review – Sewers

<u>Object No.</u>	<u>Hourly Rate With Benefits</u>	<u>Transfer from Sewer Capital</u>	<u>Charge-Back to Sewer Operations</u>
Township Engineer (#5000)	\$68.00	175 hrs.=\$11,900	150 hrs. = \$10,200
Assistant Director (#5000)	\$56.00	175 hrs.=\$9,800	150 hrs. = \$8,400
Engineer Tech (#5000)	\$47.00	100 hrs.=\$4,700	125 hrs. = \$4,875
Secretary (#5000)	\$38.00	100 hrs.=\$3,800	125 hrs. = \$4,750
	TOTALS	\$30,200	\$29,225

MEP/ctt

M E M O

TO: Susan Matiza, Finance Officer
FROM: Michael Powers, Township Engineer, *MEP*
DATE: August 13, 2013
SUBJECT: 2014 Budget Review – HUD

<u>Object No.</u>	<u>Hourly Rate With Benefits</u>	<u>HUD Charge-Backs</u>
Township Engineer (#5000)	\$68.00	200 hrs. = \$13,600
Assistant Director (#5000)	\$56.00	200 hrs. = \$11,200
Engineer Tech (#5000)	\$47.00	150 hrs. = \$7,050
Secretary (#5000)	\$38.00	150 hrs. = \$5,700
	TOTALS	\$37,550

MEP/ctt

Public Works Department

Goals:

To provide Abington Township residents with efficient and effective street maintenance, street lighting, traffic control, snow and ice removal, leaf collection, mulch processing, stream and storm water maintenance and related public services.

Objectives:

Street Maintenance:

Repair and maintain over 170 miles of Township Roadways including temporary and permanent street patching, street overlay, street sweeping, traffic legends and line painting, regulatory sign repair and replacement.

Snow and Ice Removal:

Effectively remove snow and ice from over 170 miles of roadways and provide the same service to State (30 miles) and County (3.35 miles) roadways under contract.

Traffic Signal and Street Lighting:

Operate and maintain over 3,200 street lights and 100 traffic signals and traffic control intersections as well as all school signals.

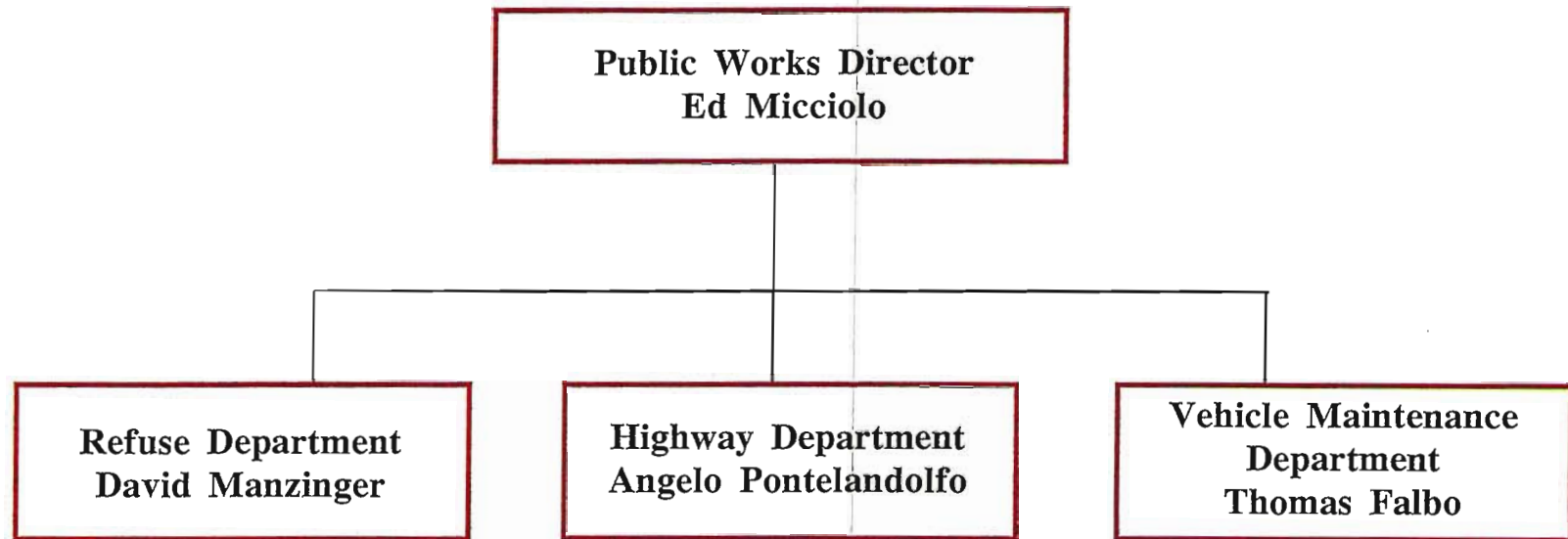
Leaf Collection and Yard Waste Composting:

Efficiently pick up and compost over 43,000 cubic yards of leaves and shred and compost over 2,600 tons of yard waste.

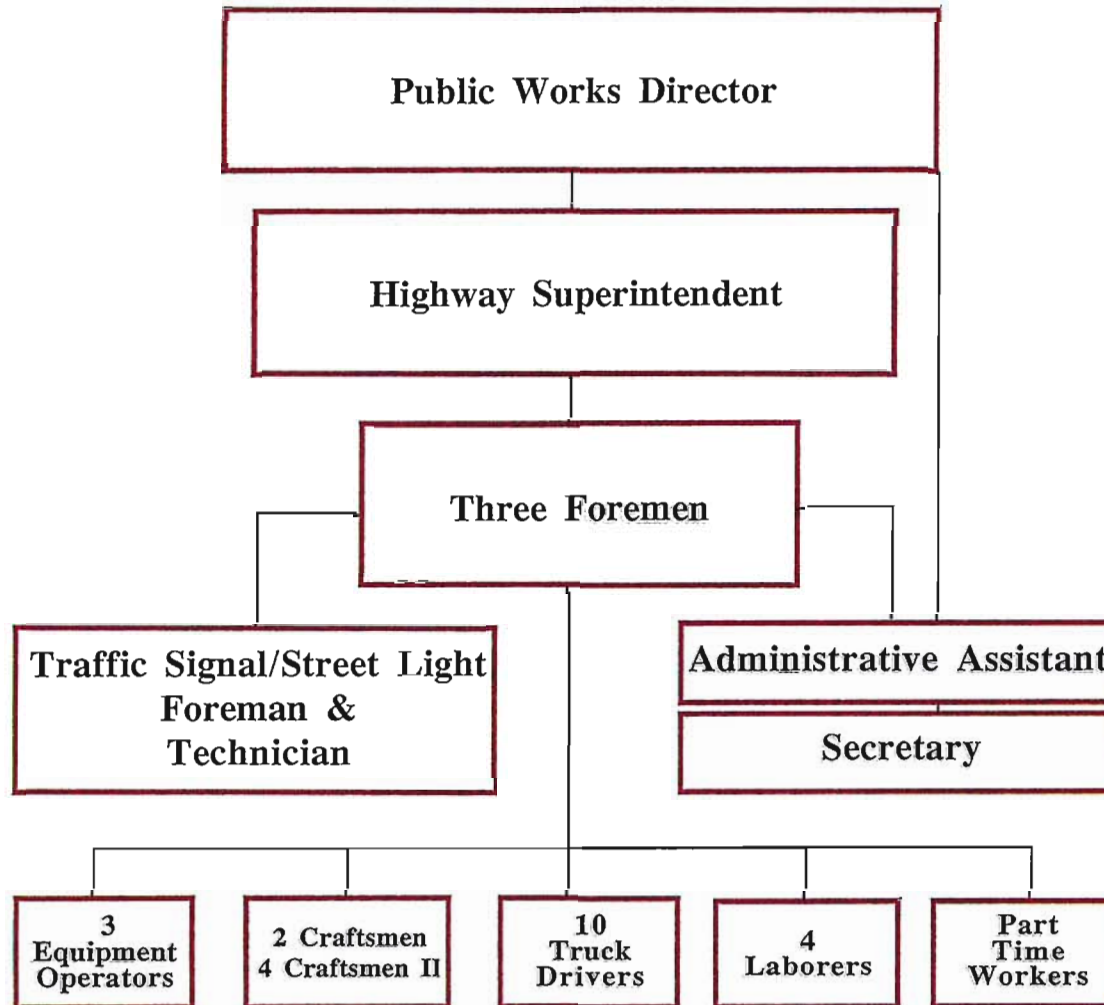
Stream and Storm Water System:

Maintain the free flow of streams and storm sewer systems within the Township.

Public Works Department - 2014



Highway Department - 2014



2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: Public Works

PROGRAM Street Lighting

PROGRAM #

117

Object Number	Object Name	Description/Justification	2013 Budget Request	2014 Budget Request
5000	Salary Expense	1 Foreman	71,466	76,851
5010	Wage Expense Hourly	1 Technician	63,433	65,647
5041	Overtime	This expenditure is for responding to emergency situations after regular working hours	2,000	2,000
5100	Longevity	1 Foreman & 1 Technician	3,975	4,025
5110	Social Security	Social Security	11,159	11,744
5111	Medical Benefits	Medical Benefits	43,735	51,193
5112	Life Insurance	Life Insurance	680	718
5113	Disability	Disability Insurance	324	342
5308	Electric	This expenditure is for electric to power the street lights within the Township	105,000	93,000
5320	Equipment & Mat'l. Purchases Major	This expenditure is to purchase replacement bulbs, fixtures, and other maintenance parts for street lighting. This budget also includes funds for the continued upgrades to our school signals and replacement of outdated controllers	26,500	26,500
5325	Insurance Claims	This expenditure is for Street Light Knockdown and is reimbursed.	40,000	40,000

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: Public Works

PROGRAM Administration

PROGRAM : 130

Object Number	Object Name	Description/Justification	2013 Budget Request	2014 Budget Request
5000	Salary Expense	Wages for salaried employees: P.W. Director - 108,140 Superintendent - 88,965 3 Foreman - 230,552 1 Executive Secretary 43,491	438,165	471,148
5100	Longevity	Longevity bonuses for employees with more than 5 years service	13,750	13,850
5110	Social Security	Benefits paid to Social Security	3,451	37,102
5111	Medical Benefits	Benefits paid for Employee Medical	84,165	117,220
5112	Life Insurance	Benefits paid for Employee Life Ins.	2,208	2,375
5113	Disability Insurance	Insurance for Employee Disability	1,052	1,131
5300	Office Supplies	Office Supplies: laser printer ink, paper, tablets, pens, computer supplies, envelopes, time cards, leaf posters & markers, first aid supplies lavatory supplies, all other general expenses	2,800	2,800
5301	Association Dues & Conventions	Registration fees for PW Director & Superintendent: Seminars: American PW Association - Montco PW Association - PW Symposium - PW Convention - Publications - Waste Convention Expo -	3,825	3,825
5305	Contracted Services	Cell Phones - Security System Monitoring Fee Maint. Contr. Security System- HVAC Contract - Cleaning & Sanitary Supplies Men & Women's Bathrooms - Saxon DP2000 Contract -	5,500	5,500

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: Public Works

Page 2

PROGRAM Administration

PROGRAM

130

Object Number	Object Name	Description/Justification	2013 Budget Request	2014 Budget Request
5308	Electric & Gas	Cost to maintain heat, air conditioning electricity for facility	32,000	32,000
5311	Water	Costs for water for garage & offices	2,000	2,000
5316	Uniforms	27 Employee allowances @ at 475	12,825	12,825
5317	Building Maintenance	Garage maintenance Building Repairs - Lock Repairs - Furniture Replacement - Wiring Replacement -	4,000	4,000
5900	Interdepartmental Allocations	1/3 PW Dir. Salary & Benefits Computer Time Debt Services Insurance Workers Comp Finance Office Tax Office Vehicle Maintenance Administration	(84,722) 7,609 0 62,008 72,201 51,911 49,677 535,560 <u>127,212</u> 821,456	(91,716) 8,703 0 66,408 65,637 59,351 51,950 536,127 <u>142,890</u> 839,350

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: Public Works

PROGRAM Project Costs

PROGRAM #

131

Object Number	Object Name	Description/Justification	2013 Budget Request	2014 Budget Request
5010	Wage Expense Hourly	10 Truck Drivers - \$627,440 3 Laborers - \$180,717 2 Craftsmen I - \$125,488 3 Craftsmen II - \$182,529 3 Equipment Operators - \$206,138 1 Line Crew Chief - \$65,647 Less Highway Aid- \$228,000	1,121,641	1,159,959
5020	Wage Expense Part time	Wages for part time employees hired at various times, mostly during leaf season	72,500	93,500
5041	Overtime	Wages for employee overtime, i.e. debris clean up, road repair, storm sewer maint. etc.	37,479	37,479
5100	Longevity	Longevity Bonus for employees with more than 5 year service	31,000	25,400
5110	Social Security	Social Security Benefits	96,590	100,700
5111	Medical Benefits	Medical Benefits	362,931	440,926
5112	Insurance	Life Insurance	6,802	6,984
5113	Disability Insur.	Disability Insurance	3,239	3,326
5323	General Materials & Supplies	This expenditure is used to purchase materials & supplies for use by the Highway Department such as pipes, castings, bricks, stone, lumber,safety equipment, concrete, blacktop, etc	67,000	67,000

Vehicle Maintenance Department

Goals:

To provide maintenance to the Township fleet and equipment availability to all departments in an efficient and timely manner.

Objectives:

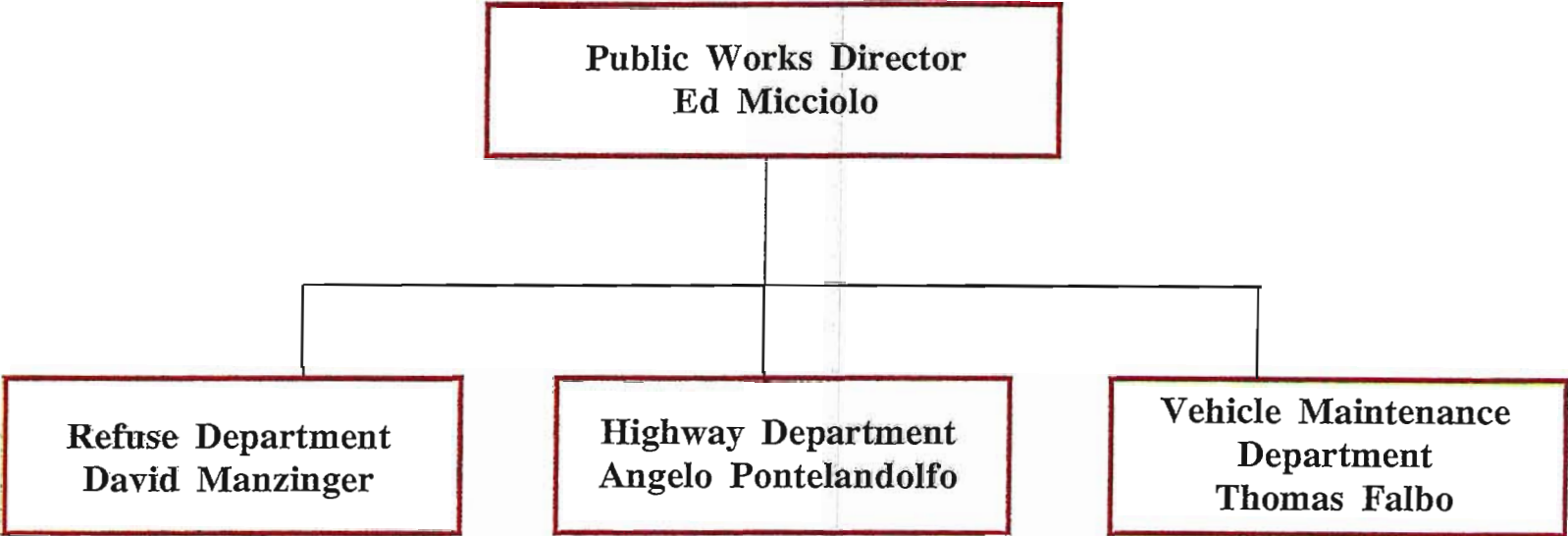
Provide maintenance and assure continued availability to 55 Police cars and special use vehicles in the Police Department and 25 other Township vehicles.

Provide maintenance and support to all Township Departments including repairs to over 90 trucks and heavy duty equipment as well as repairs to a multitude of smaller equipment.

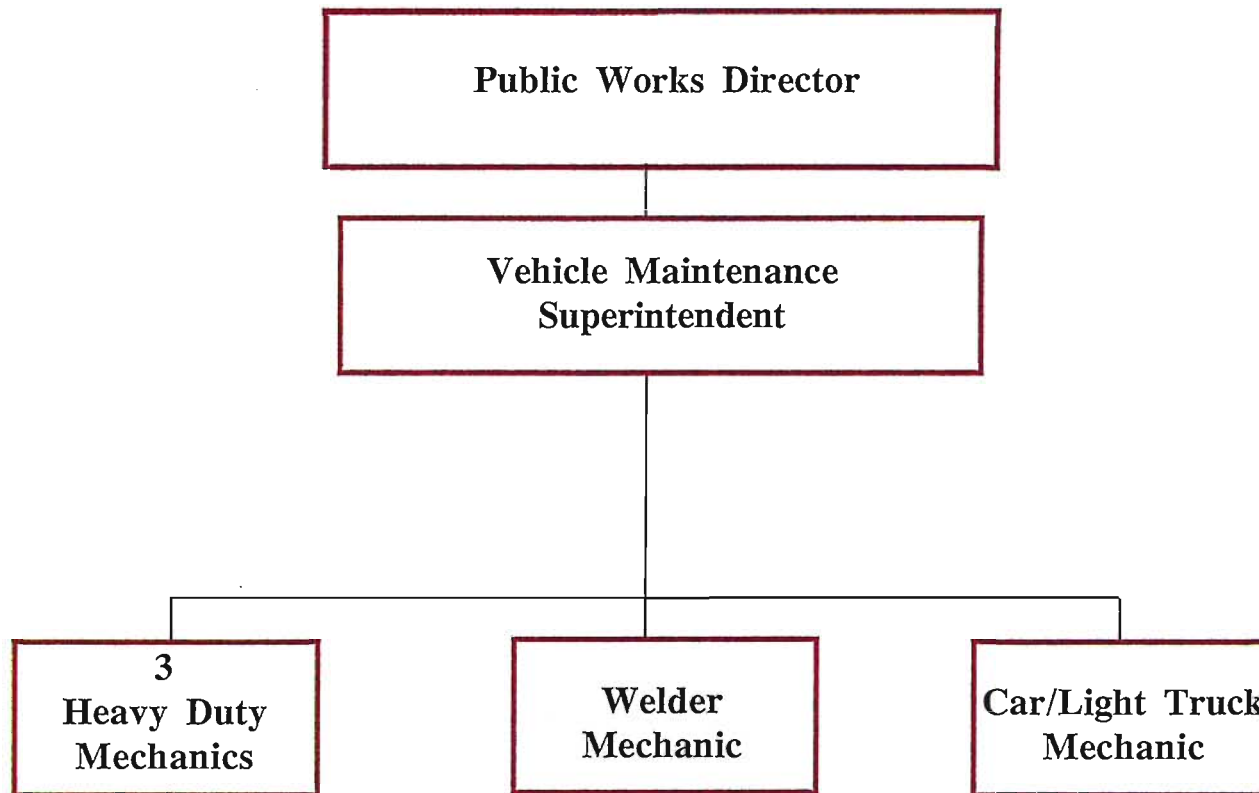
Set up and implement a comprehensive periodic maintenance schedule on all Township owned equipment.

Provide maintenance and record keeping on fuel control systems and assure compliance with all federally mandated fuel and tank compliance laws and regulations.

Public Works Department - 2014



Vehicle Maintenance Department - 2014



2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: Vehicle Maintenance

PROGRAM: Administration

PROGRAM # 180

Object Number	Object Name	Description/Justification	2013 Budget	2014 Budget Request
5000	Salary Expense	Salary for Superintendent of Vehicle Maintenance Salary for full time secretary	141,034	151,661
5100	Longevity	Longevity for Superintendent of Vehicle Maintenance	5,000	5,050
5110	Social Security	Social Security	11,172	11,988
5111	Medical Benefits	Medical Benefits	39,728	44,633
5112	Life Insurance	Life Insurance	711	739
5113	Disability Ins.	Disability Benefits	338	352
5300	Office Materials and Supplies	Costs for time cards,work orders and other office supplies	600	600
5316	Uniforms	Costs for uniform rental for 6 employees	4,000	2,300
5322	Equipment & Supplies Purchases-Major	Special tools for shop	3,000	3,000
5323	General Matls. & Supplies	Employee Tool Allowances 5 Mechanics at 950.00@ = 5,700	4,750	4,750
5900	Interdepartmental Allocations	1/3 PW Dir. Salary & Benefits Computer Time Insurance Workers Comp Finance Office Tax Office Administration	42,361 2,536 15,281 6,754 30,448 25,126 <u>74,614</u>	45,858 2,900 13,061 6,140 30,617 25,955 <u>73,713</u>
			197,120	198,244

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: Vehicle Maintenance

PROGRAM: Service Costs

PROGRAM # 186

Object Number	Object Name	Description/Justification	2013 Budget	2014 Budget Request
5010	Wages Expense Hourly	3 Heavy-Duty Mechanics 1 Car/Light Truck Mechanic 1 Welder/Mechanic	342,870	353,770
5041	Overtime	This expenditure is for service when work cannot be performed during normal working hours, due to usage of equipment. This is also used to assist Police during off hours	3,000	3,000
5100	Longevity		10,775	8,125
5110	Social Security	Social Security	27,283	27,915
5111	Medical Benefits	Medical Benefits	101,788	106,005
5112	Life Insurance	Life Insurance	1,728	1,783
5113	Disability	Disability Insurance	823	849
5304	Equipment Repairs and Maintenance	Parts & Services to Maintain Township Fleet, also maintenance to radios & replacement	510,000	530,000
5310	Gas & Oil Expense	(Per Gallons prices) 150,000 Gallons Diesel @ \$3.00 = \$450,000 115,000 Gallons Regular Gas @ \$3.00 = \$345,000 2,500 Gallons Hydraulic Fluid @ \$5.75 gal = \$14,375 900 Gallons Anti-Freeze, @ \$6.50 a gallon. = \$5,850 2,500 Gallons 15W40 Motor Oil @ \$7.00 per gallon = \$17,500 Chassis grease/oil Dri = \$3,500	882,800	836,225

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: Vehicle Maintenance

PROGRAM: Service Costs

PROGRAM # 186

Object Number	Object Name	Description/Justification	2013 Budget	2014 Budget Request
5320	Equipment & Major Purchases	3 Police SUV @ \$31,000 each = 93,000 2 Police Utility @ \$27,000 = 54,000 1 Unmarked Traffic Safety = 26,000 1 Unmarked Detective's vehicle = 25,000 Decals for 5 cars @ 900 each = 4,500 Cages for 2 Utility Vehicles @ 1,000 = 2,000 Roof lights for 3 SUV's @ 2,500 = 7,500 Install equipment in 5 cars @ 1,800 = 9,000	170,000	221,000
5332	Accident Repairs	Repairs to Vehicles involved in accidents	40,000	40,000
5900	Interdepartmental Allocations	Charge backs to other departments	-2,498,520	-2,551,989

**POLICE DEPARTMENT
VEHICLE REPLACEMENT LIST**

NUMBER	YEAR		2014	2015	2016	2017	2018
29-01	2012	Chief	X				
29-02	2013	Deputy Chief					
29-03	2013	Deputy Chief					
29-07	2012	Patrol Lt.		X			
29-08	2010	Patrol Sgt	X			x	
29-09	2010	Patrol Sgt	X			x	
29-10	2008	Mall Patrol					
29-11	2010	Patrol	X			X	
29-12	2011	Patrol		X		x	
29-13	2013	Patrol					
29-14	2013	Patrol					
29-15	2011	Patrol	X			X	
29-16	2013	Patrol			X		
29-17	2013	Patrol			X		
29-18	2013	Patrol			X		
29-19	2013	Patrol			X		
29-20	2009	Unmarked	X			x	
29-21	2013	Patrol			X		
29-22	2013	Patrol			X		
29-23	2011	Patrol		X			x
29-24	2011	Anti-Crime		X			
29-25	2010	Anti-Crime		X			
29-26	2009	Anti-Crime					
29-27	2008	Spare					
29-28	2006	Spare					
29-29	2008	Anti-Crime					
29-30	2006	Community Patrol	X				
29-31	2007	K-9		X			

**POLICE DEPARTMENT
VEHICLE REPLACEMENT LIST**

NUMBER	YEAR		2014	2015	2016	2017	2018
29-32	2009	K-9		X			
29-33	2011	K-9			X		
29-34	2008	K-9				X	
29-38	2001	School					
29-39	2007	School					
29-41	2008	Detective					
29-42	2005	Detective			X		
29-43	2003	Detective		X			
29-44	2004	Detective				X	
29-45	2008	Detective					
29-46	2007	Detective					
29-47	2003	Detective					
29-48	2005	Detective					
29-49	2007	Detective					
29-51	2009	Traffic		X			
29-52	2013	Traffic					
29-53	2004	Community PD					
29-54	2006	Community PD					
29-65	2007	Police SIU					
29-66	2006	Police SIU					
29-67	2005	Police SIU					
29-73	1992	CAPT					
29-74	2007	CAPT					
29-75	2002	SWAT					
29-80	2013	CAPT					
29-81	2004	Chip Van					
29-91	2006	Animal Control					
29-98	2009	Park Police					
29-99	2009	Park Police					

**PUBLIC WORKS
VEHICLE REPLACEMENT LIST**

NUMBER	YEAR		G.V.W.	2014	2015	2016	2017	2018
101	2007	International Dump	39,000					
102	2008	International Dump	39,000					
103	2012	International	39,000					
104	2000	International	39,000					
105	1995	Ford Dump	33,000	X				
106	2004	GMC Dump	11,000					
107	2012	GMC Dump	11,000					
108	2012	Chevrolet Dump	11,000					
109	2004	GMC Dump	11,000					
110	2002	Chevrolet Dump	11,000					
111	1995	Ford Dump	33,000		X			
112	1996	Ford Dump	33,000			X		
113	1999	GMC Dump	36,000				X	
114	2000	Ford Dump	19,000					
115	1999	GMC Dump	36,000					X
116	2006	GMC Utility Truck	12,000					
117	2001	Ford Stake Body	15,000					
118	2008	Mack Dump	66,000					
119	2004	Mack Dump	66,000					
120	2000	Ford Salt Body	33,000					
121	2000	Int'l Salt Body	38,000					
122	1975	Ford Tractor	26000					
123	2007	Mack Dump	58,000					
124	2003	GMC Dump	58,000					
125	2007	Ford SUV						
128	2001	Ford Bucket	11,000					
129	2012	Chevrolet Bucket	11,000					
131	2008	Ford Pick Up	8,500					
132	2008	Ford Pick Up	8,500					
133	2009	Ford Pick Up	11,000					

**PUBLIC WORKS
EQUIPMENT REPLACEMENT LIST**

LEAF MACHINES

NUMBER	YEAR		2014	2015	2016	2017	2018
136	2011	Gran Turk					
137	2007	Old Dominion Brush					
138	2010	Old Dominion Brush					
139	1994	Old Dominion Brush	X				
140	1994	Old Dominion Brush		X			
141	1997	Old Dominion Brush			X		
142	2008	Old Dominion Brush					
143	1998	Old Dominion Brush					X
144	1998	Old Dominion Brush					
145	1992	Old Dominion Brush				X	
146	2013	Old Dominion Brush					
147	2013	Old Dominion Brush					
148	2011	Old Dominion Brush					

WHEEL LOADERS/BACKHOES/TRACKLOADERS

151	1997	Case Backhoe #154					
152	2008	Case Loader					
153	1998	Kubota Tractor					
155	2005	Case Baackhoe					
156	2013	Case Loader					
158	2006	Case SkidSteer					
163	1997	Case SkidSteer					
191	1962	CAT-Track Loader					

ASPHALT PAVER/ROLLERS/STREET SWEEPER

154	2011	Freightliner Sweeper					
161	2011	Hamm Roller					
162	1997	IS-Rand Roller	X				
192	2004	Caterpillar 1055					

Fork Lift

333	2000	Yale Forklift	X				
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Capital Improvement

REFUSE DEPARTMENT

TRUCK #	YEAR		2014	2015	2016	2017	2018
201	1998	Mack (rear)					
202	2014	Mack (rear)					
203	2004	Mack (side)			X		
204	2005	Mack (side)					
205	2003	International (rear)					
206	2005	Mack (side)					
207	2010	Mack (side)					
208	2008	International (side)					
209	2004	Mack (side)					
210	2007	International (side)					
211	2007	International (side)					
212	2007	International (side)			X		
213	2003	International (side)	X				
214	2012	International (rear)					
215	2012	International (rear)					
216	2007	International (side)		X			
217	2010	International (side)				X	
218	2010	International (side)					X
219	2007	International (side)					
220	2008	International (side)					
221	2008	International (side)					
222	2014	Peterbilt (side)					
223	2014	Peterbilt (side)					
224	2003	International (side)					
240	2008	GMC Pick Up					
241	2009	Ford Stakebody					
245	2008	Ford Pick Up					
250	2009	Chevrolet Sedan					
251	2010	Chevrolet Pick Up					

**VEHICLE MAINTENANCE
VEHICLE REPLACEMENT LIST**

NUMBER	YEAR		2014	2015	2016	2017	2018
327	2008	Ford SUV			X		
330	2007	Ford SUV		X			
331	2003	Ford Utility				X	
336	2005	GMC	X				

TOWNSHIP VEHICLES VEHICLE REPLACEMENT LIST

NUMBER	YEAR	DEPT.		2014	2015	2016	2017	2018
197	2007	Engineering	Chevrolet Sedan					
198	2006	Engineering	Chevrolet Truck					
199	2006	Engineering	Ford Sedan					X
301	2009	Code	Chevrolet Sedan				X	
304	2009	Fire Marshall	Chevrolet Truck					
305	2007	Code	Ford Sedan					
310	2006	Code	Ford Sedan					
311	2000	Code	Chevrolet Sedan					
312	2004	Ast. Fire Mars	Ford SUV		X			
313	2008	Fire Inspect.	Chevrolet Utility Truck					
502	2006	Ast. Twp.Mgr	Cheverlet Sedan			X		
503	2006	Library	Chevrolet Sedan				X	

Ø Replace with used Police Vehicle

**PARKS & RECREATION
VEHICLE REPLACEMENT LIST**

		2014	2015	2016	2017	2018
401	2001 Chevrolet Sedan		X			
402	2006 Ford Sedan	X				
405	2006 GMC Van					
406	2008 Ford Truck					
407	2013 Chevrolet Dump					
408	2007 Chevrolet Stake Body					
409	2003 Ford Truck					
410	2008 GMC Truck			X		
412	2002 Chevrolet Pick Up				X	
413	1999 GMC Dump					X
414	2011 Ford Utility					
416	2000 GMC Dump					
426	1994 Case Back Hoe					

**WASTE WATER TREATMENT
VEHICLE REPLACEMENT LIST**

NUMBER	YEAR		2014	2015	2016	2017	2018
518	2013	Ford Dump					
519	2011	Chevrolet Truck					
520	2000	Chevrolet Van					
521	2002	Chevrolet Utility Body					
522	2008	Ford Utility Body					
523	1996	GMC Truck					
524	2004	International					
525	2005	Ford Sedan					
531	2002	Chevrolet Pick UP					
532	2006	Ford Sedan					



ABINGTON TOWNSHIP FIRE DEPARTMENT

STRATEGIC PLAN – Revised 2013

GOALS AND OBJECTIVES: 2013 - 2018

The Community-Driven Strategic Planning Process established the Mission, Vision, and Values of the Abington Township Fire Department (ATFD). In addition, the identification of strengths, concerns, and needs of both the organization and customers was accomplished. In order to achieve the mission of the ATFD, realistic goals and objectives have been established. Goals and objectives are imperative to enhance strengths, to address identified concerns, and to provide the individual members with clear direction.

In order to establish the goals and objectives, the leadership of the Abington Township Fire Department meets periodically to complete this critical phase of the planning process. Because goals and objectives are management tools, they should be updated on an on-going basis to identify what has been accomplished and to note changes within the organization and the community. The attainment of a performance target should be recognized and celebrated to provide a sense of organizational accomplishment. The goals and objectives are the focus of the efforts of the ATFD.

The ATFD set priorities for the accomplishment of specific objectives. The objectives that carried higher priorities will be completed first, and those objectives with a lower priority will be achieved later. Many goals and objectives identified in our 2008 Strategic Plan have already been accomplished.

The leadership of Abington Township Fire Department meets periodically to review progress toward these goals and objectives and adjust timelines and specific targets as needed.

The ten (10) goals identified below were developed, updated, and/or revised in 2013 and will be implemented over the next three to five years.

Goal 1	To broaden and enhance the scope of the department's volunteer firefighter recruitment and retention programs in order to maintain and expand the current membership to ensure adequate personnel to accomplish our mission
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Timeline	3 – 5 Years
Critical Tasks	<ul style="list-style-type: none"> • Utilize feedback from a membership focus group to expand existing recruitment and retention programs. • Support retention via confidential feedback surveys with existing volunteers. • Promote non-firefighter volunteer opportunities in order to recruit volunteers who can provide administrative and other support services. • Assess effectiveness of program and make modifications where appropriate. • Develop and implement a comprehensive multi-media marketing plan which puts ATFD in front of potential volunteers via online advertising, video, direct outreach, and enhanced advertising programs. • Utilize Firehouse Software data to document the success of the programs. • Update and enhance the ATFD web site.
Budget	<ul style="list-style-type: none"> • \$15,000 over four years from 2011 SAFER grant.

Goal 2	To establish high quality marketing, information, and educational programs taking full advantage of all outlets to improve our community's understanding, awareness, and perception of the Abington Township Fire Department
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Timeline	3 – 5 Years
Critical Tasks	<ul style="list-style-type: none"> • Create a new brand identity based on focus group feedback conducted with members of the ATFD by a marketing consultant. • Develop and implement a comprehensive multi-media marketing plan. Use feedback from focus group to guide the plan. • Secure quotes from vendors to implement the new programs. • Establish a timeline for the launch of stepped-up marketing and awareness campaign. • Develop recruitment materials which target potential volunteers based on needs identified by the focus group. • Create the recruitment plan deliverables in close consultation with marketing firm. • Meet with school administrators to discuss options for placing recruitment materials within the school. • Update community outreach surveys to assess broader awareness of ATFD's services and volunteer opportunities. • Assess effectiveness of program and make modifications where appropriate.
Budget	<ul style="list-style-type: none"> • \$35,000 over four years from 2011 SAFER grant.

Goal 3	To ensure that current Incident Management and Firefighter Accountability programs are in place
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Timeline	1 – 3 Years
Critical Tasks	<ul style="list-style-type: none"> • Appraise, review, and revise current ATFD Incident Management Guidelines. • Appriase, review, and revise current ATFD Firefighter Accountability Guidelines. • Have revised guidelines formally adopted by the ATFD membership. • Conduct a membership training program for the revised guidelines.
Budget	<ul style="list-style-type: none"> • No additional operating funds required.

Goal 4	To successfully implement a new NFPA 1582 compliant firefighter physicals program
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Timeline	1 – 3 Years
Critical Tasks	<ul style="list-style-type: none"> • Issue a Request for Proposal to local health care providers for a NFPA 1582 compliant firefighter physicals program. • Select an appropriate qualified vendor. • Educate firefighters on the importance of the new physicals program. • Inform members of operating guidelines to ensure maximum quality control during administration of the new firefighter physicals program. • Establish schedule for firefighter physicals. • Report on success of program. • Annually assess needed changes to the program for the following year. • Develop an article on firefighter physicals program the for fire department’s newsletter.
Budget	<ul style="list-style-type: none"> • \$50,000 per year.

Goal 5	To annually update our Community Risk Hazard Analysis and Standards of Cover Document to include current year data from our National Fire Incident Reporting System (NFIRS)
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Timeline	1 – 5 Years
Critical Tasks	<ul style="list-style-type: none"> • Compile current year data for inclusion in updated Standards of Cover document. • Conduct a formal review of data accrued each year thereafter. • Incorporate data into each subsequent year’s report. • Annually review baseline performance data and develop an action plan to make adjustments to our established benchmarks. • Communicate the action plan to ATFD volunteers, township administration, and elected officials. • Modify Standards of Cover each year following assessment of performance data.
Budget	<ul style="list-style-type: none"> • No additional operating funds required.

Goal 6	To continue working towards fire department accreditation and prepare for a successful site visit from a Peer Assessment Team from the Commission on Fire Accreditation International (CFAI)
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Timeline	1 – 3 Years
Critical Tasks	<ul style="list-style-type: none"> • Discuss accreditation goals with volunteers. • Develop timeline for finalizing accreditation documents and exhibits. • Plan logistics of Peer Assessment Team site visit. • Work with team leader to develop an agenda for the site visit. • Act on recommendations made by Peer Assessment Team. • Monitor effectiveness of recommendations as they are implemented.
Budget	<ul style="list-style-type: none"> • \$8,000 budgeted for CFAI Peer Assessment Team site visit.

Goal 7	Design, Purchase, and Construct a Multi-Purpose Fire Training Simulator
---------------	--

Timeline	3 – 5 Years
Critical Tasks	<ul style="list-style-type: none"> • Identify potential site at the ATFD Fire Training Facility for a Multi-Purpose Training Simulator. • Secure funding for project. • Develop a Request for Proposal for construction of simulator and submit to potential manufacturers. • Identify and select manufacturer. • Meet with selected manufacturer to develop construction timeline. • Oversee construction of Multi-Purpose Training Simulator. • Plan for development and implementation of Multi-Purpose Training Simulator firefighter training programs. • Conduct training programs for members on Multi-Purpose Training Simulator. • Plan official unveiling and ribbon cutting on Multi-Purpose Training Simulator.
Budget	• \$60,000 a year for three years. Total: \$180,000

Goal 8	Construction of a 9-11 Memorial at the ATFD Fire Training Facility
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Timeline	1 – 3 Years
Critical Tasks	<ul style="list-style-type: none"> • Obtain a World Trade Center artifact. • Identify potential site for 9-11 Memorial. • Work with architect to develop a conceptual design for the memorial. • Secure funding for project. • Issue construction specifications and select a contractor. • Meet with contractor to develop a construction timeline. • Supervise construction of memorial. • Identify community leaders and donors for inclusion on guest list for official ribbon cutting. • Plan official dedication of 9-11 Memorial.
Budget	• \$20,000 from Community Donors.

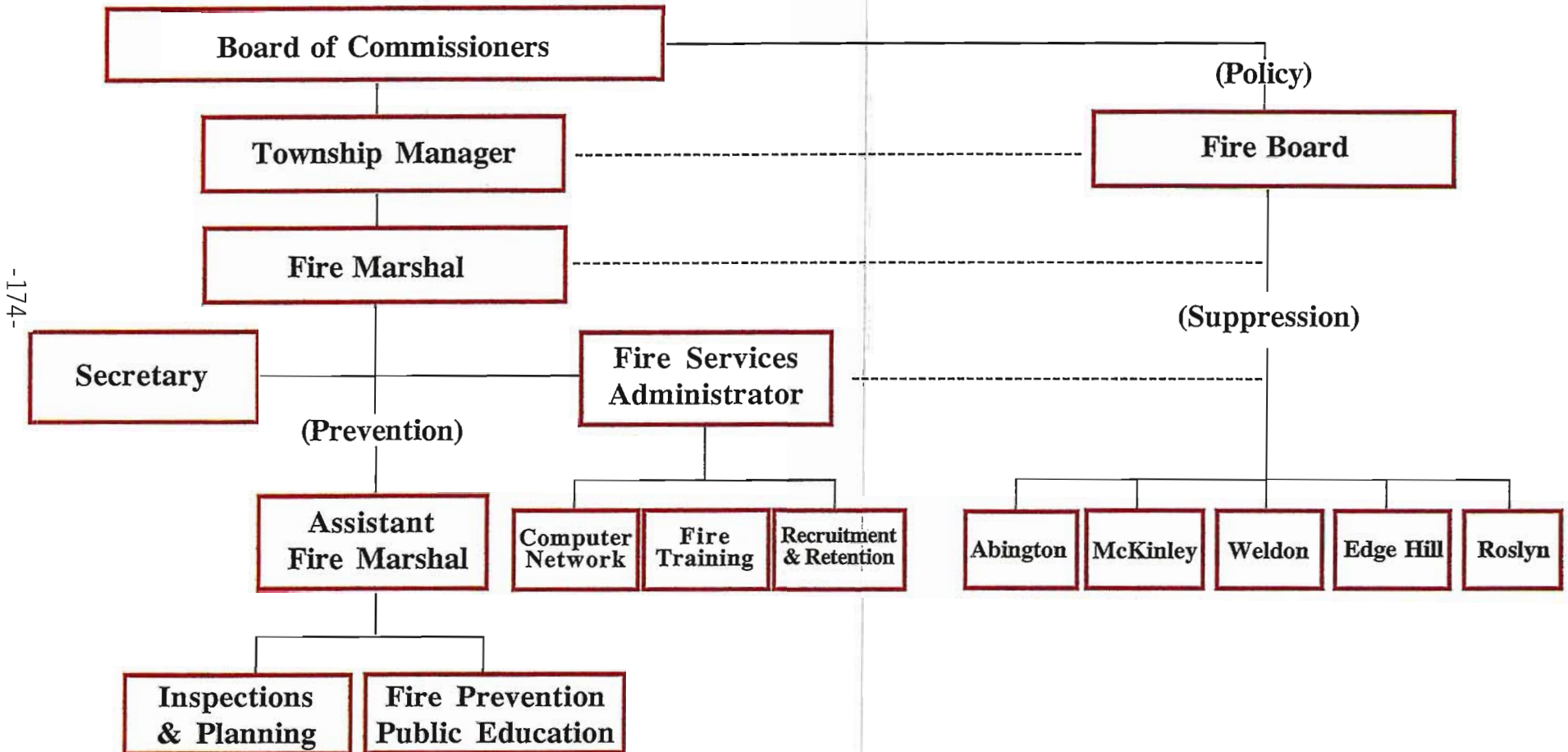
Goal 9	Development and Implementation of Fire Training Performance-Based Measurements
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Timeline	1 – 5 Years
Critical Tasks	<ul style="list-style-type: none"> • Develop a Performance-Based Measurement system based on industry best practices. • Communicate Performance-Based Measurement criteria to all members. • Implement Performance Based Measurements. • Utilize Firehouse Software to document and track the required training. • Review measurement criteria with members on an annual basis. • Based on an annual review and appraisal, make changes as needed to correct any deficiencies in the program.
Budget	<ul style="list-style-type: none"> • No additional operating funds required.

Goal 10	Establish and Operate a Citizens Fire Academy
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Timeline	1 – 5 Years
Critical Tasks	<ul style="list-style-type: none"> • Develop a proposed curriculum. • Identify appropriate instructors for each session. • Create course materials needed to support curriculum. • Establish the schedule of classes and facility requirements. • Plan student registration process. • Promote this new program in the community. • Reach out to community leaders to garner publicity and support for the new Citizens Fire Academy. • Publicize Citizens Fire Academy to community via public relations, posters, flyers, social media, and local TV channels. • To help evaluate the success of the program, develop a student satisfaction survey form. • Evaluate effectiveness of the program and modify where needed.
Budget	<ul style="list-style-type: none"> • \$1,000 per year.

Abington Township Fire Department Organizational Chart - 2014



2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

PROGRAM: Fire Marshal

PROGRAM #: 057

ACCOUNT CODE	ACCOUNT NAME	Description / Justification	2013 Adjusted Budget	2014 Budget Request
5000	Salary Expense	Fire Marshal (1) 92,121 Assistant Fire Marshal (1) 51,361 Community Service Specialist (1) 50,750 Secretary (1) 44,327	230,492	238,559
5020	Wage Expense - Part-time	Funded for staffing personnel for Fire Inspections, Fire Prevention Training, Fire Prevention Safety Trailer, Preplanning, and Support Services. Funded to provide: 850 hours at \$14 / hour 11,900 2070 hours at \$10 / hour 20,700	32,600	32,600
5042	Overtime - Civilian	Overtime for Assistants to the Fire Marshal	2,180	2,180
5047	Overtime - Holiday	Overtime for Assistants to the Fire Marshal	1,500	1,500
5100	Longevity	Payment for years of service	1,950	1,950
5234	Training	Funding for training State UCC requirements, County and Local level schools; National Fire Academy Programs; NFPA Programs; Training Conferences; FDIC; EDITS and Center for Public Safety Excellence Conference for Accreditation,	6,500	6,500
5301	Association Dues & Seminars	Funded to cover expenses incurred for Membership Fees and Professional Organization Dues; NFPA, ICC, NAFI, IAFC and Attendance to Conventions; including International Association of Fire Chiefs (IAFC) Convention.	2,975	2,975
5307	Telephone	Mobile cell phones for Fire Marshal's Office.	450	1,070
5316	Uniforms	Uniforms for Fire Marshal, Assistant Fire Marshal, Community Service Specialist, part-time Fire Inspector and part-time personnel.	3,000	3,000

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

PROGRAM: Fire Marshal

PROGRAM #: 057

ACCOUNT CODE	ACCOUNT NAME	Description / Justification	2013 Adjusted Budget	2014 Budget Request
5320	Equipment & Material Purchases - MAJOR	Funds purchases of new radios. Funds replacement of expendable materials, technical rescue trailer, water rescue, fire prevention trailers, portable generators and pumping equipment.	7,500	7,500
5322	Minor Equipment	Items funded by this category provide necessary minor equipment supporting the Fire Marshal Office. Includes safety equipment, coats, boots, gloves, disposable protective clothing, camera equipment, tools and equipment to assist in fire scene investigations and inspections of commercial properties.	2,500	2,500
5323	General Expense	Funded to cover the cost of specialized books, publications, NFPA codes. Office supplies for Fire Marshal's Office and general supplies for Fire Investigation; photography, cleaning supplies, etc.	1,735	1,115
5907	Transfer to Capital	Transfer to Capital for Fire Projects	85,000	85,000
5900	Interdepartmental Allocations	Computer Time	8,877	10,154
		Debt Service	-	-
		Insurance	14,894	14,385
		Workers Comp	48,903	44,457
		Finance Office	23,856	26,507
		Tax Office	21,268	22,190
		Vehicle Maintenance	46,570	46,620
		Administration	58,460	63,818
			222,828	228,131

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: Fire Services

PROGRAM: Fire Department Assessment Program

PROGRAM #: 063

OBJECT CODE	ACCOUNT NAME	Description/Justification	2013 ADJUSTED BUDGET	2014 BUDGET REQUEST
5020	Wage Expense - Part-time	Fire Department Fire Services Administrator/Accreditation Manager (35 hours per week x 52 weeks)	41,815	41,815
5110	Social Security	Social Security (7.65%)	3,199	3,199
5300	Office Materials and Supplies	Office Materials and Supplies for Fire Department Fire Services Administrator/Accreditation Manager.	500	500
5301	Dues and Seminars	Required Memberships, Workshops, Seminars, Conferences and Training Materials for Fire Department Fire Services Administrator/Accreditation Manager.	5,093	5,093
5307	Telephone	Telephone	800	800
		Totals	51,407	51,407

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: Fire Services

PROGRAM: Fire Department Support Program

PROGRAM #: 064

OBJECT CODE	ACCOUNT NAME	Description/Justification	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5020	Wage Expense - Part-time	Wage Expense for Part-time Administrative Support Personnel	56,368	56,368
5110	Social Security	Social Security (7.65%)	4,312	4,312
5300	Office Materials and Supplies	Office Materials and Supplies for Administrative Support Programs.	2,078	2,078
5302	Computer Expense	CAD Interface Programs, Website Hosting and Maintenance Agreements, Software Licenses, Technical Support, Training, Additional Hardware and Software to Support the ATFD Computer Network Records Management System, High-Speed Internet Service, & GIS Expenses.	12,000	12,000
5303	Advertising and Printing Expense	Printing of Accreditation Documents, Manuals, Materials; Newsletters, Fire Training Certificates, Fire Safety Education Materials, and Recruitment and Retention Publications.	5,000	5,000
5305	Contracted Services	Inspections, Maintenance, Improvements, and Up-Grades to the Fire Training Facility; Textbooks, Tuition, Instructor and Certification Fees, Learning Resource Materials, Equipment, Support Services, Consumable Supplies, Photography Expense, Materials for our Fire Safety and Public Education Programs and Recruitment & Retention Initiatives.	62,641	62,641
5307	Telephone Expense		840	840
5308	Electric & Gas Expense		1,020	1,020
5319	Professional Services	Marketing and Public Information Program; Including Fees for Service, Materials, and Supplies; Editing Services for our CPSE Self-Assessment Manual; Grant Writing Services and Required Matching Fees, if any. Fire Department Assessment Process.	15,000	12,000
5322	Minor Equipment	Minor Equipment for ATFD Office, Fire Training, Computer Network System, Public Education Programs and ATFD Vehicles.	4,000	4,000
5342	Preventive Maintenance	Apparatus and Equipment Preventive Maintenance Program Reimbursement Expenses	72,000	75,000
		Total	235,259	235,259

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: FIRE SERVICES

PROGRAM: FIRE COMPANIES

PROGRAM #091

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5111	Medical-Firefighter Physicals	To fund ½ of the cost of NFPA 1582 Firefighter physicals and fitness for duty-return to duty exams.	24,000	24,000
5215	Workers comp	Workers comp Insurance	0	78,000
5236	Fire Companies	Est. Real Estate Tax Assessment multiplied by millage less estimated discount and reserve for liens.	934,748	934,748
5237	Hydrant Rental	Rental paid to Aqua PA for fire hydrants	219,519	219,519
5304	Equipment Repairs & Maintenance	Maintenance of air truck, air compressor; including quarterly air quality testing and certification	3,000	3,000
5307	Telephone	Service from (5) fire stations to police dispatchers' room	1,500	1,500

Abington Township Public Library

Goal:

To provide a central resource facility, available to all who live, work, pay property taxes or attend school in the Township of Abington and the Borough of Rockledge, which will answer the informational, educational, and entertainment needs of our patrons.

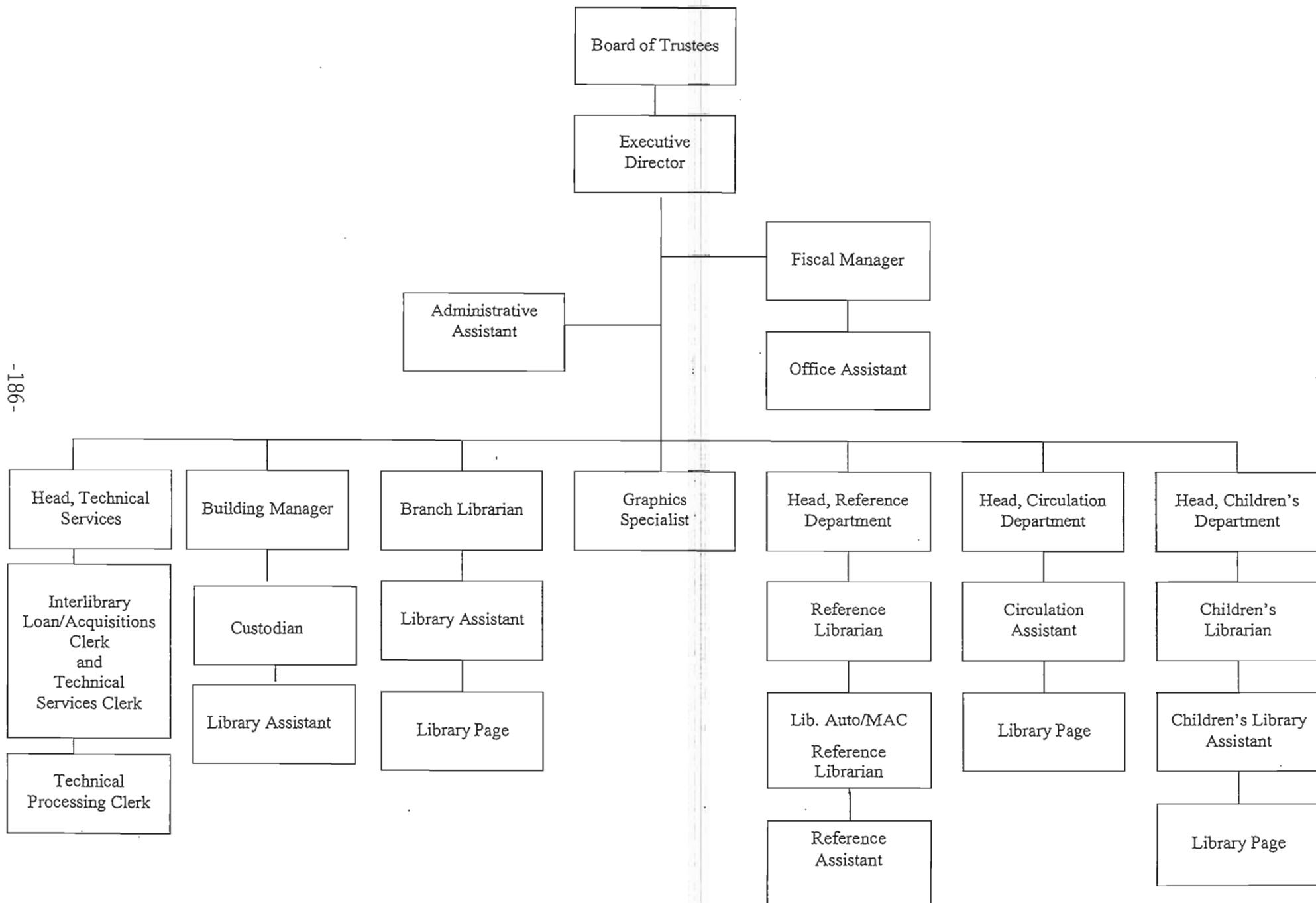
It will be difficult to meet our desired objectives in 2014. We are grateful the Township has level-funded the Library's operating budget for many years. Although, the Commonwealth of Pennsylvania has proposed level funding for 2014, State Aid to public libraries was cut by more than 30% between 2011 and 2013, resulting in a loss of \$73,265. Our patrons are watching their pennies too, and patrons are now taking advantage of paying overdue fees via eCommerce resulting in another decline of our overdue revenues by an estimated \$2,500 in the past year.

We estimate 340,000 people will use the library in 2013. We estimate we will circulate more than 450,000 items in 2013; even though we have cut our summer hours to save money.

If you take a look at our proposed 2014 operating budget, you see that the library will:

- Provide quality state-of-the-art library service at both Branches.
- Manage a budget of \$2,443,000.
- Maintain a staff of professional librarians, including a Children's and Young Adult specialist and an IT librarian and a strong support staff.
- Maintain and develop a collection of more than 175,000 items – including reference materials, books, an audio/visual collection of 10,300, 269 periodical subscriptions and 24 electronic databases.
- Emphasize service to children through a strong collection, regular story hours, Summer Reading programs, and outreach efforts.
- Provide electronic resources, such as ebooks, wireless access to the Internet, and membership in Access Pennsylvania.
- Maintain current hours of operation – 7 days and 65 hours per week annually. (Decreased in summer 2014 due to continued budget constraints in Harrisburg.)
- Maintain circulation of more than 450,000 items per year.
- Continue to serve the more than 340,000 people who visit the libraries each year.
- Accurately, efficiently and courteously answer more than 38,000 reference questions per year.
- Support and administer the Adult Literacy EL Civics Program, which serves more than 100 student/tutor pairs.
- Maintain and enhance physical facilities in Abington and Roslyn.
- Maintain positive relations with Friends of the Library and local civic organizations.

ABINGTON FREE LIBRARY
TABLE OF ORGANIZATION



2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PUBLIC LIBRARY

PROGRAM #072

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request	2013 Actual Budget
5334	Operations	Utilities/Maintenance (Roslyn)			
		Electric	4,200	4,200	4,200
		Water	275	275	275
		Maintenance	2,000	2,000	2,000
		Phones	-	-	105
		Utilities/Maintenance (Abington Free Library)			
		Gas	10,000	10,000	11,000
		Electric	29,000	29,000	44,000
		Water	4,980	4,980	4,980
		Maintenance	15,000	15,000	23,000
		HVAC Contract	4,000	4,000	5,000
		Janitorial Supplies	3,000	3,000	3,000
		Operating Expenses for Roslyn & Abington Library & Office Supplies	1,000	1,000	1,000
		Printed Forms			2,000
		Equipment Repair	1,000	1,000	1,500
		Computer & Maintenance	4,000	4,000	4,500
		Postage			2,500
		Memberships	500	500	600
		Conference/Travel/Education	1,000	1,000	1,500
		Furniture & Equipment	1,000	1,000	2,500
		Audit	4,500	4,500	4,500
		Miscellaneous	1,500	1,500	1,800
		Bank Charges			100
		Phones	5,000	5,000	6,500
		Library Programs			4,000
		Children's Programs/Supplies			10,000
		Public Info/Publicity Printing	2,850	2,850	5,000
		Collection Supplies	12,895	12,895	80,765
		MCLINC	10,000	10,000	11,695
		PALINET (cataloging & search)	10,000	10,000	13,000
Book Budget	5,000	5,000	195,424		
			132,700	132,700	446,444

	Budget 2013	Budget 2014
REVENUE		
Net Operating Receipts		
Fines--AFL	60,000	60,000
Fines--Roslyn	2,000	2,000
Meeting Room	6,500	6,500
Lost Books	6,800	6,800
Rental Books	2,100	2,000
Copiers	3,000	3,000
Reference Printing/Income	9,000	9,000
Miscellaneous	2,000	2,000
Tapes for Tapes	0	0
Interest--Library Funds	750	750
Total Net Operating	92,150	92,050
Township Appro-Oper Exp	132,700	132,700
Township Appro - Salary FT	1,186,486	1,181,944
Township Appro - Salary PT	317,283	317,283
Township Appro - SS/MC Taxes	116,405	117,246
Township Appro - Medical	317,698	328,147
Township Appro - Life Ins FT	5,960	5,774
Township Appro - Disability FT	2,838	2,750
Township Appro-Longevity	32,600	33,400
Appropriation Rockledge Borough	2,500	2,500
Challenge Grant	15,000	15,000
State Aid	182,371	182,371
Access	0	0
Transfers from Special Income	31,750	31,750
Twp Capt'l Budget Reimb	0	0
Ad Lit/WW II - Support	0	0
Total Funding Revenue	2,343,591	2,350,865
TOTAL OPERATING REVENUE	2,435,741	2,442,915

	Budget 2013	Budget 20134
PERSONNEL		
Salaries - FT	1,186,486	1,181,944
Salaries - PT	317,283	317,283
Salaries - SS/MC Taxes	116,405	117,246
Township Appro - Medical	317,698	328,147
Township Appro - Life Ins FT	5,960	5,774
Township Appro - Disability FT	2,838	2,750
Salaries--Library, Access	0	0
Contracted Services	1,500	1,500
Longevity	32,600	33,400
	<hr/>	<hr/>
TOTAL PERSONNEL	1,980,770	1,988,044

MAINTENANCE OF PLANT

Gas--AFL	11,000	11,000
Electric--AFL	44,000	42,000
Water--AFL	4,980	4,980
Maintenance--AFL	23,000	25,000
H/AC - Contract	5,000	5,000
Electric--Roslyn	4,200	4,200
Water-Roslyn	275	275
Maintenance--Roslyn	2,000	2,000
Janitorial Supplies	3,000	3,000
	<hr/>	<hr/>
TOTAL MAINTENANCE	97,455	97,455

	Budget 2013	Budget 2014
OPERATIONS		
Library & Office Supp.	1,000	1,000
Printed Forms	2,000	2,000
Library & Office Equip. Maint.	1,500	1,500
Computer Maint & Equip.	4,500	4,500
Postage	2,500	2,500
Membership & Dues	600	600
Conference/Travel/Education	1,500	1,500
Furniture & Equipment	2,500	2,500
Audit	4,500	4,500
Misc. Operating Expenses	1,800	1,800
Bank Charges & Fees	100	100
Telephone - AFL	6,500	6,000
Telephone--Roslyn	1,050	1,000
Library Programs	4,000	4,000
Children's Program & Supplies	10,000	10,000
Public Information & Printing	5,000	5,000
Copier Rental & Costs	4,500	4,500
MCLINC	11,695	11,250
Palinet (information & cataloging)	13,000	13,000
Capital/Bldg/Renovation	0	0
Contingency	3,082	2,277
	<hr/>	<hr/>
TOTAL OPERATIONS	81,327	79,527

	Budget 2013	Budget 2014
BOOKSTOCK		
Books	108,220	108,220
Periodicals	19,889	19,889
Audio	14,784	14,784
Serials & Standing Orders	21,069	21,069
Video	7,809	7,809
Electronic Resources	20,153	20,153
Rental Books	0	0
Freight In	2,000	2,000
Binding	1,500	1,500
Collection Supplies	80,765	82,465
TOTAL BOOKSTOCK	<u>276,189</u>	<u>277,889</u>
TOTAL OPERATING EXPENSES	<u><u>2,435,741</u></u>	<u><u>2,442,915</u></u>

2014 Proposed Budget

ABINGTON TOWNSHIP PUBLIC LIBRARY
 TREASURER'S REPORT
 INCOME COMPARED TO BUDGET AND PRIOR YEAR
 PROJECTION FOR THE YEAR ENDING DECEMBER 31, 2014

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Page 4

	Budget 2013	PROPOSED BUDGET 2014	Year to Date Received to June 30, 2013	Year to Date Projected Budget	<---Year to Date-----> Variance \$ Over(Under)	%	Budget Remaining Over(Under)	Received YTD Dec 31, 2012
REVENUE								
Net Operating Receipts								
4010 Fines--AFL	60,000	60,000	28,293	30,000	(1,707)	-6%	(31,707)	56,680
4011 Fines--Roslyn	2,000	2,000	1,030	1,000	30	3%	(970)	2,199
4030 Meeting Room	6,500	6,500	4,045	3,250	795	24%	(2,455)	4,580
4040 Lost Books	6,800	6,800	3,426	3,400	26	1%	(3,374)	6,656
4050 Rental Books	2,100	2,000	907	1,050	(143)	-14%	(1,193)	1,812
4051 Copiers	3,000	3,000	501	1,500	(999)	-67%	(2,499)	2,380
4052 Reference Printing/Income	9,000	9,000	5,305	4,500	805	18%	(3,695)	9,741
4070 Miscellaneous	2,000	2,000	1,579	1,000	579	58%	(421)	2,490
4071 Tapes for Tapes	0	0	8	0	8	#DIV/0!	8	1,562
4510 Interest--Library Funds	750	750	412	375	37	10%	(338)	410
Total Net Operating	92,150	92,050	45,506	46,075	(569)	-1%	(46,644)	88,509
4200 Twp Approp - Operating Exp	132,700	132,700	59,213	66,350	(7,137)	-11%	(73,487)	132,700
4201 Twp Approp - Salary FT	1,186,486	1,181,944	576,564	589,493	(12,929)	-2%	(609,922)	1,136,991
4204 Twp Approp - Salary PT	317,283	317,283	136,774	149,500	(12,726)	-9%	(180,509)	286,978
4205 Twp Approp - SS/MC Taxes	116,405	117,246	57,013	56,200	813	1%	(59,392)	111,349
4206 Twp Approp - Medical FT	317,698	328,147	150,456	158,849	(8,393)	-5%	(167,242)	273,285
4207 Twp Approp - Life Ins FT	5,960	5,774	2,910	2,980	(70)	-2%	(3,050)	5,583
4208 Twp Approp - Disability FT	2,838	2,750	1,282	1,419	(137)	-10%	(1,556)	2,401
4203 Township Appro-Longevity	32,600	33,400	32,600	32,600	0	0%	0	37,250
4210 Appropriation Rockledge Borough	2,500	2,500	2,500	2,500	0	0%	0	2,500
4202 Challenge Grant	15,000	15,000	0	0	0	#DIV/0!	(15,000)	15,000
4101 State Aid	182,371	182,371	182,371	182,371	0	0%	0	182,371
4110 Access	0	0	0	0	0	#DIV/0!	0	0
4090 Transfers from Special Income	31,750	31,750	0	15,875	(15,875)	-100%	(31,750)	0
4590 Ad Lit Support	0	0	0	0	0	#DIV/0!	0	0
Total Funding Revenue	2,343,591	2,350,865	1,201,682	1,258,137	(56,455)	-4%	(1,141,909)	2,186,407
TOTAL OPERATING REVENUE	2,435,741	2,442,915	1,247,188	1,304,212	(57,024)	-4%	(1,188,553)	2,274,917

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ABINGTON TOWNSHIP PUBLIC LIBRARY
 TREASURER'S REPORT
 INCOME COMPARED TO BUDGET AND PRIOR YEAR
 PROJECTION FOR THE YEAR ENDING DECEMBER 31, 2014

2014 Proposed Budget

	Budget 2013	PROPOSED BUDGET 2014	Year to Date Expensed to June 30, 2013	Year to Date Projected Budget	<-----Year to Date-----> Variance \$ Over(Under)		%	Budget Remaining Over/(Under)	Expensed YTD Dec 31, 2012
PERSONNEL									
5000 Salaries - FT	1,186,486	1,181,944	576,564	589,493	(12,929)	-2%	(609,922)	1,136,991	
5002 Salaries - PT	317,283	317,283	136,774	149,500	(12,726)	-9%	(180,509)	286,978	
5005 Salaries - SS/MC Taxes	116,405	117,246	57,013	56,200	813	1%	(59,392)	111,349	
5006 Medical - FT	317,698	328,147	150,456	158,849	(8,393)	-5%	(167,242)	273,285	
5007 Life Insurance - FT	5,960	5,774	2,910	2,980	(70)	-2%	(3,050)	5,583	
5008 Disability - FT	2,838	2,750	1,282	1,419	(137)	-10%	(1,556)	2,401	
5001 Salaries - Library/Access Funds	0	0	0	0	0	#DIV/0!	0	0	
5010 Contracted Services	1,500	1,500	132	750	(618)	-82%	(1,368)	0	
5100 Longevity	32,600	33,400	32,600	32,600	0	0%	0	37,250	
TOTAL PERSONNEL	1,980,770	1,988,044	957,730	991,791	(34,061)	-3%	(1,023,040)	1,853,836	
MAINTENANCE OF PLANT									
5210 Gas--AFL	11,000	11,000	5,324	6,250	(926)	-15%	(5,676)	6,474	
5212 Electric--AFL	44,000	42,000	13,549	19,750	(6,201)	-31%	(30,451)	32,051	
5214 Water--AFL	4,980	4,980	2,450	2,490	(40)	-2%	(2,530)	4,959	
5220 Maintenance--AFL	23,000	25,000	13,458	11,500	1,958	17%	(9,542)	22,233	
5221 HVAC - Contract	5,000	5,000	1,904	2,500	(597)	-24%	(3,097)	3,128	
5242 Electric--Roslyn	4,200	4,200	1,193	2,125	(932)	-44%	(3,007)	2,129	
5244 Water--Roslyn	275	275	129	138	(9)	-6%	(146)	263	
5250 Maintenance--Roslyn	2,000	2,000	759	1,000	(241)	-24%	(1,241)	1,500	
5260 Janitorial Supplies	3,000	3,000	244	1,500	(1,256)	-84%	(2,756)	2,511	
TOTAL MAINTENANCE	97,455	97,455	39,008	47,253	(8,245)	-17%	(58,447)	75,248	

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ABINGTON TOWNSHIP PUBLIC LIBRARY
 TREASURER'S REPORT
 INCOME COMPARED TO BUDGET AND PRIOR YEAR
 PROJECTION FOR THE YEAR ENDING DECEMBER 31, 2014

2014 Proposed Budget

- 197 -

	Budget 2013	PROPOSED BUDGET 2014	Year to Date Expensed to June 30, 2013	Year to Date Projected Budget	<-----Year to Date-----> Variance \$ Over(Under)		%	Budget Remaining Over(Under)	Expensed YTD Dec 31, 2012
OPERATIONS									
5301 Library & Office Supp.	1,000	1,000	408	500	(92)	-18%	(592)	960	
5303 Printed Forms	2,000	2,000	500	1,340	(840)	-63%	(1,500)	927	
5304 Library & Office Equip. Maint.	1,500	1,500	0	750	(750)	-100%	(1,500)	1,479	
5305 Computer Maint & Equip.	4,500	4,500	2,555	3,060	(505)	-16%	(1,945)	4,455	
5306 Postage	2,500	2,500	370	1,200	(830)	-69%	(2,130)	2,053	
5310 Membership & Dues	600	600	495	285	210	74%	(105)	1,028	
5311 Conference/Travel/Education	1,500	1,500	547	750	(203)	-27%	(953)	1,242	
5320 Furniture & Equipment	2,500	2,500	259	1,250	(991)	-79%	(2,241)	307	
5330 Audit	4,500	4,500	4,500	4,500	0	0%	0	4,500	
5340 Misc. Operating Expenses	1,800	1,800	1,189	900	289	32%	(611)	1,880	
5341 Bank Charges & Fees	100	100	0	50	(50)	-100%	(100)	30	
5361 Telephone - AFL	6,500	6,000	2,451	3,250	(799)	-25%	(4,049)	5,020	
5362 Telephone--Roslyn	1,050	1,000	509	525	(16)	-3%	(541)	992	
5410 Library Programs	4,000	4,000	2,693	3,175	(482)	-15%	(1,307)	3,900	
5420 Children's Program & Supplies	10,000	10,000	6,794	6,150	644	10%	(3,206)	9,756	
5430 Public Information & Printing	5,000	5,000	959	2,000	(1,041)	-52%	(4,041)	2,870	
5440 Copier Rental & Costs	4,500	4,500	2,357	2,250	107	5%	(2,143)	3,506	
5508 MCLINC	11,695	11,250	5,574	5,848	(273)	-5%	(6,121)	11,255	
5510 Palinet (information & cataloging)	13,000	13,000	5,793	7,175	(1,382)	-19%	(7,207)	11,279	
6950 Capital/Building/Renovation	0	0	0	0	0	#DIV/0!	0	0	
6990 Contingency	3,082	2,277	0	1,541	(1,541)	-100%	(3,082)	0	
							0		
TOTAL OPERATIONS	81,327	79,527	37,953	46,498	(8,545)	-18%	(43,374)	67,439	
BOOKSTOCK									
5520 Books	108,220	108,220	60,512	54,110	6,402	12%	(47,708)	110,532	
5521 Periodicals	19,889	19,889	18,745	9,945	8,800	88%	(1,144)	26,584	
5522 Audio	14,784	14,784	5,511	7,392	(1,881)	-25%	(9,273)	15,290	
5523 Serials & Standing Orders	21,069	21,069	12,425	10,535	1,891	18%	(8,644)	25,885	
5524 Video	7,809	7,809	4,287	3,905	383	10%	(3,522)	7,972	
5525 Electronic Resources	20,153	20,153	15,512	10,077	5,436	54%	(4,641)	7,023	
5526 Supplemental	0	0	1,620	0	1,620	#DIV/0!	1,620	3,016	
5527 Rental Books	0	0	607	0	607	#DIV/0!	607	963	
5528 Freight In	2,000	2,000	477	1,000	(523)	-52%	(1,523)	1,174	
5529 Binding	1,500	1,500	867	500	367	73%	(633)	1,037	
5505 Collection Supplies	80,765	82,465	29,575	40,000	(10,425)	-26%	(51,190)	69,438	
TOTAL BOOKSTOCK	276,189	277,889	150,140	137,463	12,677	9%	(126,049)	268,914	
TOTAL OPERATING EXPENSES	2,435,741	2,442,915	1,184,831	1,223,005	(38,174)	-3%	(1,250,910)	2,265,437	

Bureau of Parks and Recreation

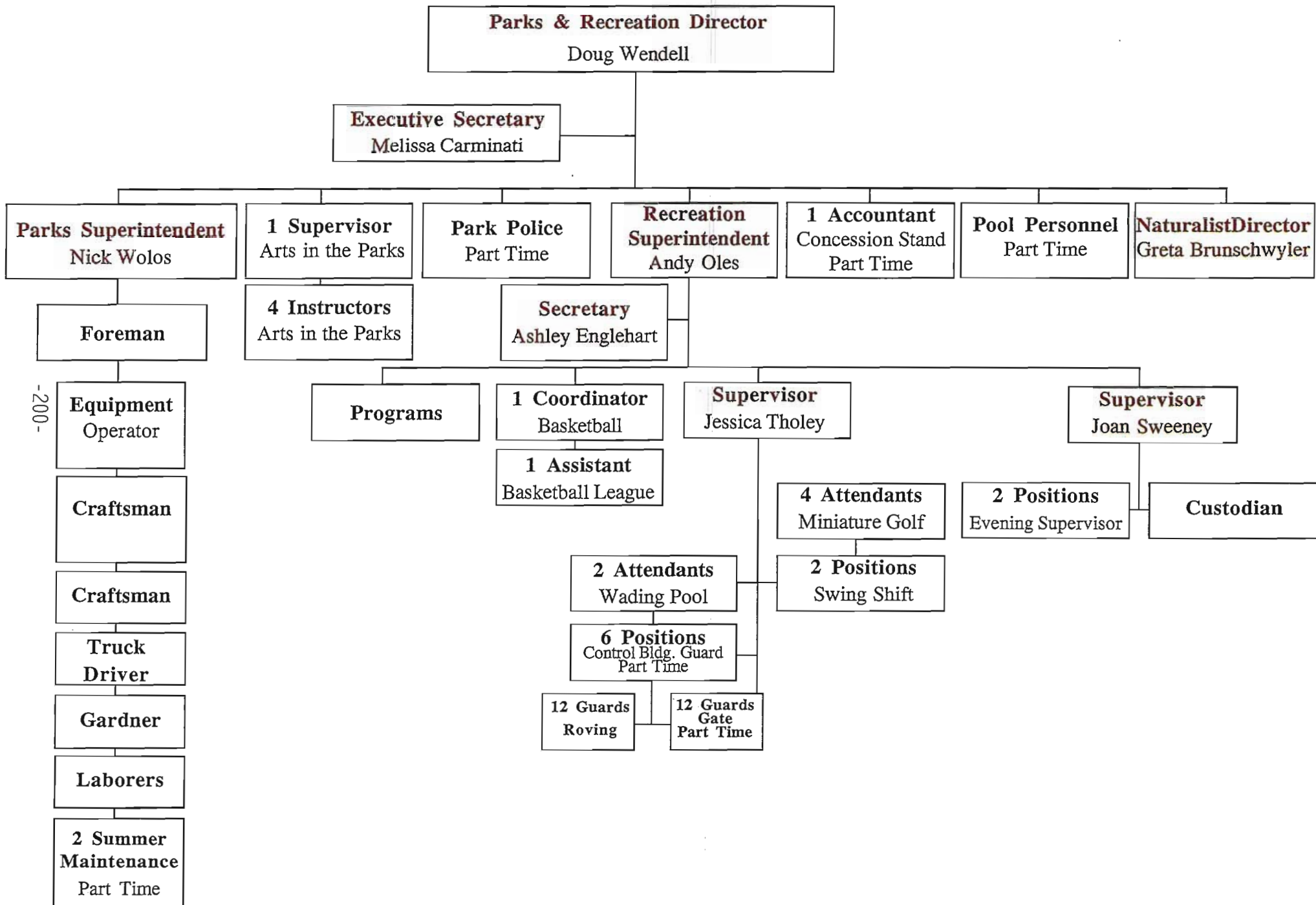
GOAL:

To provide essential park and recreational facilities and organized programs to enhance the quality of life for the residents of Abington Township.

OBJECTIVES:

- Provide recreational opportunities for residents of all ages on a year round basis
- Provide information to the Board of Commissioners through the Township Manager and Finance Officer in regard to funding in keeping with the Bureau's goal.
- Direct the day-to-day supervision of the Bureau's full and part-time personnel.
- Develop management programs to balance preservation of natural resources with recreational use.
- Plan and supervise the opening of Crestmont and Penbryn Pools.
- Work with the Township Manager and the Bureau staff to respond to resident questions and concerns.
- Coordinate Parks and Recreation efforts with public and private partners:
 - Abington School District
 - Surrounding Municipalities
 - Citizen Groups
 - Y.M.C.A.
- Maintain, repair, and ensure the preservation of more than 400 Acres of park land that houses numerous recreational facilities under the jurisdiction of the Bureau.
- Through Briar Bush Nature Center, provide quality group and public exhibits to pre-schoolers through senior citizens
- Continue to address the needs of the in-line/skateboarding public by developing facilities where this activity can take place.

Parks & Recreation Department - 2014



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2014 Description/Justification Worksheet

DEPARTMENT: PARKS & RECREATION

PROGRAM: PARKS ADMINISTRATION

PROGRAM #150

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5000	Salary Expense	Director Recreation Superintendent Executive Secretary Secretary	99,773 59,810 50,595 <u>38,239</u> 244,417	102,989 64,316 45,540 <u>36,644</u> 249,489
5041	Overtime	Clerical Overtime Needs	2,100	2,100
5100	Longevity	Director Recreation Superintendent Executive Secretary Secretary	2,900 1,650 2,050 <u>0</u> 6,600	2,900 1,700 0 <u>0</u> 4,600
5110	Social Security	SSI Taxes for Staff	19,363	19,598
5111	Medical Benefits	Full Time Staff	73,880	72,327
5112	Life Insurance	Full Time Staff	1,232	1,257
5113	Disability Ins	Full Time Staff	587	599
5300	Office Materials & Supplies	Paper, Ink, & Masters for Program Fliers and Copy Machine, Ink Cartridges, Letterhead and Envelopes Stationery Supplies	2,750 500 <u>2,250</u> 5,500	2,750 500 <u>2,250</u> 5,500
5301	Association Dues & Seminars	See attached	4,140	4,250
5302	Computer Expenses	Cleaning Sup./Print Ribbon Cable Modem Service for Pools, ACEC & Skatepark Upgrades for Hardware Repair/Replacement Annual Maintenance Contract	925 3,000 4,570 <u>6,313</u> 14,808	925 3,000 4,570 <u>6,638</u> 15,133
5303	Advertising & Printing	Printing Fall/Winter/Spring Brochures and Alverthorpe Park Brochures Printing of Pool Applications, Scorecards, Facility Permits, Stationery, etc.	11,300 <u>2,200</u> 13,500	11,300 <u>2,200</u> 13,500

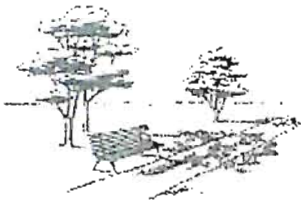
2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION

PROGRAM: PARKS ADMINISTRATION (continued)

PROGRAM #150

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5304	Equipment Repair & Maintenance	Contracts for Equipment Repair Purchase of Required Toner, Ink, Drums, etc. needed to run Office Equipment	<u>721</u> 721	<u>721</u> 721
5307	Telephone	Office Telephone Service	6,000	7,000
5323	General Materials & Supplies	Petty Cash Reimbursement Photography Supplies Pesticide Licensing, Certification Requirements DER) and CDL reimbursements	650 400 <u>450</u> 1,500	650 400 <u>450</u> 1,500
5900	Inter. Allocation	Computer Time Debt Service Insurance Workers' Compensation Finance Office Tax Office Vehicle Maintenance Administration Chargeback's	13,950 2,664 48,185 24,982 44,540 39,686 162,996 <u>109,148</u> 446,151	15,956 2,664 47,144 22,711 46,618 41,164 163,169 <u>112,236</u> 451,662



TOWNSHIP OF ABINGTON
BUREAU OF PARKS AND RECREATION
515 MEETINGHOUSE ROAD, JENKINTOWN, PENNSYLVANIA 19046
TELEPHONE 215-576-5213
FAX 215-576-5179

*Director of
Parks and Recreation*
Douglas J. Wendell
Recreation Superintendent
Andrew Oles

TO: Susan Matiza, Finance Officer
FROM: Doug Wendell, Director
SUBJECT: 2014 Budget Projections – Association Dues and Conferences
(Coupon # 150-5301)

The staff of the Bureau of Parks and Recreation belongs to the following professional organizations for the noted annual fees:

Director of Parks & Recreation

National Recreation and Parks Association	\$150.00
PA Recreation and Parks Society	\$140.00

Superintendent of Recreation

National Recreation and Parks Association	\$150.00
PA Recreation and Parks Society	\$140.00

Executive Director of Briar Bush Nature Center

Assoc. of Conservation Executives	\$50.00
National Science Teachers Association	\$0
American Association of Museums	\$90.00
PA Alliance for Environmental Education	\$0
Assoc. of Nature Center Administrators	\$110.00

Recreation Supervisor of Alverthorpe Park

National Recreation & Parks Association	\$0
PA Recreation Society	\$0

Recreation Supervisor of Ardsley Comm. Ed. Center

National Recreation & Park Association	\$0
PA Recreation & Park Society	\$0

Landscape Gardener

Golf Course Supt. of America Assoc.	\$320.00
Phila. Chapter of the GCSAA (Local Chapter requires membership in National Org.)	\$0

Organizational Memberships

PA Horticultural Society	\$0
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The following conferences are planned for 2014 for the noted personnel:

Douglas J. Wendell

PA Recreation & Parks Society State Conference	\$1,000.00
--	------------

Andrew Oles

PA Recreation & Parks Society State Conference	\$1,000.00
--	------------

Briar Bush Executive Director

The Executive Director reviews the material from all the professional organizations available to her and chooses the one or two conferences that best fit the needs of the Nature Center. The Executive Director has set aside **\$610** for this purpose.

\$610.00

Attendance of full and part-time personnel at one day workshops and seminars (i.e. PRPS Swimming Pool Workshop, Playground Safety Inspector Workshop, Continuing Education Units, and Montgomery County Recreation Council Meetings). **\$490.00** is set aside for this purpose.

\$490.00

Membership within the aforementioned organizations keeps the staff of the Bureau of Parks & Recreation informed of the most recent trends, research, and findings in our profession. These are the organizations that establish standards for certification in the recreation, park resources, and leisure profession and afford a guarantee to employers that certified personnel have attained stated education and experience qualifications. The staff of the Bureau of Parks & Recreation is continually looking to improve their skills in this profession. The organizations we belong to provide an avenue to accomplish these goals.

Continued professional development is required for professional certification and re-certification. This development is measured within a designated time period in the form of C.E.U.'s (Continuing Education Units). C.E.U.'s can be obtained through the attendance at conferences, workshops, and seminars sponsored by an institution of higher learning. The PRPS and NRPA conferences give the Director and the Superintendent of Recreation the opportunity to obtain the required C.E.U.'s needed to maintain their professional certification as well as keep current on the issues facing the leisure profession.



TO: Sue Matiza, Finance Director
FROM: Greta Brunschwiler, Executive Director; Briar Bush Nature Center
SUBJECT: Justification for increase Dues and Conferences

ANCA Budget Justification 2014.

ANCA, the Association for Nature Center Administrators, supports all of Briar Bush's specialized staff through a variety of means including online forums on topical issues, conferences, workshops, newsletters, and publications, and listserves specific to topical content areas. ANCA is an outlet for targeted requests, whether we are seeking qualified candidates for employment or looking for examples of animal collections/management policies, or best practices in risk management with regard to youth predators, or just trying to find a unique animal cage.

The membership is organizational, so that all Briar Bush staff can take advantage of updates and materials. The organization stresses best practice from program delivery to interpretive staff training, to risk management. Nature centers have enough commonalities to allow dialogue when we post questions about innovation, best practice, or need answers to day to day inquiries.

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION
 PROGRAM: ALVERTHORPE PARK

PROGRAM #151

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5000	Salary Expense	Recreation Supervisor	46,433	49,931
5020	Wages Exp./Pt Time	Park Guards/Control Guards Part Time Acct/ Staff	98,000	98,000
5041	Overtime	Recreation Supervisor	2,200	2,200
5100	Longevity	Recreation Supervisor	1,800	1,850
5110	Social Security	Part Time/Full Time Emp.	11,355	11,627
5111	Medical Benefits	Part Time/Full Time Emp.	21,651	24,276
5112	Life Ins.	Recreation Supervisor	234	252
5113	Disability Ins.	Recreation Supervisor	111	120
5305	Contracted Services	Cable Modem from Control Building to Main Parks office. Emergency electrical, plumbing, tree work.	2,200	2,200
5316	Uniform Expense	Park Guard Uniform Upkeep	1,000	1,000
5322	Minor Equipment	Security Equipment such as two-way radios, flashlights, and cart repairs.	2,800	2,800
5323	General Materials & Supplies	Chemicals utilized for pool disinfection plus paint, test kits etc. Fertilizers, Pesticides and Equipment (flags, racks, ball washers, etc.) required to maintain par-3 golf course.	1,500	1,500
		Field White, Topsoil, Fencing, Signs, Benches, Bleachers, etc., required to maintain baseball and football facilities.	2,500	2,500
		Plumbing and Electrical Supplies required to maintain Alverthorpe Park and materials and supplies required to maintain the five buildings and 130 acres within its boundaries.	4,700	4,700
		Materials needed to power wash basketball and tennis courts and repair color coating.	3,000	3,000
		-209-	<u>1,000</u>	<u>1,000</u>
			12,700	12,700

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION

PROGRAM: ALVERTHORPE PARK (continued)

PROGRAM #151

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5324	Recreational Materials	Purchase of golf and tennis balls for resale. Pencils and Clubs for Miniature and Par-3 Golf, Basketball, Tennis and Volleyball Nets, Umbrellas for wading pool, and Equipment re-placement such as basketballs and home and pitcher's plates. Replacement of Obstacles for 18-Hole Miniature Golf Course.	<p style="text-align: right;">1,500</p> <p style="text-align: right;">3,500</p> <p style="text-align: right;"><u>1,000</u></p> <p style="text-align: right;">6,000</p>	<p style="text-align: right;">1,500</p> <p style="text-align: right;">3,500</p> <p style="text-align: right;"><u>1,000</u></p> <p style="text-align: right;">6,000</p>

2014 BUDGET PROPOSAL

PROG: ARDSLEY COMMUNITY CENTER PROGRAM # 01-24
152

OBJECT NO	OBJECT NAME	2013 APPROVED BUDGET	2013 ADJUSTED BUDGET	2014 BUDGET REQUEST
5000	SALARY EXPENSE	47,020	48,852	50,562
5010	WAGES EXPENSE-HOURLY	59,633	59,633	61,721
5020	WAGES EXPENSE-PART-TIME	8,000	8,000	11,000
5041	OVERTIME	1,500	1,500	1,500
5100	LONGEVITY	4,325	4,325	4,375
5110	SOCIAL SECURITY	9,217	9,357	9,881
5111	MEDICAL BENEFITS	30,223	30,223	36,128
5112	LIFE INSURANCE	538	547	566
5113	DISABILITY INSURANCE	256	260	269
5117	CLOTHING ALLOWANCE	0	0	0
5300	OFFICE MATERIALS & SUPPLIES	500	500	500
5305	CONTRACTED SERVICES	13,549	13,549	13,549
5307	TELEPHONE	850	850	2,520
5308	ELECTRIC / GAS	40,000	40,000	35,000
5311	WATER	2,200	2,200	2,400
5316	UNIFORM EXPENSE	475	475	475
5318	JANITORIAL SUPPLIES	1,500	1,500	1,500
5323	GENERAL MATERIALS & SUPPLIES	8,500	8,500	8,500
5324	RECREATION MATERIALS	1,000	1,000	1,000
5340	GENERAL EXPENSE	200	200	200
	SUB TOTAL	229,486	231,471	241,646
	TOTAL	229,486	231,471	241,646

WORKLOAD	2014 est	2013 est	2012	2011	2010	2009
REVENUES	201,134	201,134	190,889	190,889	185,931	182,640
ATTENDANCE	157,780	157,780	157,268	157,268	156,547	155,826

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION
 PROGRAM: ARDSLEY COMMUNITY CENTER

PROGRAM #152

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5000	Salary Expense	Recreation Supervisor	47,020	50,562
5010	Wage Expense-Hourly	Custodian	59,633	61,721
5020	Wage Expense-Pt Tm	Evening Security/Maintenance	8,000	11,000
5041	Overtime	Recreation Supervisor/Custodian	1,500	1,500
5100	Longevity	Recreation Supervisor Custodian	2,750 <u>1,575</u> 4,325	2,800 <u>1,575</u> 4,375
5110	Social Security	Full Time Staff/Part Time Staff	9,217	9,881
5111	Medical Benefits	Full Time Staff	30,223	36,128
5112	Life Insurance	Full Time Staff	538	566
5113	Disability Ins.	Full Time Staff	256	269
5117	Clothing Allowance	Custodian	0	0
5300	Office Materials & Supplies	Purchase of Paper, Pens, Printer Ribbons, Various Adhesives, Envelopes and other office needs	500	500
5305	Contracted Services	A/C Service Contract	580	580
		Heating System Service Contract	1,300	1,300
		Emergency Repairs to Electrical, Plumbing, Heating and Air Conditioning System	2,900	2,900
		Fire Alarm Service Contract	2,310	2,310
		Comcast Contract	1,740	1,740
		General Building maintenance	4,000	4,000
		Sump Pump Service Contract	119	119
		Taylor Exterminating	<u>600</u>	<u>600</u>
			13,549	13,549

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION

PROGRAM: ARDSLEY COMMUNITY CENTER (continued)

PROGRAM #152

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5307	Telephone	Service for the Center Office	850	2,520
5308	Electric/Gas	Lights, AC, Heat, and Ovens	40,000	35,000
5311	Water	Water Service to Building	2,200	2,400
5316	Uniform Expense		475	475
5318	Janitorial Supplies	Used to purchase small hand tools, floor care products, hand soaps and other maintenance items	1,500	1,500
5323	Gen. Materials & Supplies	This line item includes all the plumbing, electrical, paint, tools, locksmith, safety, supplies and equipment required to maintain the building	8,500	8,500
5324	Rec. Materials	Purchase of Materials and Supplies such as Basketball and Volleyball Nets, Rims, Sports Equipment Backboards	1,000	1,000
5340	General Expense	Starting and Petty Cash Funds plus any other miscellaneous items required for the normal day-to-day operation of the Center	200	200



TOWNSHIP OF ABINGTON
BUREAU OF PARKS AND RECREATION
515 MEETINGHOUSE ROAD, JENKINTOWN, PENNSYLVANIA 19046
TELEPHONE 215-576-5213
FAX 215-576-5179

*Director of
Parks and Recreation*
Douglas J. Wendell
Recreation Superintendent
Andrew Oles

TO: Susan Matiza, Finance Director
FROM: Andrew Oles, Recreation Superintendent
SUBJECT: Justification for Increase in Object #152-5020 – Wage Expense-Part-time

We are requesting an increase in line 152-5020 (Part-time wages) to allow us to offer and monitor programs held evenings at the center. Also this increase will account for the Cost-of-living (COL) increase for part-time employees. This will allow us to bring in personnel to assist during the heavy pool registration periods. Currently we are not open on Monday night and have had to cancel Girl Scouts and Aikido. Our goal is to be able to have the building available during this time to re-start the programs we canceled and be able to offer the rooms for community meetings. We have estimated that an increase on \$3000.00 will cover all of the additional time requested. The budget line would increase from \$8000 to \$11,000.

Sincerely,

Andrew Oles
Recreation Superintendent

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION
 PROGRAM: CRESTMONT POOL

PROGRAM #153

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5020	Wage Expense - Part-time	1 Pool Manager 1 Asst. Pool Manager 1 Head Lifeguard 3 W.S.I. 8 Lifeguards 4 Front Desk Attendants 3 Maintenance Workers 2-1/2 Security Personnel 1/3 Part time Acct.	6,237 5,428 4,505 11,229 39,122 14,138 15,496 8,111 <u>1,734</u> 106,000	7,237 5,428 4,505 12,229 44,133 14,638 16,096 0 <u>1,734</u> 106,000
5110	Social Security	Part Time Staff	8,109	8,109
5305	Contracted Services	Weekly Water Testing by an Independent Lab Liberty Swim League Sandblasting, Trees, and any work that cannot be completed in-house. Security alarm service Cable service	1,000 300 500 0 <u>1,100</u> 2,900	1,500 300 500 360 <u>1,100</u> 3,760
5307	Telephone	Seasonal Service for Pool House	900	900
5308	Electric	Seasonal Power for Facility	12,000	10,000
5311	Water	Service to Bathrooms/Filling Pool	13,000	13,000
5316	Uniform Expense	Staff Suits, Shirts and Jackets	2,000	2,000
5317	Building Maintenance	Materials and Supplies required for maintaining the Pool House	2,225	2,225
5318	Janitorial Supplies	Materials used in the cleaning of Crestmont Pool	800	800
5323	General Materials & Supplies	Pool Paint Electrical Supplies (i.e. underwater lights, G.F.I. outlets and circuit bars) Plumbing Supplies to maintain Filter System (valves, seals, rings, plugs, pumps and motor repair) Wood, Cement, Caulking, etc. required to maintain facility in a safe and appealing manner	1,450 1,480 1,600 <u>1,630</u> 6,160	1,450 1,480 1,600 <u>1,630</u> 6,160

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION
 PROGRAM: CRESTMONT POOL - TWELVE WEEKS

PROGRAM #153

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5324	Rec. Materials	First-aid supplies Purchase of equipment required for normal day-to- day operation of the pool (i.e.; floats, testing kits, umbrellas, etc.)	600 <u>1,112</u> 1,712	600 <u>1,112</u> 1,712
5326	Materials and Supplies-Chemicals	Pool Chemicals- Muriatic Acid Carbon Dioxide Bulk Liquid Chlorine	420 1,200 <u>8,380</u> 10,000	420 1,200 <u>8,380</u> 10,000
5340	General Expense	Starting and Petty Cash Funds, plus any other miscellaneous items required for the normal day-to-day operation of the pool	350	350

2014 BUDGET PROPOSAL

PROG: PENBRYN POOL

PROGRAM #

01-24
154

OBJECT NO	OBJECT NAME	2013 APPROVED BUDGET	2013 ADJUSTED BUDGET	2014 BUDGET REQUEST
5020	WAGES EXPENSE-PART-TIME	106,000	106,000	106,000
5110	SOCIAL SECURITY	8,109	8,109	8,109
5305	CONTRACTED SERVICES	2,900	2,900	3,860
5307	TELEPHONE	200	200	200
5308	ELECTRIC	7,500	7,500	7,500
5311	WATER	11,000	11,000	11,000
5316	UNIFORM EXPENSE	1,500	1,244	2,000
5317	BUILDING MAINTENANCE	2,025	2,025	2,025
5318	JANITORIAL SUPPLIES	500	500	800
5323	GENERAL MATERIALS & SUPPLIES	4,960	5,716	6,330
5324	RECREATIONAL MATERIALS-POOLS	1,012	1,012	1,712
5326	MATERIAL & SUPPLIES-CHEMICALS	10,000	10,000	10,000
5340	GENERAL MATERIALS	350	350	350
SUB TOTAL		156,056	156,556	159,886
TOTAL		156,056	156,556	159,886

WORKLOAD	2014 est	2013 est	2012	2011	2010
REVENUE (NOT INCLUDING POOL MEMBERSHIPS)	17,956	17,956	17,956	24,582	25,026
POOL MEMBERSHIPS					
TAGS SOLD	6,108	6,108	6,108	6,927	5,964
REVENUE	361,000	361,000	361,000	360,740	361,846

PROGRAM OFFSET BY \$175,000 IN POOL REVENUES

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION
 PROGRAM: PENBRYN POOL

PROGRAM #154

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5020	Wage Expense - Part-time	1 Pool Manager 1 Asst. Pool Manager 1 Head W.S.I. 3 W.S.I. 8 Lifeguards 4 Front Desk Attendants 3 Maintenance Workers 2-1/2 Security Personnel Summer Accountant	6,237 5,428 4,505 11,229 39,122 14,138 15,496 8,111 1,734 <u>106,000</u>	7,237 5,428 4,505 12,229 44,133 14,638 16,096 0 1,734 <u>106,000</u>
5110	Social Security	Part Time Staff	8,109	8,109
5305	Contracted Services	Weekly Water Testing by an Independent Lab Liberty Swim League Sandblasting, Trees, and any Work that cannot be completed in-house Security Alarm service Cable Service	1,600 300 1,000 0 0 <u>2,900</u>	1,500 300 500 360 1,200 <u>3,860</u>
5307	Telephone	Seasonal Service for Pool House	200	200
5308	Electric	Seasonal Power for Facility	7,500	7,500
5311	Water	Service to Bathrooms/Filling Pool	11,000	11,000
5316	Uniform Expense	Staff Suits, Shirts and Jackets	1,500	2,000
5317	Building Maintenance	Materials and Supplies required for maintaining the Pool House	2,025	2,025
5318	Janitorial Supplies	Materials used in the cleaning of Penbryn Pool	500	800
5323	General Materials & Supplies	Pool Paint Electrical Supplies (i.e. underwater lights, G.F.I. outlets and circuit bars) Plumbing Supplies to maintain Filter System (valves, seals, rings, plugs, pumps and motor repair) Wood, Cement, Caulking, etc. required to maintain facility in a safe and appealing manner	1,650 1,280 400 <u>1,630</u> 4,960	1,650 1,450 1,600 <u>1,630</u> 6,330

2013 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION

PROGRAM: PENBRYN POOL (continued)

PROGRAM: #154

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5324	Rec. Materials	First-Aid Supplies Purchase of Equipment required for normal day-to-day operation of the Pool (i.e.; floats, testing kits, umbrellas, etc.)	<u>1,012</u> 1,012	<u>1,712</u> 1,712
5326	Materials and Supplies-Chemicals	Pool Chemicals Muriatic Acid Carbon Dioxide Bulk Liquid Chlorine	420 1,200 <u>8,380</u> 10,000	420 1,200 <u>8,380</u> 10,000
5340	General Expense	Starting and Petty Cash Funds, plus any other Miscellaneous Items required for the normal day-to-day operation of the Pool	350	350

2014 BUDGET PROPOSAL

PROG: BRIAR BUSH NATURE CENTER

PROGRAM #

01-24
155

OBJECT NO	OBJECT NAME	2013 APPROVED BUDGET	2013 ADJUSTED BUDGET	2014 BUDGET REQUEST
5000	SALARY EXPENSE	338,000	349,905	354,512
5020	WAGES EXPENSE-PART-TIME	65,500	65,500	65,000
5041	OVERTIME	0	0	0
5100	LONGEVITY	3,350	3,350	3,450
5110	SOCIAL SECURITY	31,124	32,092	32,395
5111	MEDICAL BENEFITS	91,749	91,749	110,756
5112	LIFE INSURANCE	1,704	1,764	1,787
5113	DISABILITY INSURANCE	811	840	851
5234	TRAINING	1,700	1,700	1,700
5300	OFFICE SUPPLIES	1,750	1,750	1,750
5303	ADVERTISING & PRINTING	4,500	4,500	4,500
5304	EQUIP. REPAIR & MAINTENANCE	10,025	10,025	10,025
5305	CONTRACTED SERVICES	15,044	15,044	15,844
5307	TELEPHONE	3,409	3,409	3,600
5308	ELECTRIC	7,000	7,000	7,000
5309	FUEL	5,500	5,500	5,500
5311	WATER	1,800	1,800	1,000
5317	BUILDING MAINTENANCE	12,000	12,000	12,000
5323	GENERAL MATERIALS & SUPPLIES	7,500	7,500	7,500
5324	RECREATIONAL MATERIALS	1,500	1,500	1,500
	SUB TOTAL	603,966	616,928	640,670
5900	INTERDEPT. ALLOCATION	14,781	14,781	16,605
	TOTAL	618,747	631,709	657,275

WORKLOAD	2014 est	2013 est	2012	2011	2010
GENERAL VISITORS	14,100	14,000	14,000	13,755	11,497
GROUP PROGRAMS	725	600	600	554	586
GROUP PARTICIPANTS	17,000	16,000	16,000	14,806	15,518
PUBLIC PROGRAMS	230	225	225	228	170
PUBLIC PARTIPANTS	2,250	2,200	2,200	2,131	1,662
SPECIAL EVENTS	85	70	70	55	75
SPECIAL EVENT PARTICIPANTS	19,000	17,000	17,000	14,767	17,152
VOLUNTEER HOURS	4,200	4,000	4,000	3,626	3,965

Program offset by \$208,781 Revenue + Non-resident admission fee estimated \$3,600 = \$212,381

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION
 PROGRAM: BRIAR BUSH NATURE CENTER

PROGRAM #155

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5000	Salary Expense	<p><u>Township - \$166,579</u> Executive Director 71,000 76,349 Sr. Naturalist 44,289 47,615 Office Manager (50%) 22,744 24,458 Environmental Educator I (40%) 16,886 18,158</p> <p><u>Friends of Briar Bush- 195,570</u> Environmental Educator I (60%) 25,329 27,238 Environmental Educator II 42,008 45,173 Public Programs Director 44,000 40,153 Office Manager (50%) 22,744 24,458 Development & Communications Coordinator 49,000 50,910</p> <p style="text-align: right;">TOTALS 338,000 354,512</p> <p><u>Township- \$39,800</u> Receptionist-\$22,300 Center Aides-\$14,300 Maintenance- \$3,200</p>		
5020	Wage Expense - Part-time	<p><u>Friends of Briar Bush-\$25,700</u> PT Environmental Educator-\$11,000 Internships, Camp staff-\$7,000 Bookkeeper-\$7,700</p> <p style="text-align: right;">TOTALS 65,500 65,500</p>		
5041	Overtime	Business Manager	0	0
5100	Longevity	<p>Sr. Naturalist 1,700 1,750 Business Manager 1,650 1,700</p> <p style="text-align: right;">TOTALS 3,350 3,450</p>		
5110	Social Security	Full & Part Time Staff	31,124	32,395
5111	Medical Benefits	Full Time Staff	91,749	110,756
5112	Life Insurance	Full Time Staff	1,704	1,787
5313	Disability Insurance	Full Time Staff	811	851
5234	Training	Workshops, in service training, volunteer expenses	1,700	1,700
5300	Office Materials & Supplies	Computer & copier supplies, paper, pens, folders, desk supplies	1,750	1,750
5303	Advertising & Printing	Program flyers, newsletter, & activity calendar, brochure replenishment, advertisements	4,500	4,500
5304	Equipment Repair & Maintenance	Software and hardware; annual maintenance & support; tool and machinery equipment and repair for building and grounds maintenance;	10,025	10,025
5305	Contract Services	For contractors such as weekly Cleaning Services, Tree trimming and removal, Exhibits, Exterminating, Fire/Security, and ²²² Increased to create refreshed ^{ts} .	15,044	15,844

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION

PROGRAM: BRIAR BUSH NATURE CENTER

PROGRAM #155

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5307	Telephone	Annual Service (Expert Service Providers) a system capable of incoming and outgoing messaging. Increased per Kevin Barron.	3,410	3,600
5308	Electric	Annual Service	7,000	7,000
5309	Fuel	Heat - Center & Bird Observatory	5,500	5,500
5311	Water	Service for Center & Grounds (Reduced this year by \$800- the average had been historically high because it included water for Dede Long's water at the Woodland Rd. house.)	1,800	1,000
5317	Building Maintenance	Regular upkeep, preventative maintenance, water leakage problems and degraded siding from age, insects, and moisture.	12,000	12,000
5323	General Materials and Supplies	Animal foods, vets, and care. Land Management materials including tools, seed, ties, fertilizer, etc. Exhibit materials & supplies. Education supplies which are consumable. Center materials & supplies including cleaning equipment.	7,500	7,500
5324	Rec. Materials	Volunteer Recognition Event; Artifacts, books, teaching aids, including audio-visual materials, models, etc.	1,500	1,500

*The FRIENDS OF BRIAR BUSH will reimburse the Township, as per former agreements, all of the personnel that they deem necessary for program operations. The 2014 budget should reflect revenue total of \$221,270. Reimbursements will be remitted on a quarterly basis as salary expenditures are incurred.

**The Township will receive an estimated \$3,200 from admission fees for non-residents who are not members based on the two year history that Briar Bush has been charging these fees.

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION

PROGRAM: ACTIVITIES & SPECIAL PROGRAMS

PROGRAM #156

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5020	Wage Expense/Pt Tm	Salaries for Summer Programs	40,000	40,000
5110	Social Security	Part Time Employees	3,060	3,060
5324	Rec. Materials	Arts & Crafts/Sports Equipment and Camp T-Shirts for Summer Playground Program.	3,850	3,850
		Arts & Crafts Supplies for Kinderland, Funday and Winter Recreation Program.	1,800	1,800
		Egg Hunt Candy	1,000	1,000
		Hershey Track & Field Medals.	0	0
		Senior Progr	500	500
		Miscellaneous Items (i.e.: bus rental, program admission fees, food for luncheons and snacks)	1,150	1,150
		Multi-Purpose Tents	1,000	1,000
		Sports Equipment for Winter Recreation and Gym Use.	1,900	1,900
		Trophies for James Fox League, Tennis and Golf Programs	1,800	1,800
			<u>13,000</u>	<u>13,000</u>
5331	Parks Activities Programs	Summer Camps Start-up	300	300
		James Fox T-Shirts	4,500	4,500
		James Fox Referee Fees	12,000	12,000
		Art & Music in the Parks supplies.	1,560	1,560
		Discount Tickets	70,000	70,000
		USA 123 Tennis T-Shirts	1,100	1,100
		Bus Trips (New York, Washington DC, etc.)	10,000	10,000
		Show Tickets	13,000	13,000
		Theater Workshops	9,000	9,000
		Watercolor	7,200	7,200
		Exercise Program Instructors	7,300	7,300
		Contracted Sports Clinic's	58,783	58,783
		Miscellaneous Reimbursable	500	500
		Glenside Patriotic Society	250	250
			<u>195,493</u>	<u>195,493</u>

2014

OFFSET

\$1,000	Art in the Parks Supervisor
\$ 7,560	Art in the Parks Instructors
\$ 480	Winter Recreation Program Director
\$ 900	Winter Recreation Program Site Supervisors
\$ 1,938	Winter Recreation Program Assistants
\$ 7,470	Tennis Instructors
\$ 2,760	James Fox Basketball Coordinator
\$ 1,900	James Fox Assistant Basketball Coordinator
\$ 1,702	Kinderland Director
\$ 4,456	Kinderland Supervisors
\$ 5,243	Summer Playground Program Supervisor
<u>\$ 12,750</u>	Summer Playground Program Assistants
\$48,159	

NOT OFFSET

\$ 1,000	Easter Egg Hunt
\$ 250	Glenside Patriotic Society
\$ 12,000	James Fox Referee Fees
\$ 500	Senior Program
<u>\$ 500</u>	Miscellaneous Reimbursables
\$ 15,250	

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION
 PROGRAM: FACILITIES MAINTENANCE

PROGRAM #157

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5000	Salary Expense	Park Superintendent	82,732	88,965
		Foreman	71,466	76,851
			<u>154,198</u>	<u>165,816</u>
5010	Wage Expense-Hourly	Equipment Operator	64,143	68,716
		Craftsman	58,568	62,744
		Craftsman	58,568	62,744
		Truck Driver	58,568	62,744
		Landscape Gardener	58,568	62,744
		Maintenance Technician	58,568	62,744
		Laborer	56,731	60,761
		Laborer	56,731	60,761
		Laborer	56,731	60,761
			<u>56,731</u>	<u>51,607</u>
	527,176	555,567		
5041	Overtime	Maintenance needs	24,000	24,000
5100	Longevity	Parks Superintendent	2,900	2,900
		Foreman	2,900	2,900
		Equipment Operator	2,650	2,650
		Craftsman	2,650	2,650
		Craftsman	1,950	2,650
		Truck Driver	1,950	1,950
		Landscape Gardener	1,575	1,575
		Laborer	2,650	2,650
		Laborer	1,575	1,575
		Laborer	0	0
		Maintenance Technician	<u>1,575</u>	<u>1,575</u>
	22,375	23,075		
5110	Social Security	SSI Taxes for staff	56,540	58,787
5111	Medical benefits	Full Time Staff	179,166	216,932
5112	Life Insurance	Full Time Staff	3,491	3,636
5113	Disability Ins.	Full Time Staff	1,662	1,731
5305	Contracted Services	The Bureau of Parks & Recreation utilizes the line item "Contracted Services" to bring in an outside contractor when the required work cannot be accomplished in-house. The following are examples of such work: elevator maintenance and service, heater repair, exterminating service and fire alarm annual service, portable toilet rental	13,000	15,000

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION

PROGRAM: FACILITIES MAINTENANCE (continued)

PROGRAM #157

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5308	Electric	Lights, Equipment	120,000	100,000
5309	Fuel	Heat Maintenance Bldg.	9,000	9,000
5311	Water	Water Service to Maint. Bldg.	14,700	14,700
5316	Uniform Expense	Per Diem Employees	4,750	4,750
5317	Building Maintenance	This line item provides for all of the materials and supplies needed to complete the maintenance requirements of the Indoor Facilities under the Bureau's jurisdiction not covered within a separate budget program	8,000	8,000
5318	Janitorial Supplies	Cost of materials used in the cleaning of Township facilities	2,000	2,000
5323	General Materials & Supplies	This line item includes all the plumbing, electrical, fencing, lumber, paint, tools, roofing, locksmith, safety, sign, motor pump and masonry, etc., supplies and equipment required to maintain the facilities under the Bureau's jurisdiction not covered within a separate budget program	20,500	20,500
5324	Rec. Materials	Purchased from this line item are products such as tennis nets, basketball nets, home plates and pitching rubbers	2,500	2,500

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION
 PROGRAM: GROUNDS MAINTENANCE

PROGRAM #158

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5020	Wage Expense - Part-time	The Bureau hires part-time youth during the summer months to work with the Maintenance Department to help ease the workload	11,700	11,700
5110	Social Security	Full/part Time Staff	895	895
5117	Clothing Allowance	10 men at \$475.00 per year	0	0
5305	Contracted Services	Contract Mowing Cable VPN Service Tree work that cannot be accomplished in-house	60,000 1,200 <u>10,000</u> 71,200	65,000 1,200 <u>12,000</u> 78,200
5321	Safety Allowance	Supplies provided Township employees with the intent of creating a safer work environment	1,000	1,000
5322	Purchase Minor Equipment & Supplies	This line item is used to rent the large equipment needed to complete various projects as well as purchasing small equipment not included under Vehicle Maintenance (i.e.; weed wackers, sump pumps and small generators)	3,500	3,500
5323	General Materials & Supplies	This line item provides for all the materials and supplies needed for turf management and the care of trees, shrubs and plants. This includes seeds, chemicals, field white, fertilizer, sod, topsoil, plantings, trash containers and the equipment required for tree work	27,000	27,000

Memo

To: Sue Matiza
From: Doug Wendell
Date: August 16, 2013
Re: Mowing Contract

Over the past few years, the Bureau has acquired new properties and has revised the specifications on a couple of sites. Additionally, 2014 will be the beginning of a new three year contract. Because the bidding will not be completed until after the Bureau's budget has been submitted, I can only estimate what the actual cost will be for the mowing contract.

Based on the previous contract and what has been added over the past three years which includes: the Hallowell Fields, additional mowing at Jackson Park, weed control and clean up on the Fairway, and changes in mowing heights for Grove Park Dog Run, I am estimating the contract will be approximately \$65,000. This amount does not include the cost for mowing the Waste Water treatment plant or its pumping stations. Those costs are the responsibility of the Waste Water Department.

I am expecting to have the bids in by this November.

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: PARKS & RECREATION
 PROGRAM: SECURITY

PROGRAM #159

Object No.	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5020	Wage Expense - Part-time	Part-time Park Rangers	41,441	43,441
5110	Social Security	Part Time Staff	3,171	3,323
5316	Uniform Expense	Uniform Parts, Badges and Safety Equipment required to equip this security force	1,000	1,000

2014 BUDGET DESCRIPTION/c

DEPARTMENT: ADMINISTRATION

PROGRAM: DEBT SERVICE

PROGRAM #011

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5211	Bond/Note Debt Principal	Per Attached Schedule	1,570,287	1,604,531
5212	Bond/Note Debt Interest	Per attached Schedule	191,908	159,733
5213	Debt Services Leases	Lease Debt: Bond Paying Agent Fees <p style="text-align: right;">2,500</p> Pitney Bowes Leasing Postal Machine & Scale 63 mos. lease Lease Term: 12/09 - 02/15 165.00 x 12 mos. = 1,980 42 mos Lease Co-Activ Copier Finance 8/13 to 1/17 lease @ 228 p/mo. X 12 = 2,736 42 mos Lease Co-Activ Copier 2 nd fl Kitchen 8/13 to 1/17 lease @ 302 p/mo. X 12 = 3,624 36 mos. Lease 2 Kyocera TA620 & TA500CI Copiers 1 st Floor 4/11 to 4/14 12 month lease @ 595.00 = 7,140 Parks Admin. - DeLage Kyocera TA250CI Copier Lease Term: 60 mos. 7/11 to 7/16 221.73 x 12 = 2,664 Parks BBNC - Great American Copy Star CS2550 60 mos. Term: 2/09 to 1/14 110 p/mo. x 12 = 1,320 Police Administration & Patrol DeLage Kyocera TA250CI & Kyocera FS3140 60 mos. Term: 6/11 to 5/16 186.33 x 12 = 2,244 Code Department - DeLage Kyocera FS3140 Copier 60 mos. Term: 8/11 to 7/16 40.00 x 12 = 480 Parks BBNC - Kyocera (Formerly in WWTP) FSC2026 60 MOS TERM 7/11 TO 6/16 65 X 12 = 780	28,914	28,134

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: ADMINISTRATION (continued)

PROGRAM: DEBT SERVICE

PROGRAM #011

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request																				
5213	Debt Services Leases (continued)	Police Detectives & Community Policing - DeLage Kyocera FS3140 (Community Policing) 40.00 p/m Kyocera TA255 w/fax (Detectives) 54.00 p/m 60 mos. Lease Term: 09/11 to 09/16 1,130 Police Records Kyocera TA3500i - ID# 14818 60 mos. Term: 8/12-8/17 128 p/mo. X 12 = 1,536																						
5900	Interdept. Allocation	Chargeback of lease payments to: <table style="width: 100%; border: none;"> <tr> <td></td> <td style="text-align: center;"><u>2013</u></td> <td style="text-align: center;"><u>2014</u></td> <td></td> <td></td> </tr> <tr> <td>Police</td> <td style="text-align: right;">(4,910)</td> <td style="text-align: right;">(4,910)</td> <td></td> <td></td> </tr> <tr> <td>Code</td> <td style="text-align: right;">(480)</td> <td style="text-align: right;">(480)</td> <td></td> <td></td> </tr> <tr> <td>Parks</td> <td style="text-align: right;">(4,764)</td> <td style="text-align: right;">(4,764)</td> <td></td> <td></td> </tr> </table>		<u>2013</u>	<u>2014</u>			Police	(4,910)	(4,910)			Code	(480)	(480)			Parks	(4,764)	(4,764)			-10,154	-10,154
	<u>2013</u>	<u>2014</u>																						
Police	(4,910)	(4,910)																						
Code	(480)	(480)																						
Parks	(4,764)	(4,764)																						

TOWNSHIP OF ABINGTON
Bond & Note Debt Payable 2014

2013 Due Dates	Bond Year	Principal	Interest	Total Debt Service	Paying Agent
April 15	2009 (Refunded 2005 issue)		G- 20,362.50 S- 90,506.25 T-110,868.75	G- 20,362.50 S- 90,506.25 T-110,868.75	Bank of New York
May 15	2010 (New money and refunded 2002 issue)		G- 44,287.50 S- 15,750.00 T- 60,037.50	G- 44,287.50 S- 15,750.00 T- 60,037.50	U.S. Bank
May 15	2013 (Estimate) (Refunded 2007 & new money)	S- 445,000.00 R- 330,000.00 T- 775,000.00	S- 69,823.50 R- 5,750.00 T- 75,573.50	S-514,823.50 R-335,750.00 T-850,573.50	
June 1	2012	G-195,000.00	G- 15,125.00	G-210,125.00	U.S. Bank
Oct. 15	2009 (Refunded 2005 issue)	G-585,000.00 S- 95,000.00 T-680,000.00	G- 20,362.50 S- 90,506.25 T-110,868.75	G-605,362.50 S-185,506.25 T-790,868.75	Bank of New York
Nov. 15	2010 (New money and refunded 2002 issue)	G- 740,000.00 S-1,575,000.00 T-2,315,000.00	G- 44,287.50 S- 15,750.00 T- 60,037.50	G- 784,287.50 S-1,590,750.00 T-2,375,037.50	U.S. Bank
Nov. 15	2013 (Estimate) (Refunded 2007 & new money)		S- 68,866.75 R- 5,040.50 T- 73,907.25	S- 68,866.75 R- 5,040.50 T- 73,907.25	
Aug. '06 – July '14	2006 G.O. Note Series A 4.05% (Brentwood Drainage Project)	G- 84,530.91	G- 1,157.34	G-85,866.25	Wells Fargo
December 1	2012		G- 14,150.00	G- 14,150.00	U.S. Bank
	Sub Totals	G-1,604,530.91 S-2,115,000.00 R- 330,000.00	G-159,732.34 S-351,202.75 R- 10,790.50	G-1,764,263.25 S-2,466,202.75 R- 340,790.50	
	Totals	T-4,049,530.91	T-521,725.59	T-4,571,256.50	

**General Fund
Debt Service Schedule 2014-2018**

Year	Annual Payment	2006 G.O. Note Brentwood Drainage \$1million	2009 Bond Issue Refi 2005 Capital Proj Drainage \$4.2 million	2010 Bond Issue Refi 2002 New Money Drainage \$3.045 & \$3.070	2012 Bond Issue New Money Drainage \$3 million
2014	1,764,263.25	85,688.25	625,725.00	828,575.00	224,275.00
2015	1,765,100.00		1,319,025.00	218,775.00	227,300.00
2016	1,761,200.00			1,540,875.00	220,325.00
2017	1,763,637.50			1,405,962.50	357,675.00
2018	1,690,500.00				1,690,500.00
	8,744,700.75	85,688.25	1,944,750.00	3,994,187.50	2,720,075.00

**Sewer Fund
Debt Service Schedule 2014-2022**

2002 Bond Issue - Refinancing of 1996 & 1998 Issue with new money of 3.4 million
(1.5 million to sewer capital; 1.9 million to sewer plant operations)
2005 \$6.6 million Ardsley Sewer Project; 2007 \$7.675 million Plant Upgrade
2013 Refi of 2007 and \$3,000,000 Sewer Linings Tookany and Cheltenham

Year	Annual Payment	2013 Est Refi 2007 & New Money	2009 Refi 2005 Bond Issue	2010 Refi 2002 Bond Issue
2014	2,466,203.50	583,691.00	276,012.50	1,606,500.00
2015	2,415,316.50	586,204.00	1,829,112.50	
2016	2,414,406.50	597,419.00	1,816,987.50	
2017	2,417,164.50	602,052.00	1,815,112.50	
2018	2,417,835.00	599,885.00	1,817,950.00	
2019	2,416,998.00	2,416,998.00		
2020	1,683,465.00	1,683,465.00		
2021	517,006.00	517,006.00		
2022	517,625.00	517,625.00		
	17,266,020.00	8,104,345.00	7,555,175.00	1,606,500.00

**Refuse Fund
Debt Service Schedule 2014 - 2017**

2007 \$2.915 million Trucks and Containers

Year	Annual Payment	2013 Est Refi 2007 Bond Issue
2014	340,790.50	340,790.50
2015	348,925.00	348,925.00
2016	341,144.25	341,144.25
2017	347,259.75	347,259.75
	1,378,119.50	1,378,119.50

BUDGET OVERVIEW

1-Oct-13

SEWER FUND

PRELIMINARY

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	% INC./ (DEC.)
BUDGET	6,513,748	6,471,203	6,662,708	7,216,727	8,155,473	8,310,073	8,806,383	8,863,497	8,986,548	8,931,358	8,991,048	9,095,000	1.2%

2014 SEWER RENTS	\$8,200,000
2014 OTHER REVENUES	\$895,000
FUND BALANCE REQUIRED	0
2014 REQUESTED BUDGET	9,095,000
DIFFERENCE	<u><u>\$0</u></u>

**TOWNSHIP OF ABINGTON
2014 REVENUE BUDGET
SEWER OPERATING FUND**

OBJECT CODE	REVENUE SOURCE	2014 EST.	2013 12 MO PROJ	Collected as 9/30/2013	2013 BUDGET	2012 ACTUAL	2011 ACTUAL	2010 ACTUAL	2009 ACTUAL	2008 ACTUAL	2007 ACTUAL	2006 ACTUAL	2005 ACTUAL
4225	PAYMENTS FROM OTHERS	800,000	800,000	736,922	700,725	862,830	806,062	874,244	1,186,578	728,574	477,516	544,064	454,907
4360	INTEREST ON INVESTMENTS	60,000	60,000	49,165	60,000	73,917	69,929	86,232	85,942	135,340	540,711	323,128	273,801
4368	UNREALIZED GAIN/LOSS	0	0	0	0	0	0	0	0	-99,000	0	0	0
4430	REFUNDS	25,000	30,428	30,428	25,000	116,150	34,355	30,535	23,712	29,751	25,340	3,222	5,909
4431	SALE OF PRPTY,SUPPLIES,EQUIP	0	10,416	10,416	0	0	0	2,976	0	0	0	0	0
4470	FEDERAL GRANTS	0	0	0	0	0	0	0	0	0	0	0	0
4475	STATE GRANTS	0	0	0	0	0	0	0	815,387	0	0	0	161,387
4600	SEWER RENTS-CURRENT	8,200,000	8,200,000	8,112,266	8,200,000	8,158,631	8,309,866	7,586,502	7,717,540	7,377,538	7,406,497	6,487,323	5,639,672
4601	METER PERMITS	0	0	0	70	120	184	0	70	105	350	3,990	70
4602	SEWER RENT - INTERIMS	6,000	51,482	51,482	1,500	62,708	1,635	10,506	3,901	12,321	9,889	3,885	7,749
4603	RESERVE FOR SEWER RENT LIENS	(100,000)		0	(100,000)	0	0	0	0	0	0	0	0
4604	DLQ - SEWER RENT PEN & INT	12,000	15,000	14,821	12,000	14,809	17,135	16,869	15,952	11,777	12,943	11,985	21,860
4605	SEWER RENTS-DELINQUENT	85,000	85,000	81,042	84,753	79,447	95,716	107,620	98,658	90,546	83,039	80,029	86,911
4606	SEWER RENT-PENALTY	12,000	12,000	6,376	12,000	10,721	11,941	19,731	21,334	43,196	25,029	32,757	40,975
4611	SEWER RENT - REFUNDS	(5,000)	(5,200)	(5,197)	(5,000)	(154)	(11,371)	(13,972)	(2,783)	(782.00)	(2293.00)	0	0
4360	INTEREST INCOME 2002 BOND	0	0	0	0	0	0	0	0	0	0	0	4,335
4360	INTEREST INCOME 2005 BOND	0	0	0	0	0	0	0	0	0	0	0	9,322
4360	INTEREST INCOME 2007 BOND	0	0	0	0	0	0	0	766.95	186,385	165,815	0	0
4360	INTEREST - CHAPEL HILL	0	0	0	0	0	0	0	0	0	0	0	0
4501	INT/PENALTY-CHAPEL HILL	0	0	0	0	0	0	0	0	0	0	0	0
	CASH BALANCE FORWARD	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL REVENUES/CASH	\$9,095,000	\$9,259,126	\$9,087,721	\$8,991,048	\$9,379,178	\$9,335,452	\$8,721,243	\$9,967,058	\$8,515,752	\$8,744,837	\$7,490,384	\$6,706,899

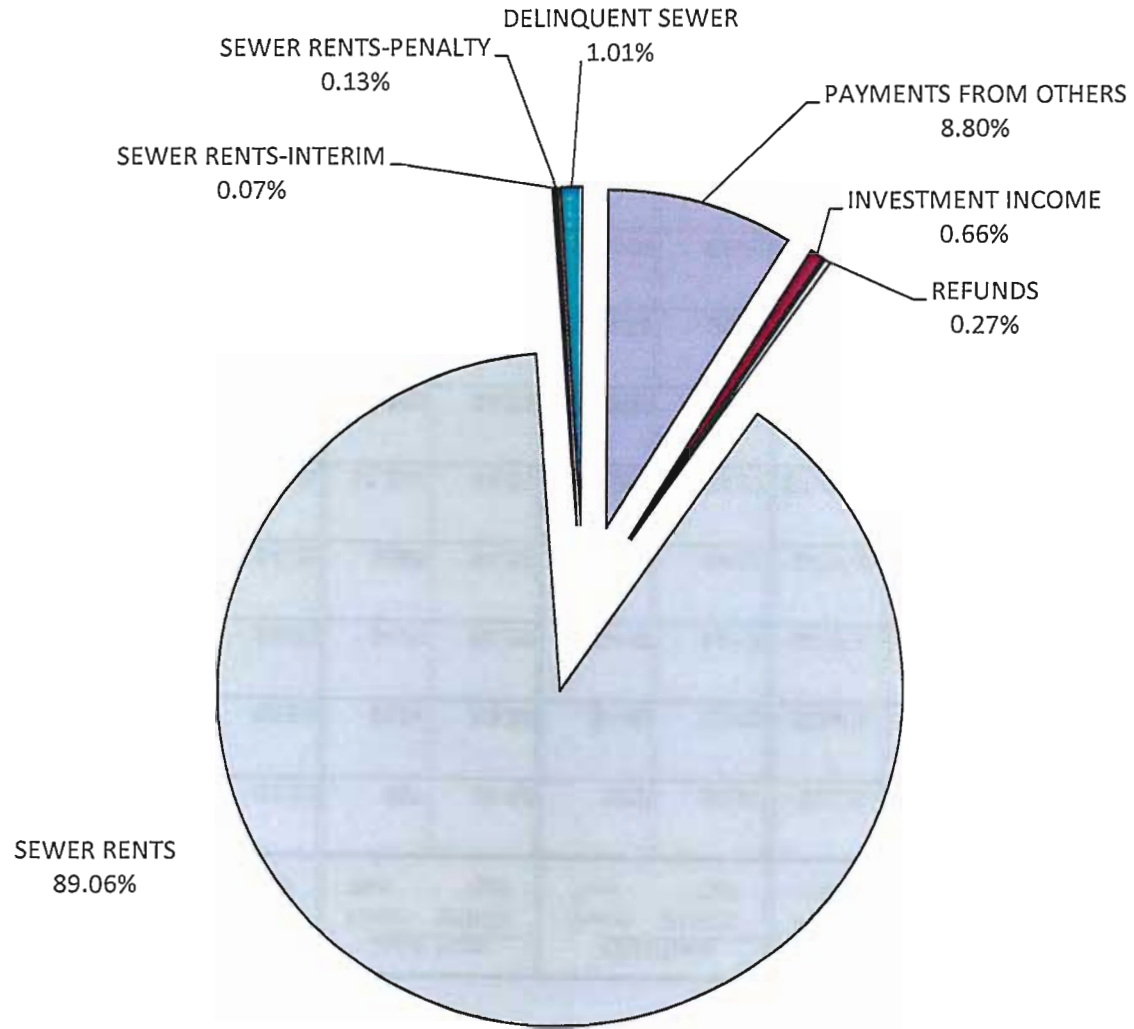
2014 Wastewater Department Budget Goals

To: Abington Township Board of Commissioners
From: Robert Leber
Subject: Budgetary Goals for 2014
Date: October, 2013

1. The wastewater treatment plant will maintain compliance with all NPDES permit requirements.
2. All existing equipment and infrastructure will be maintained and operated in a manner that will insure reliability and longevity.
3. Minimization of root and grease obstructions in the sewer collection system will be effected by proactive use of flushing, televising, chemical treatment, lining and source control.
4. Tookany Basin: Design, bid and begin construction of a sewer rehabilitation project integrating various cost effective methods to reduce inflow and infiltration. Assess private sewer lateral contributions to inflow and infiltration, and develop an approach to correct deficiencies. Participate in funding to upgrade infrastructure in Cheltenham Township which is used in part by Abington.
5. Sludge Dewatering Upgrade: Completion of a project to remove two obsolete sludge belt presses and replace them with a new dewatering centrifuge.
6. Interceptor metering: Continue operation of ten new meters installed in strategic locations throughout the township to monitor wet weather flows. Operate meters at Cheltenham connection points accurately and reliably. Complete a temporary metering project to locate problem areas in Keswick, Employ metering data to demonstrate reductions in inflow and infiltration.
7. Sewer Liners: An ongoing project to install cured-in-place liner systems in approximately 2,500 feet of sewer for root control and wet weather infiltration reduction is scheduled annually.
8. Codigestion Cogeneration Study: The study has been completed, and the conclusion is that generation of electricity at the wastewater treatment plant using methane from the digester is feasible; however, additional sources of food waste and grease must be developed to allow the project to move forward. Work is budgeted for 2015 to move forward with this project..
9. Upgrade Heating and air conditioning systems at the wastewater treatment plant.
10. Provide a second electric feed to the dewatering building at the wastewater treatment plant to permit continuous operation of gas mixing equipment in the event of a partial electric interruption.

Sewer Fund Revenues - 2014

Total Revenue \$9,095,000

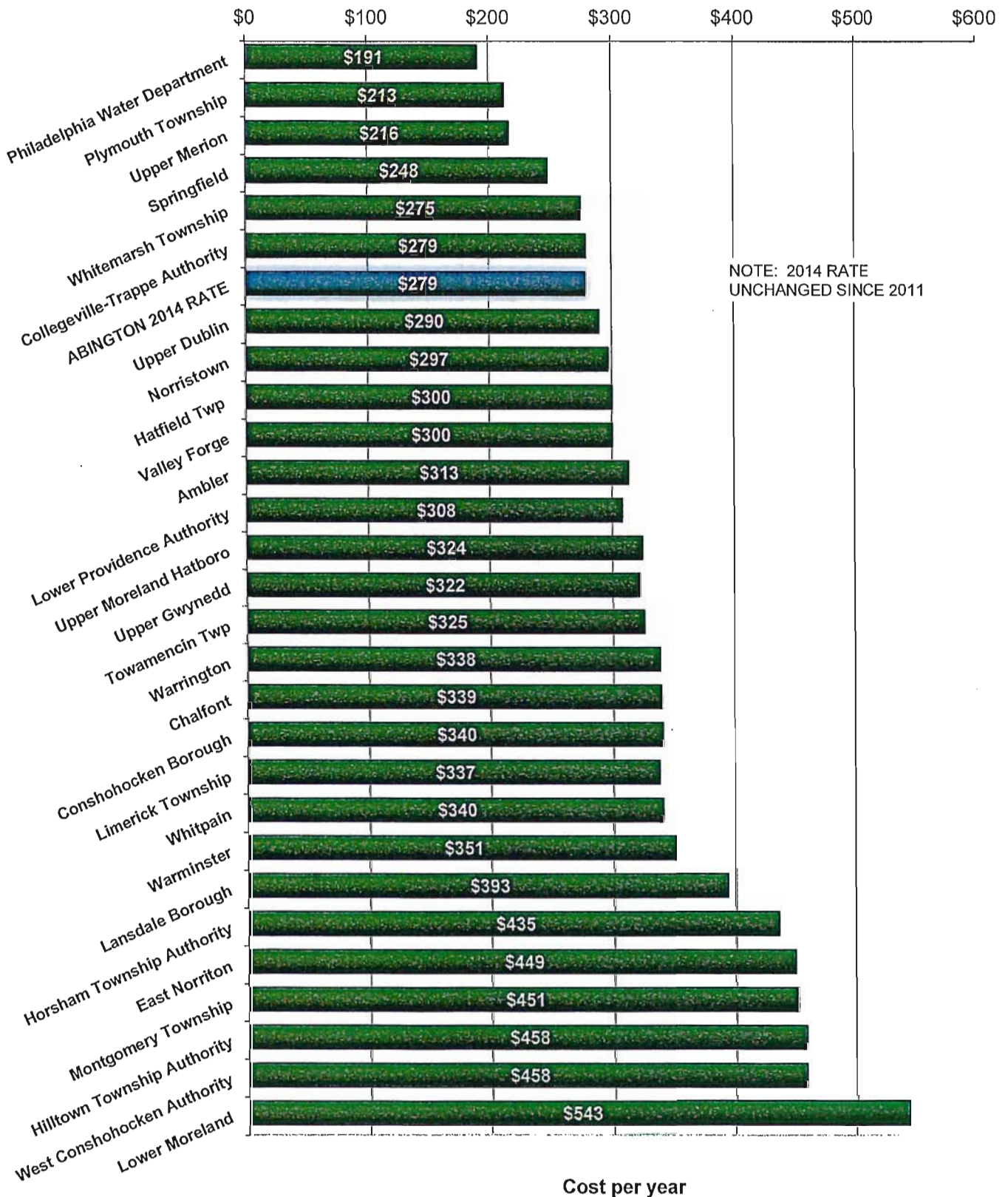


SEWER OPERATING FUND
BUDGETED RATES FOR 2014

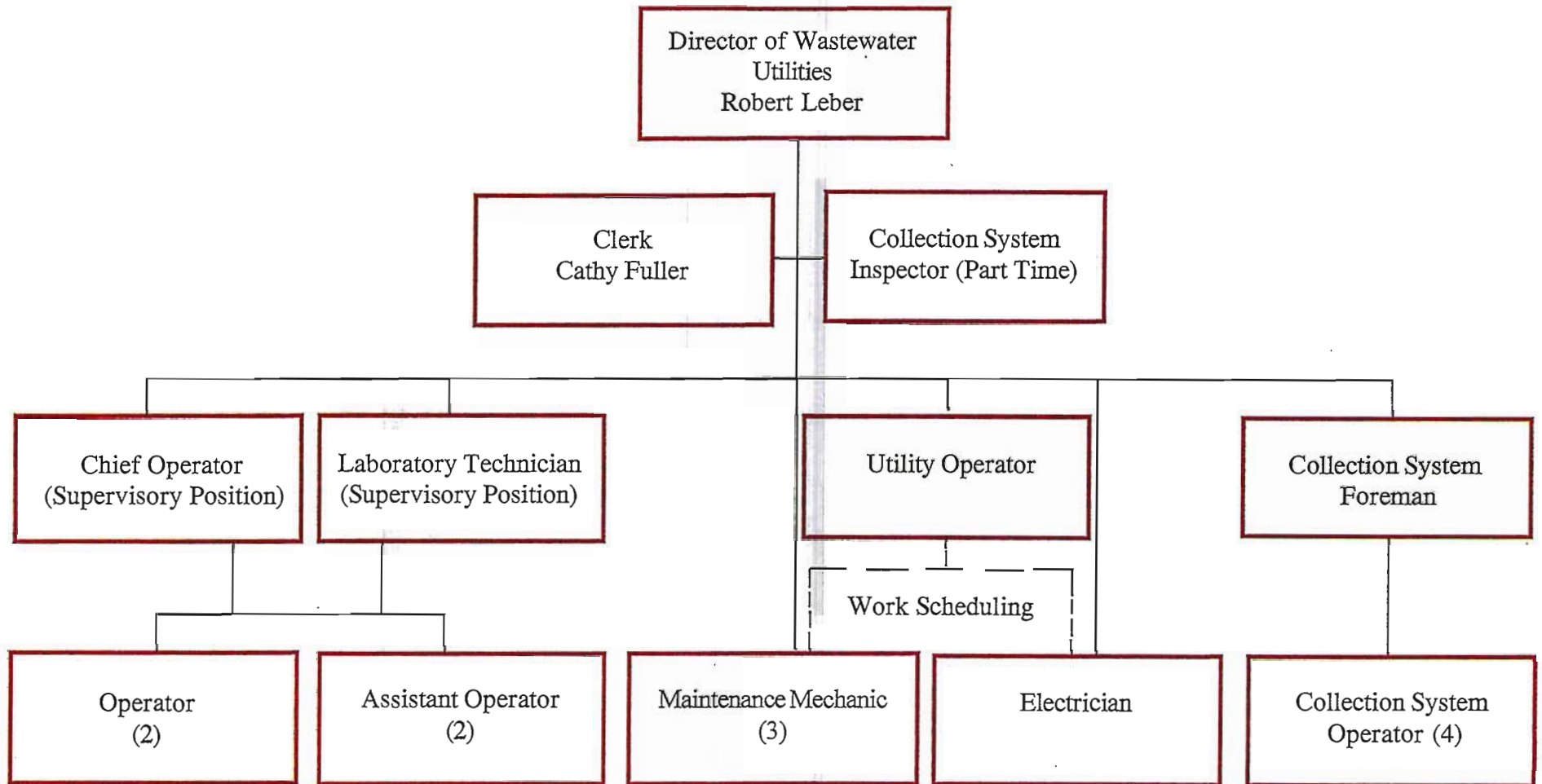
Meter Size	2005 Rate		2006 Rate		2007 Rate		2008 Rate		2009 Rate		2010 Rate		2011 Rate		2012-2014 Rate		
	Fixed Fee	\$/1000 Gal	Fixed Fee	\$/1000 Gal	Fixed Fee	\$/1000 Gal	Fixed Fee	\$/1000 Gal	Fixed Fee	\$/1000 Gal	Fixed Fee	\$/1000 Gal	Fixed Fee	\$/1000 Gal	Fixed Fee	\$/1000 Gal	
5/8	\$51	\$2.54	\$58	\$2.87	\$67	\$3.32	\$67	\$3.32	\$70	\$3.47	\$72.0	\$3.58	\$77.0	\$3.86	\$77.0	\$3.86	
3/4	\$102	\$2.79	\$116	\$3.16	\$134	\$3.66	\$134	\$3.66	\$140	\$3.82	\$144.0	\$3.94	\$155.0	\$4.23	\$155.0	\$4.23	
1	\$305	\$3.05	\$347	\$3.46	\$401	\$4.00	\$401	\$4.00	\$419	\$4.18	\$432.0	\$4.31	\$464.0	\$4.64	\$464.0	\$4.64	
1-1/2	\$508	\$3.30	\$576	\$3.74	\$666	\$4.32	\$666	\$4.32	\$696	\$4.51	\$717.0	\$4.65	\$770.0	\$5.00	\$770.0	\$5.00	
2	\$1,015	\$3.55	\$1,150	\$4.03	\$1,330	\$4.66	\$1,330	\$4.66	\$1,390	\$4.87	\$1,433.0	\$5.02	\$1,539.0	\$5.40	\$1,539.0	\$5.40	
3	\$2,030	\$3.81	\$2,300	\$4.32	\$2,659	\$4.99	\$2,659	\$4.99	\$2,779	\$5.21	\$2,864.0	\$5.37	\$3,076.0	\$5.77	\$3,076.0	\$5.77	
4	\$2,538	\$4.06	\$2,875	\$4.61	\$3,324	\$5.33	\$3,324	\$5.33	\$3,474	\$5.57	\$3,580.0	\$5.74	\$3,845.0	\$6.18	\$3,845.0	\$6.18	
6	\$3,045	\$4.31	\$3,450	\$4.90	\$3,989	\$5.67	\$3,989	\$5.67	\$4,169	\$5.93	\$4,297.0	\$6.11	\$4,615.0	\$6.57	\$4,615.0	\$6.57	
8	\$3,553	\$4.57	\$4,050	\$5.20	\$4,683	\$6.01	\$4,683	\$6.01	\$4,894	\$6.28	\$5,044.0	\$6.47	\$5,418.0	\$6.95	\$5,418.0	\$6.95	
Fixture									Increase	4.59%	Increase	3.05%	Rate Increase	7.40%	No Increase		
	1.5% Increase		13.22% Increase		15.62% Increase		No Increase		Total: 1,562 MG		Median usage: 56,500		Median usage: 52,200		Median usage: 52,200		
										Total: 1,567 MG		Total: 1,489 MG		Total: 1,489 MG			

Rates vary with water supply meter size. The Fixed Fee is charged to all customers, regardless of the amount of water consumed. The cost per thousand gallons is charged in addition to the Fixed Fee, based on water consumption as reported to Abington by Aqua Pennsylvania. Annual cost for current median household usage of 52,200 gallons: \$279.00 per year.

2014 Residential Sewer Charges 52,200 gallons usage



Wastewater Utilities Department - 2014



2014 BUDGET PROPOSAL

PROG: PLANT OPERATIONS PROGRAM # 02-10
200

OBJECT NO	OBJECT NAME	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5010	WAGES -HOURLY	\$ 602,869	\$ 626,755
5020	WAGES -PART TIME	\$ 13,000	\$ 13,000
5041	WAGES -OVERTIME	\$ 21,300	\$ 25,000
5100	LONGEVITY	\$ 12,925	\$ 11,850
5110	SOCIAL SECURITY	\$ 49,732	\$ 51,760
5111	MEDICAL BENEFITS	\$ 167,988	\$ 174,141
5112	LIFE INSURANCE	\$ 3,038	\$ 3,038
5113	DISABILITY	\$ 1,447	\$ 1,459
5234	TRAINING	\$ 20,000	\$ 20,000
5299	CONTINGENCY EXP	\$ 50,000	\$ 50,000
5301	DUES & SEMINARS	\$ 3,000	\$ 3,350
5303	ADVERTISING & PRINTING	\$ 1,000	\$ 1,000
5304	EQUIPMENT MAINT.	\$ 80,000	\$ 80,000
5305	CONTRACTED SVCS	\$ 248,010	\$ 240,510
5306	POSTAGE EXP	\$ 350	\$ 500
5307	TELEPHONE EXP	\$ 6,300	\$ 6,300
5308	ELECTRIC & GAS	\$ 298,400	\$ 300,000
5311	WATER EXPENSE	\$ 15,000	\$ 15,000
5316	UNIFORM EXPENSE	\$ 4,550	\$ 4,550
5317	BLDG MAINT.	\$ 11,600	\$ 11,600
5318	JANITORIAL SUPP	\$ 1,750	\$ 1,700
5320	EQUIPMENT -MAJOR	\$ 28,500	\$ 30,000
5321	SAFETY EQUIPMENT	\$ 2,500	\$ 2,000
5322	MINOR EQUIPMENT	\$ 46,300	\$ 44,000
5323	GENERAL MATERIAL	\$ 1,600	\$ 1,700
5326	TREATMENT CHEMICALS	\$ 90,000	\$ 90,000
	SUBTOTAL	\$ 1,781,159	\$ 1,809,213
5900	INTERDEPT. ALLOCATION	\$ 622,330	\$ 563,972
	TOTAL	\$ 2,403,489	\$ 2,373,185

WORKLOAD	2013	2012	2009	2008	2007
	est	est			
WASTEWATER FLOW RATE	2.897	2.877	2.674	2.497	2.853

2014 BUDGET DESCRIPTION / JUSTIFICATION WORKSHEET

DEPARTMENT: WASTEWATER

PROGRAM # 200

PROGRAM: PLANT OPERATIONS

OBJECT NO.	OBJECT NAME	DESCRIPTION/ JUSTIFICATION	2013 BUDGET	2012 EXPENSE	2014 BUDGET REQUEST
5010	WAGES HOURLY	Operations	\$ 254,694		\$ 266,658
		Maintenance	\$ 348,175		\$ 360,097
		SUBTOTAL	\$ 602,869	\$ 573,548	\$ 626,755
5020	PART TIME	Inflow Abatement Wages	\$ 13,000	\$ -	\$ 13,000
5041	OVERTIME	Overtime for shift coverage, emergencies, job completion	\$ 21,300	\$ 20,213	\$ 25,000
5100	LONGEVITY	Employee Longevity bonuses	\$ 12,925	\$ 12,500	\$ 11,850
5110	SOCIAL SECURITY	Employer cost of federally mandated retirement program	\$ 49,732	\$ 46,334	\$ 51,760
5111	MEDICAL BENEFITS	Health, dental & prescription costs	\$ 167,988	\$ 154,040	\$ 174,141
5112	LIFE INSURANCE	Employee insurance provided according to contract	\$ 3,038	\$ 2,875	\$ 3,038
5113	DISABILITY INSURANCE	Employee insurance provided according to contract	\$ 1,447	\$ 1,236	\$ 1,459
5234	TRAINING	Professional Vocational Training	\$ 20,000	\$ 19,795	\$ 20,000
5299	CONTINGENCY	Reserve for Contingencies	\$ 50,000	\$ 22,981	\$ 50,000
5301	DUES AND CONVENTIONS	Association activities Justification memo attached	\$ 3,000	\$ 2,579	\$ 3,350
5303	ADVERTISING & PRINTING	Newspaper advertising for bids and employment	\$ 1,000	\$ -	\$ 1,000

2014 BUDGET DESCRIPTION / JUSTIFICATION WORKSHEET

DEPARTMENT: WASTEWATER

PROGRAM # 200

PROGRAM: PLANT OPERATIONS

OBJECT NO.	OBJECT NAME	DESCRIPTION/ JUSTIFICATION	2013 BUDGET	2012 EXPENSE	2014 BUDGET REQUEST
5304	MAINTENANCE & REPAIR	Mechanical, Electrical	\$ 60,000		\$ 60,000
		Miscellaneous Repair	\$ 20,000	\$ -	\$ 20,000
		SUBTOTAL	\$ 80,000	\$ 64,720	\$ 80,000
5305	CONTRACTED SERVICES	Biosolids Disposal	\$ 95,000	\$ 73,278.00	\$ 92,000
		Contracted Maintenance	\$ 20,000		\$ 30,000
		Instrumentation Service	\$ 27,500		\$ 20,000
		Laboratory Services	\$ 20,000		\$ 18,000
		Cable & Administrative services	\$ 3,910		\$ 3,910
		Lawn Mowing	\$ 17,000		\$ 17,000
		General Services	\$ 5,400		\$ 5,400
		Substation Maintenance	\$ 25,000		\$ 25,000
		Billing Expense	\$ 14,200		\$ 14,200
		Engineering	\$ 20,000		\$ 15,000
		SUBTOTAL	\$ 248,010	\$ 209,021	\$ 240,510
5306	MAILING & POSTAGE	Postage Expense	\$ 350	\$ 118	\$ 500
5307	TELEPHONE	Maintenance & Use Charges	\$ 6,300	\$ 6,298	\$ 6,300
5308	ELECTRIC & GAS	Electric power for WWTP	\$ 283,400		\$ 285,000
		Natural Gas service	\$ 15,000		\$ 15,000
		SUBTOTAL	\$ 298,400	\$ 283,591	\$ 300,000
5311	WATER	Potable water from Aqua PA	\$ 15,000	\$ 11,582	\$ 15,000
5316	UNIFORMS	Clothing Allowance	\$ 3,800		\$ 3,800
		Uniform rental costs	\$ 750		\$ 750
		SUBTOTAL	\$ 4,550	\$ 4,554	\$ 4,550
5317	BUILDING MAINTENANCE	Structural maintenance & repair of WWTP buildings	\$ 11,600	\$ 3,667	\$ 11,600

2014 BUDGET DESCRIPTION / JUSTIFICATION WORKSHEET

DEPARTMENT: WASTEWATER

PROGRAM # 200

PROGRAM: PLANT OPERATIONS

OBJECT NO.	OBJECT NAME	DESCRIPTION/ JUSTIFICATION	2013 BUDGET	2012 EXPENSE	2014 BUDGET REQUEST
5318	JANITORIAL SUPPLIES	Cleaning supplies and paper products	\$ 1,750	\$ 2,002	\$ 1,700
5320	EQUIPMENT	Return Sludge Pump			\$ 22,000
		Repairs and Upgrades			\$ 8,000
		Total Major Equipment	\$ 28,500	\$ 32,536	\$ 30,000
5321	SAFETY EQUIPMENT	Supplies	\$ 1,000		\$ 500
		Protective Equipment	\$ 1,500		\$ 1,500
		SUBTOTAL	\$ 2,500	\$ 1,379	\$ 2,000
5322	PURCHASES - MINOR EQUIPMENT & SUPPLIES	Lubrication & Fuel	\$ 1,130		\$ 4,200
		Packing & Maint. supplies	\$ 1,500		\$ 3,200
		Plumbing, & Tools	\$ 11,660		\$ 5,800
		Laboratory & Instrumentation	\$ 26,690		\$ 24,000
		Electrical Supplies	\$ 1,580		\$ 2,200
		General Supplies & hardware	\$ 3,740		\$ 4,600
		SUBTOTAL	\$ 46,300	\$ 40,044	\$ 44,000
5323	GENERAL MAT. & SUPPLIES		\$ 1,600	\$ 1,689	\$ 1,700
5326	TREATMENT CHEMICALS	Polymer	\$ 35,000		\$ 35,000
		Miscellaneous Chemicals	\$ -		\$ 500
		Lime	\$ 7,000		\$ 7,000
		Alum & Ferric Chloride	\$ 37,500		\$ 37,000
		Odor Control	\$ 10,500		\$ 10,500
		SUBTOTAL	\$ 90,000	\$ 73,372	\$ 90,000
		WWTP OPERATIONS SUBTOTAL	\$ 1,781,159	\$ 1,590,674	\$ 1,809,213

2014 BUDGET DESCRIPTION / JUSTIFICATION WORKSHEET

DEPARTMENT: WASTEWATER

PROGRAM # 200

PROGRAM: PLANT OPERATIONS

OBJECT NO.	OBJECT NAME	DESCRIPTION/ JUSTIFICATION	2013 BUDGET	2012 EXPENSE	2014 BUDGET REQUEST
5900	INTERDEPART- MENTAL	General Administration	\$ 291,290		\$ 265,260
		Finance	\$ 118,866		\$ 110,180
		Computer	\$ 8,877		\$ 10,154
		Tax Office	\$ 10,137		\$ 9,293
		Engineering	\$ 53,450		\$ 29,225
		Vehicle Maint	\$ 139,710		\$ 139,860
		SUBTOTAL	\$ 622,330	\$ 467,826	\$ 563,972
		TOTAL	\$ 2,403,489	\$ 2,058,500	\$ 2,373,185

2014 BUDGET DESCRIPTION / JUSTIFICATION WORKSHEET

DEPARTMENT: WASTEWATER

PROGRAM # 201

PROGRAM: WASTEWATER ADMINISTRATION

OBJECT NO.	OBJECT NAME	DESCRIPTION/ JUSTIFICATION	2013 BUDGET	2012 EXPENSE	2014 BUDGET REQUEST
5000	SALARIES	Director Collection System Foreman Chief Operator Laboratory Manager Clerk III SUBTOTAL	\$ 366,332	\$ 367,789	\$ 392,028
5041	OVERTIME	Overtime for emergencies and job completion	\$ 2,400	\$ 522	\$ 2,400
5100	LONGEVITY	Employee Longevity bonuses	\$ 9,500	\$ 9,300	\$ 9,700
5110	SOCIAL SECURITY	Employer cost of federally mandated retirement program	\$ 28,935	\$ 28,854	\$ 30,916
5111	MEDICAL BENEFITS	Health, dental & prescription costs	\$ 88,155	\$ 80,593	\$ 107,213
5112	LIFE INSURANCE	Employee insurance provided according to contract	\$ 1,847	\$ 1,845	\$ 1,919
5113	DISABILITY INSURANCE	Employee insurance provided according to contract	\$ 879	\$ 833	\$ 914
5300	OFFICE SUPPLIES	Office furniture and Machines	\$ 1,200	\$ 1,169	\$ 1,200
5316	UNIFORMS	Clothing Allowance	\$ 475	\$ 475	\$ 475
		TOTAL	\$ 499,723	\$ 491,380	\$ 546,765

2014 BUDGET PROPOSAL

PROG: PAYMENT TO MUNICIPALITIES PROGRAM # 02-11
202

OBJECT NO	OBJECT NAME	2013 APPROVED BUDGET	2014 BUDGET REQUEST
5333	PAYMENT TO OTHERS	\$ 2,479,576	\$ 2,611,200
SUBTOTAL		\$ 2,479,576	\$ 2,611,200
TOTAL		\$ 2,479,576	\$ 2,611,200

2014 BUDGET DESCRIPTION / JUSTIFICATION WORKSHEET

DEPARTMENT: WASTEWATER

PROGRAM # 02-11-202

PROGRAM: PAYMENTS TO MUNICIPALITIES

OBJECT NO.	OBJECT NAME	DESCRIPTION/ JUSTIFICATION	2013 BUDGET	2012 EXPENSE	2014 BUDGET REQUEST
5333	PAYMENTS TO OTHER MUNICIPALITIES	Philadelphia Cheltenham Lower Moreland Jenkintown	\$ 1,284,000 \$ 1,106,576 \$ 14,000 \$ 75,000		\$ 1,318,700 \$ 1,203,500 \$ 14,000 \$ 75,000
		TOTAL	\$ 2,479,576	\$ 2,361,799	\$ 2,611,200

2014 BUDGET DESCRIPTION / JUSTIFICATION WORKSHEET

DEPARTMENT: WASTEWATER

PROGRAM # 203

PROGRAM: PUMPING FACILITIES MAINTENANCE

OBJECT NO.	OBJECT NAME	DESCRIPTION/ JUSTIFICATION	2013 BUDGET	2012 EXPENSE	2014 BUDGET REQUEST
5304	MAINTENANCE & REPAIR	Mechanical, Electrical	\$ 25,000		\$ 23,000
		Miscellaneous Repair	\$ 5,000		\$ 5,000
		SUBTOTAL	\$ 30,000	\$ 22,862	\$ 28,000
5305	CONTRACTED SERVICES	Base Amount	\$ 30,000		\$ 35,000
		Generator Service	\$ 20,000		\$ 20,000
			\$ 50,000	\$ 54,585	\$ 55,000
5307	TELEPHONE	Maintenance & Use Charges	\$ 5,700	\$ 6,561	\$ 5,700
5308	ELECTRIC & GAS	Electric power and heat for pump stations	\$ 101,500	\$ 84,256	\$ 95,000
5311	WATER	Potable water	\$ 3,150	\$ 3,564	\$ 3,600
5317	BUILDING MAINTENANCE	Repairs and Contracts			\$ 500
		Brentwood Roof			\$ 2,000
		Subtotal	\$ 1,000	\$ 976	\$ 2,500
5320	EQUIPMENT	Replacement Pump	\$ 10,000		\$ 11,000
		Equipment	\$ 1,000		\$ 1,000
		Subtotal	\$ 11,000	\$ 1,823	\$ 12,000
5321	SAFETY EQUIPMENT	Monitoring & Protection	\$ 1,000	\$ -	\$ 1,000
5322	PURCHASES - MINOR EQUIPMENT & SUPPLIES	Lubrication & Packing	\$ 3,000		\$ 1,500
		Paint, Lumber & Tools	\$ 600		\$ 600
		Plumbing, Electric & Hardware	\$ 2,400		\$ 2,000
		SUBTOTAL	\$ 6,000	\$ 3,427	\$ 4,100
5326	CHEMICALS	Pump station chemicals	\$ 2,000	\$ 1,209	\$ 2,000
TOTAL			\$ 211,350	\$ 179,263	\$ 208,900

2014 BUDGET DESCRIPTION / JUSTIFICATION WORKSHEET

DEPARTMENT: WASTEWATER

PROGRAM # 204

PROGRAM: METER FACILITIES MAINTENANCE

OBJECT NO.	OBJECT NAME	DESCRIPTION/ JUSTIFICATION	2013 BUDGET	2012 EXPENSE	2014 BUDGET REQUEST
5304	EQUIPMENT MAINTENANCE	Maintenance & repair of metering equipment	\$ 3,000	\$ 3,206	\$ 3,000
5305	CONTRACTED SERVICES	Maintenance and Data Services Other services			\$ 55,000 \$ 5,000
			\$ 29,200	\$ 18,898	\$ 60,000
5307	TELEPHONE	Wireless Service for flow Meters	\$ 5,500	\$ 417	\$ 5,500
5317	BUILDING MAINTENANCE	Maintenance of meter pits	\$ 500	\$ -	\$ 500
5320	EQUIPMENT	Triton AV Sensors	\$ 6,000	\$ -	\$ 6,000
5321	SAFETY EQUIPMENT	Monitoring and protection	\$ 1,000	\$ -	\$ 1,000
5322	PURCHASES - MINOR	Replaceable items	\$ 2,000	\$ 126	\$ 2,000
5323	GENERAL EXPENSE	Miscellaneous purchases	\$ 500	\$ -	\$ 500
		TOTAL	\$ 47,700	\$ 22,647	\$ 78,500

2014 BUDGET DESCRIPTION / JUSTIFICATION WORKSHEET

DEPARTMENT: WASTEWATER

PROGRAM # 205

PROGRAM: COLLECTION SYSTEM MAINTENANCE

OBJECT NO.	OBJECT NAME	DESCRIPTION/ JUSTIFICATION	2013 BUDGET	2012 EXPENSE	2014 BUDGET REQUEST
5010	WAGES	Collection System Operator	\$ 266,951	\$ 236,459	\$ 234,015
5020	PART TIME	Summer Help	\$ -	\$ -	\$ -
5041	OVERTIME	Overtime for shift coverage, emergencies, job completion	\$ 20,000	\$ 12,841	\$ 20,000
5100	LONGEVITY	Employee Longevity bonuses	\$ 7,250	\$ 6,850	\$ 6,175
5110	SOCIAL SECURITY	Employer cost of federally mandated retirement program	\$ 22,506	\$ 19,601	\$ 19,905
5111	MEDICAL BENEFITS	Health, dental & prescription costs	\$ 80,701	\$ 64,571	\$ 69,350
5112	LIFE INSURANCE	Employee insurance provided according to contract	\$ 1,346	\$ 1,196	\$ 1,117
5113	DISABILITY INSURANCE	Employee insurance provided according to contract	\$ 641	\$ 501	\$ 562
5304	EQUIPMENT REPAIR	Repair of collection system equipment	\$ 5,000	\$ 2,889	\$ 5,000
5305	CONTRACTED SERVICES	State overlay MH adjustments	\$ 15,000		\$ 15,000
		Root Removal	\$ 20,000		\$ 20,000
		Equipment Rental	\$ 8,000		\$ 8,000
		Chapter 94 Reports	\$ 5,000		\$ 7,500
		Sewer System Repairs	\$ 20,000	\$ -	\$ 30,000
		SUBTOTAL	\$ 68,000	\$ 73,651	\$ 80,500
5316	UNIFORMS	Clothing Allowance	\$ 1,900	\$ 1,900	\$ 1,900

2014 BUDGET DESCRIPTION / JUSTIFICATION WORKSHEET

DEPARTMENT: WASTEWATER

PROGRAM # 205

PROGRAM: COLLECTION SYSTEM MAINTENANCE

OBJECT NO.	OBJECT NAME	DESCRIPTION/ JUSTIFICATION	2013 BUDGET	2012 EXPENSE	2014 BUDGET REQUEST
5320	EQUIPMENT	Flush Truck Hose	\$ 3,000	\$ 5,710	\$ 3,000
		Tank Support	\$ 8,000		\$ 8,000
			\$ 11,000		\$ 11,000
5321	SAFETY EQUIPMENT	Monitoring & Protection	\$ 500	\$ 275	\$ 500
		Safety Supplies	\$ 500		\$ 500
		SUBTOTAL	\$ 1,000		\$ 1,000
5322	PURCHASES - MINOR	Plumbing, piping & Hardware	\$ 1,000	\$ 2,441	\$ 1,000
		Tools	\$ 500		\$ 500
		Root Control Chemical	\$ 1,000		\$ 1,000
		Miscellaneous	\$ 500		\$ 500
		SUBTOTAL	\$ 3,000		\$ 3,000
5325	MATERIAL & SUPPLIES- ROADS	Manhole risers	\$ 10,000	\$ 12,927	\$ 7,500
		Covers, Bonnets & Seals	\$ 5,000		\$ 10,000
		Blacktop and Stone	\$ 2,000		\$ 1,000
		Miscellaneous Supplies	\$ 1,000		\$ 1,000
			\$ 18,000		\$ 19,500
	SUBTOTAL	\$ 507,295	\$ 441,812	\$ 473,024	

2014 BUDGET DESCRIPTION / JUSTIFICATION WORKSHEET

DEPARTMENT: WASTEWATER

PROGRAM # 02-14-206

PROGRAM: VEHICLE MAINTENANCE

OBJECT NO.	OBJECT NAME	DESCRIPTION/ JUSTIFICATION	2013 BUDGET	2012 EXPENSE	2014 BUDGET REQUEST
5010	WAGES EXPENSE HOURLY	Per diem employee wages	\$ -	\$ 29,231	\$ -
5304	EQUIPMENT REPAIR	Maintenance and Repair of Township Vehicles	\$ -	\$ 30,209	\$ -
5310	GAS & OIL EXPENSE		\$ -	\$ 53,217	\$ -
5320	EQUIP. & MAT'L PUR.-MAJOR	Utility Truck	\$ -	\$ -	\$ -
5332	ACCIDENT REPAIR EXPENSE		\$ -	\$ 2,746	\$ -
	SUBTOTAL		\$ -	\$ 115,403	\$ -
	Interdepartmental Allocation		\$ -	\$ 22,538	\$ -
		TOTAL	\$ -	\$ 137,941	\$ -

2014 BUDGET DESCRIPTION / JUSTIFICATION WORKSHEET

DEPARTMENT: WASTEWATER

PROGRAM: PLANT OPERATIONS

PROGRAM # 207

OBJECT NO.	OBJECT NAME	DESCRIPTION/ JUSTIFICATION	2013 BUDGET	2012 EXPENSE	2014 BUDGET REQUEST
Program 02-27-207					
5201	LEGAL EXPENSE		\$ 12,000	\$ 2,873	\$ 12,000
5597	AMORTIZATION C/A			\$ -	
5598	DEPRECIATION EXPENSE			\$ -	
2299	AMORTIZATION EXPENSE			\$ (60,582)	
5905	TRANSFER TO RETIREE HEALTH		\$ 55,000	\$ 54,000	\$ 83,000
5913	TRANSFER TO WORKERS COMP		\$ 53,500	\$ 71,150	\$ 53,500
5917	TRANSFER TO SEWER CAPITAL		\$ -	\$ -	\$ -
Program 02-28-207					
5120	UNEMPLOYMENT INSURANCE		\$ 5,000	\$ -	\$ 5,000
5213	RENTAL EXPENSE		\$ 2,175	\$ 1,170	\$ 2,175
5215	GENERAL INSURANCE EXPENSE	DVIT Insurance Premium	\$ 113,300	\$ 118,060	\$ 100,727
5805	CLAIMS EXPENSE	Sewer Operations	\$ 35,000	\$ -	\$ 35,000
Program 02-30-207					
5211	BOND DEBT	Principal	\$ 1,955,000	\$ -	\$ 2,115,000
5212	BOND DEBT	Interest	\$ 423,290	\$ 453,620	\$ 351,203
5901	TRANSFER	To General Fund	\$ -	\$ -	\$ -
5917	TRANSFER	To Sewer Capital	\$ 187,650	\$ -	\$ 45,821
		TOTAL	\$ 2,841,915	\$ 640,291	\$ 2,803,426

**TOWNSHIP OF ARLINGTON
Bond & Note Debt Payable 2014**

2013 Due Dates	Bond Year	Principal	Interest	Total Debt Service	Paying Agent
April 15	2009 (Refunded 2005 issue)		G- 20,362.50 S- 90,506.25 T-110,868.75	G- 20,362.50 S- 90,506.25 T-110,868.75	Bank of New York
May 15	2010 (New money and refunded 2002 issue)		G- 44,287.50 S- 15,750.00 T- 60,037.50	G- 44,287.50 S- 15,750.00 T- 60,037.50	U.S. Bank
May 15	2013 (Estimate) (Refunded 2007 & new money)	R- 330,000.00 T- 775,000.00	R- 5,750.00 T- 75,573.50	R- 335,750.00 T- 850,573.50	
June 1	2012	G-195,000.00	G- 15,125.00	G-210,125.00	U.S. Bank
Oct. 15	2009 (Refunded 2005 issue)	G-585,000.00 S- 95,000.00 T-680,000.00	G- 20,362.50 S- 90,506.25 T-110,868.75	G-605,362.50 S-185,506.25 T-790,868.75	Bank of New York
Nov. 15	2010 (New money and refunded 2002 issue)	G- 740,000.00 S-1,575,000.00 T-2,315,000.00	G- 44,287.50 S- 15,750.00 T- 60,037.50	G- 784,287.50 S-1,590,750.00 T-2,375,037.50	U.S. Bank
Nov. 15	2013 (Estimate) (Refunded 2007 & new money)		S- 68,866.75 R- 5,040.50 T- 73,907.25	S- 68,866.75 R- 5,040.50 T- 73,907.25	
Aug. '06 - July '14	2006 G.O. Note Series A 4.05% (Brentwood Drainage Project)	G- 84,530.91	G- 1,157.34	G-85,866.25	Wells Fargo
December 1	2012		G- 14,150.00	G- 14,150.00	U.S. Bank
Sub Totals		G-1,604,530.91 R- 330,000.00 S-2,115,000.00 T-4,049,530.91	G-159,732.34 R- 10,790.50 S-351,202.75 T-521,725.59	G-1,764,263.25 R- 340,790.50 S-2,466,202.75 T-4,571,256.50	
Totals					

**General Fund
Debt Service Schedule 2014-2018**

Year	Annual Payment	2006 G.O. Note	2009 Bond Issue	2010 Bond Issue	2012 Bond Issue
2014	1,764,263.25	85,688.25	625,725.00	828,575.00	224,275.00
2015	1,765,100.00	1,319,025.00		218,775.00	227,300.00
2016	1,761,200.00			1,540,875.00	220,325.00
2017	1,763,637.50			1,405,962.50	357,675.00
2018	1,690,500.00				1,690,500.00
	8,744,700.75	85,688.25	1,944,750.00	3,994,187.50	2,720,075.00

2006
Drainage \$1million
Brentwood
Capital Proj
\$4.2 million
Drainage
2009
Bond Issue
\$3.045 & \$3.070
Drainage
New Money
\$3 million
Drainage
2012
Bond Issue

**Refuse Fund
Debt Service Schedule 2014 - 2017**

Year	Annual Payment	2013 Est Refi 2007	2013 Est Refi 2007 & New Money	2009 Bond Issue	2010 Bond Issue	Annual Payment	2013 Est Refi 2007
2014	2,466,203.50	583,691.00	276,012.50	1,606,500.00	340,790.50	340,790.50	340,790.50
2015	2,415,316.50	586,204.00	1,829,112.50	1,816,987.50	348,925.00	348,925.00	348,925.00
2016	2,414,406.50	597,419.00	1,816,987.50	602,052.00	341,144.25	341,144.25	341,144.25
2017	2,417,164.50	602,052.00	1,815,112.50	599,885.00	347,259.75	347,259.75	347,259.75
2018	2,417,835.00	599,885.00	1,817,950.00	2,416,998.00	1,378,119.50	1,378,119.50	1,378,119.50
2019	2,416,998.00	599,885.00	1,817,950.00	1,683,465.00			
2020	1,683,465.00	517,006.00	517,006.00	517,006.00			
2021	517,006.00	517,006.00					
2022	517,625.00	517,625.00					
	17,266,020.00	8,104,345.00	7,555,175.00	1,606,500.00			

2002 Bond Issue - Refinancing of 1996 & 1998 issue with new money of 3.4 million
(1.5 million to sewer capital; 1.9 million to sewer plant operations)
2005 \$6.6 million Ardsley Sewer Project; 2007 \$7.675 million Plant Upgrade
2013 Refi of 2007 and \$3,000,000 Sewer Linings Tookany and Cheltenham

2007 \$2.915 million Trucks and Containers

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	%INC./ (DEC.)
BUDGET	1,121,200	1,016,200	1,086,700	1,167,200	1,203,200	1,148,200	1,196,200	1,188,528	1,187,528	1,192,528	1,217,528	1,263,528	3.78%

BUDGET OVERVIEW
HIGHWAY AID FUND
PRELIMINARY

27-Sep-13

2014 PROJECTED REVENUES	\$1,135,072
FUND BALANCE FORWARD	128,456
2014 PROJECTED EXPENDITURES	\$1,263,528
DIFFERENCE	\$0

**TOWNSHIP OF ARINGTON
2014 REVENUE BUDGET
HIGHWAY-AID FUND**

OBJECT	CODE	REVENUE SOURCE	EST.	2014	12 MO PROJ	2013	Collected as	9/30/2013	BUDGET	2013	2012	2011	2010	2009	2008	2007	2006	2005	
4360	INTEREST ON INVESTMENTS		5,000	5,000	4,144	5,000	5,848	4,258	5,575	5,054	13,184	27,186	25,129	16,869					
4430	REFUNDS		4,000	4,000	15,253	4,000	9,536	33,213	223,189	9,400	7,500	25,710	19,027	23,202					
4431	SALE OF PROPERTY		8,000	32,112	32,112	8,000	9,504	11,520	0	24,960	37,488	2,112	9,797	8,155					
75	LIQUID FUELS GRANT		1,118,072	1,118,072	1,137,007	1,137,007	1,137,007	1,134,606	1,100,187	1,142,232	1,185,022	1,077,846	1,028,085	971,187					
4901	TRANSFER FROM OTHER FUNDS		0	0	0	0	0	0	0	0	0	0	0	0					
	TOTAL REVENUES		1,135,072	1,170,437	1,169,580	1,154,007	1,161,895	1,183,597	1,328,952	1,181,646	1,243,194	1,132,854	1,082,037	1,019,413					
4999	FUND BALANCE		128,456	0	0	63,521	0	0	0	0	0	0	0	0					
	TOTAL REVENUES/CASH		\$1,263,528	\$1,170,437	\$1,169,580	\$1,217,528	\$1,161,895	\$1,183,597	\$1,328,952	\$1,181,646	\$1,243,194	\$1,132,854	\$1,082,037	\$1,019,413					

1-Oct-13

-274-

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: HIGHWAY-AID

PROGRAM: SNOW & ICE CONTROL

PROGRAM #

140

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5010	Wages, Expense Hourly	This coupon is used to pay for employees who work during snow & ice storms.	10,000	10,000
5041	Overtime	This expenditure is used to pay overtime to all employees who work during snow & ice storms.	85,000	85,000
5110	Social Security		7,268	7,268
5325	Materials & Supplies-Roads	This coupon is for the purchase of salt, cinders and calcium that will be used on roadways within the Township.	140,000	140,000

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: HIGHWAY-AID

PROGRAM: REMOVAL OF DEBRIS

PROGRAM #

141

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5010	Wages Expenses Hourly	This expenditure is for the payment of employee wages for removal of debris: downed trees, etc., from our roadways during normal working hours.	100,000	100,000
5110	Social Security		7,650	7,650
5325	Materials and supplies-roads	This coupon is used for the purchase of tools and any other equipment that may be necessary to keep our roadways safe and clear at all times.	2,200	2,200

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: HIGHWAY AID

PROGRAM: STREET SIGNS & PAINTING

PROGRAM #

143

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5010	Wages Expenses Hourly	This coupon is for employee wages to paint street markings, make & install and repair street signs.	118,000	118,000
5110	Social Security		9,027	9,027
5325	Materials & Supplies	This expenditure is used to purchase paint for street markings, sign material and signal related hardware. This coupon will also be used to purchase.	69,000	69,000

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: HIGHWAY AID

PROGRAM: TRAFFIC SIGNALS

PROGRAM #

146

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5041	Overtime	This coupon is used to pay employees for emergency call-outs involving traffic signal knockdowns, malfunctioning lights and any hours after their normal shift and standby pay.	5,000	5,000
5110	Social Security		383	383
5304	Equipment & Repair	Parts & service for maintenance on lights that are the responsibility of the Township, such as Traffic Signals, flashing warning lights, school signals, etc. It will also be used to start updating to LED red lights.	50,000	50,000
5308	Electric	Electric charges for the operation of traffic signals, etc.	386,000	376,000
5332	Accident Repair Expense	This expenditure is to cover Township signals in the event of a knockdown etc.	5,000	40,000
5333	Payments to other Municipalities	This covers payments to other Townships for maintenance on shared traffic signals, that are located on Township borders.	4,000	4,000

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: HIGHWAY AID

PROGRAM: STREETS OVERLAY

PROGRAM #

147

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5010	Wages Expense-Hourly	This coupon is used to pay the wages for employees used during the overlay program.	0	0
5325	Materials & Supplies	This coupon is used to purchase the materials used to overly the streets in the Township.	0	0

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: HIGHWAY AID

PROG: EQUIPMENT & MATERIAL PURCHASES-MAJOR PROGRAM # 148

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5320	Major Equipment & Material Purchases	Small Roller for Overlay \$40,000 39,000 GVW Dump Truck \$180,000	185,000	220,000
5322	Minor Equipment & Material Purchases	Chains \$10,000 Emergency Repairs \$10,000	34,000	20,000

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT HIGHWAY AID

PROGRAM: STREET PATCHING

PROGRAM #

149

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5010	Wages Expense Hourly	This expenditure is for wages for employees that work on repairing of potholes and large road areas.	0	0
5110	Social Security		0	0
5325	Materials & Supplies-roads	This coupon is used to purchase the materials to repair the roads.	0	0

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT - TUITION REIMBURSEMENT

PROGRAM:

PROGRAM # VARIOUS

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5190	Tuition Reimbursement	The Board of Commissioners at its 8/14/97 meeting authorized the transfer of \$250,000 from unallocated General Fund Balance to a new Fund 10 Tuition Reimbursement. The purpose of the transfer was to fund employee reimbursement of tuition. Funds to be used were restricted to the <u>interest earnings</u> on the principal amount of \$250,000.	9,000	15,000

TOWNSHIP OF ABINGTON
2014 REVENUE BUDGET
WORKER'S COMPENSATION

REVENUE SOURCE	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002
ESTIMATED BUDGETED REVENUES	\$385,000	\$300,000	\$290,370	\$290,370	\$250,000	\$237,569	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
TRANSFER FROM GENERAL FUND	53,500	53,500	71,150	64,680	64,680	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
TRANSFER FROM SEWER OPERATIONS	120,000	120,000	130,000	118,350	118,350	100,000	112,341	112,341	0	0	0	0	0
TRANSFER FROM REFUSE	53,000	53,000	53,250	32,500	32,500	32,000	32,000	32,000	31,500	30,500	30,090	30,090	29,861
INTEREST INCOME	\$611,500	\$611,500	\$554,400	\$505,900	\$505,900	\$432,000	\$431,910	\$544,341	\$431,500	\$430,500	\$430,090	\$430,090	\$429,861
TOTAL REVENUES	\$611,500	\$611,500	\$554,400	\$505,900	\$505,900	\$432,000	\$431,910	\$544,341	\$431,500	\$430,500	\$430,090	\$430,090	\$429,861

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: ADMINISTRATION

PROGRAM: WORKERS COMPENSATION

PROGRAM # 000

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5205	Audit Service	Actuarial Analysis - Workers' Comp.	6,000	6,000
5215	General Insurance	Excess Policy Audit Estimate to Actual \$2,000 Excess Work Comp for Claims greater than \$400,000 Est \$.0295 per \$100 p/r Safety National \$62,100 Workers Comp Supersedes & Subsequent Injury \$10,000 Self Insur. Applic. Fee \$100 Work comp Admin Fees \$5,300		
		Work Comp Uninsured Employers Guaranty Fund \$1,000	80,500	80,500
5234	Safety Training Programs	Safety training programs for employees	25,000	25,000
5803	Claims Expense - General Fund	Annual General Fund - Cost of self insured program w/o any major claims	350,000	350,000
5805	Claims Expense - Sewer Operations	Annual Sewer Operation - Costs of self insured program w/o any major claims	50,000	50,000
5806	Claims Expense - Refuse	Annual Refuse - Costs of self insured program w/o any major claims	100,000	100,000

Year	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	%INC./ (DEC.)
2004	0	0	0	5,906,834	5,871,862	5,633,355	5,439,400	5,412,592	5,381,460	5,429,232	5,436,722	0.14%

BUDGET OVERVIEW
 REFUSE FUND
 PRELIMINARY

1-Oct-13

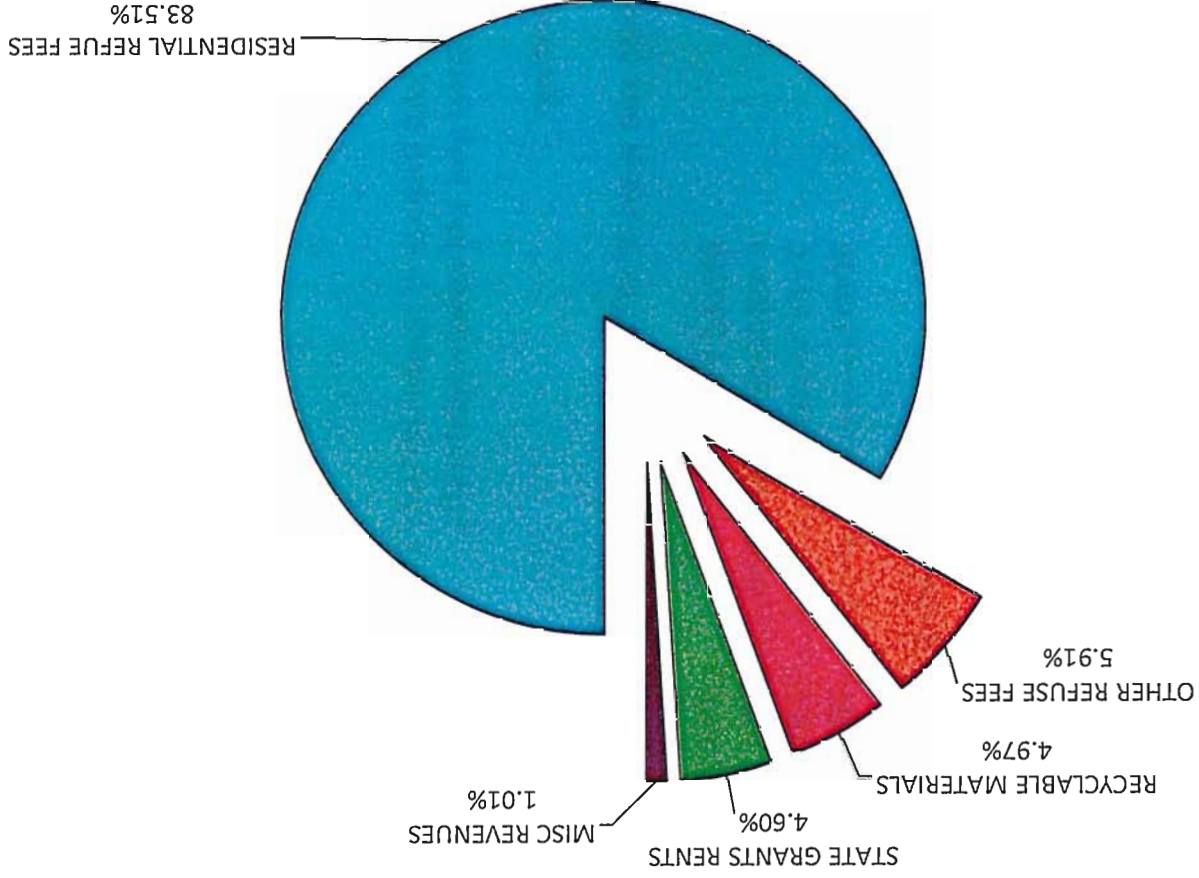
2014 PROJECTED REVENUES	\$5,436,722
FUND BALANCE FORWARD	0
2014 PROJECTED EXPENDITURES	\$5,436,722
DIFFERENCE	\$0

**TOWNSHIP OF ARLINGTON
2014 REVENUE BUDGET
2014 REFUSE FUND**

1-Oct-13

REVENUE SOURCE	2014	2013	2013	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
	EST.	12 MO PROJ	9/30/2013	BUDGET	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
4360 INTEREST ON INVESTMENTS	27,000	20,334	26,326	29,163	30,513	29,724	28,637	59,600	76,928	0	0	0	0	0
4384 REFUSE FEE-ARLINGTON SCHOOL	85,000	82,000	82,000	87,958	72,956	85,646	79,824	69,361	66,415	62,126	58,459	59,778	59,719	59,719
4385 COMMERCIAL REFUSE FEE	63,000	67,000	45,632	61,888	63,344	65,752	66,323	63,713	54,263	54,941	57,975	60,573	64,166	64,166
4390 RESIDENTIAL REFUSE FEE	4,540,144	4,351,900	4,256,015	4,299,909	4,365,361	4,428,486	4,491,195	4,815,804	4,891,463	4,813,217	4,111,250	3,570,831	3,008,369	3,008,369
4391 RES. REFUSE FEE-PENALTY	10,000	10,000	10,000	7,443	7,716	14,342	17,008	17,008	18,711	18,711	16,192	14,160	9,724	9,724
4393 RES. REFUSE FEE DELINQUENT	76,778	76,778	55,823	76,778	64,728	77,281	84,941	81,520	80,885	68,543	67,678	69,277	64,749	64,749
4394 DLQ REFUSE FEE PEN & INT	13,000	12,000	11,369	12,000	12,557	14,506	15,122	11,410	11,298	9,606	9,769	10,871	12,008	12,008
4395 REFUSE FEE INTERIMS	8,000	8,000	7,196	8,000	6,123	6,894	7,667	703	703	212,635	2,702	2,204	2,473	2,473
4396 RES. REFUSE FEE REFUNDS	(1,200)	(1,200)	0	(1,757)	(2,271)	(1,443)	(3,645)	(3,063)	(471)	0	0	0	0	0
4397 LARGE-ITEM PICK-UP FEE	52,000	55,000	36,699	49,632	55,081	60,917	60,556	66,487	67,285	67,285	64,429	66,611	59,485	59,485
4400 RECYCLABLE MATERIALS	270,000	290,000	130,883	251,738	298,369	233,556	174,920	325,879	268,717	217,939	138,453	151,111	146,538	146,538
4401 STATE GRANTS-RECYCLING	250,000	262,622	0	249,891	405,537	941,864	908,410	890,046	391,661	411,233	378,282	340,031	308,355	308,355
4402 RECYCLABLE YARD BAGS	50,000	50,000	25,163	39,243	45,058	46,359	58,149	55,814	48,221	57,787	50,746	46,633	51,938	51,938
4403 RECYCLABLES-ROCKLEDGE	0	24,938	12,469	24,938	23,019	24,938	23,019	26,480	48,221	23,655	54,900	53,100	54,368	54,368
4406 RECYCLABLES-ROCKLEDGE	28,000	28,000	28,000	28,000	28,000	28,000	28,000	16,000	28,000	23,200	23,200	23,200	23,200	23,200
4406 REFUSE PLASTIC BAGS/STICKERS	5,000	4,000	2,924	4,555	4,812	4,303	4,637	1,117	0	0	0	0	0	0
4430 REFUNDS	8,000	12,545	12,645	8,000	15,478	10,314	9,415	29,628	12,541	0	0	0	0	0
4431 SALE OF PROPERTY	20,000	20,000	14,400	20,000	48,000	31,200	5,664	91,680	891,423	49,007	0	0	0	0
4901 TRANSFER FROM GENERAL FUND	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4901 INTEREST ON 2007 BOND ISSUE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4903 RESERVE FOR LENS	(68,000)	(68,000)	0	0	0	0	0	0	0	0	0	0	0	0
4999 FUND BALANCE	(68,000)	(68,000)	104,490	(68,000)	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUES	5,436,722	5,312,683	4,678,246	5,429,232	5,277,568	5,539,608	6,118,203	6,072,876	6,618,648	7,187,466	5,830,472	5,033,536	4,468,690	3,865,092

Refuse Revenues - 2014
Total Revenue \$5,436,722



Refuse Department

Goals:

To provide Abington Township residents with competitive and equitable solid waste collection and disposal services and, collect and market recyclables generated within the Township.

Objectives:

Collect and dispose of approximately 19,000 tons of refuse from 18,400 residential and 144 commercial units.

Recycling:

Collect and market 58% of the waste flow in the following commodities:

Mixed Paper.....	4,800 Tons
Commingled Materials.....	2,800 Tons
Yard Waste.....	14,000 Tons
Metal.....	200 Tons

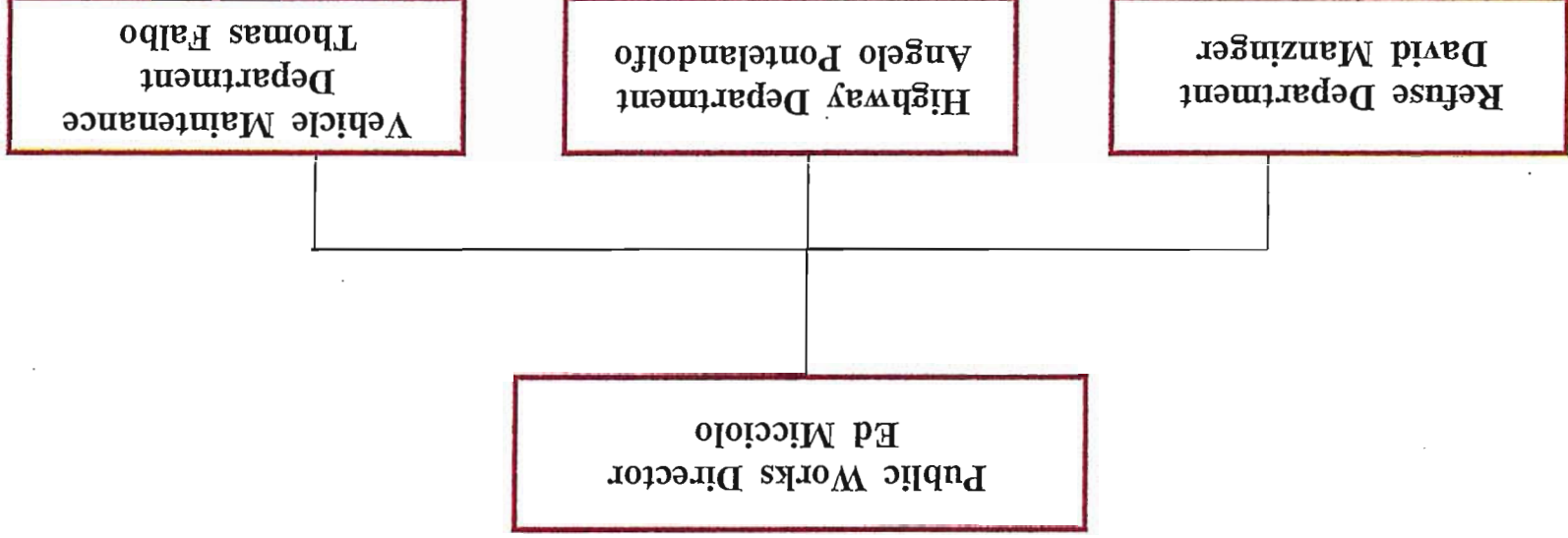
School District Trash and Recycling Contract:

Continue contract until June 30 and prepare for re-bidding July 1 renewal.

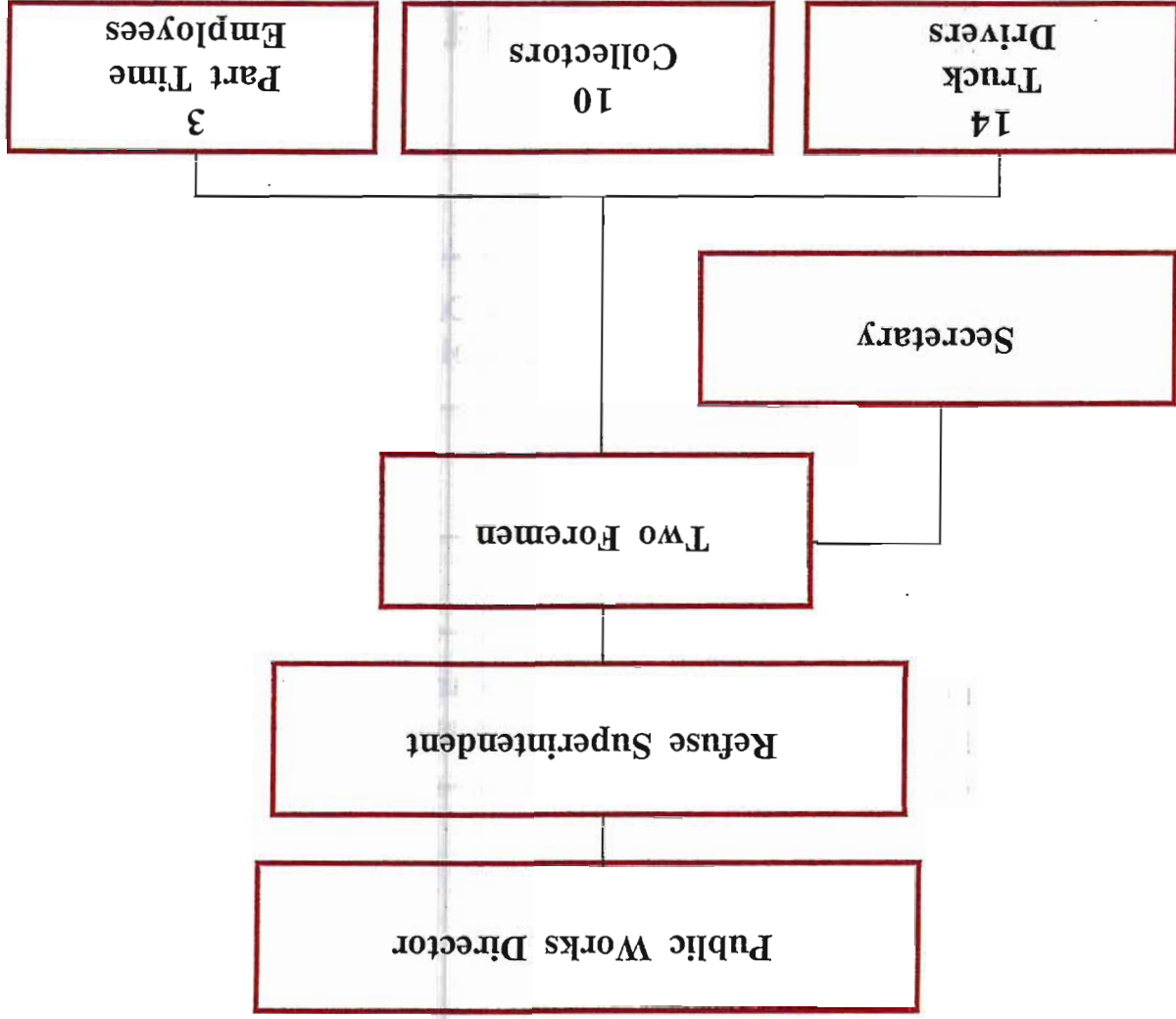
Continue to refine our new trash and recycling program.

Continue working to improve compliance for our current recycling program and work to the goal of removing larger quantities of products from the waste flow.

Public Works Department - 2014



Refuse Department - 2014



2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: REFUSE

PROGRAM: Refuse Collection Administration Cost

Program #

100

Object Number	Object Name	Description/Justification	2013 Approved Budget	2013 Adjusted Budget	2014 Budget Request
5000	SALARY EXPENSE	Superintendent 2 Foreman 1 Clerk II TOTAL	248,678	258,371	267,414
5100	LONGEVITY	Superintendent @ Foreman @ Foreman @ TOTAL	8,100	8,100	8,200
5110	SOCIAL SECURITY	F.I.C.A.	19,644	20,385	21,084
5111	MEDICAL BENEFITS	Medical Insurance	69,575	70,534	78,256
5112	LIFE INSURANCE	Death Benefits	1,253	1,302	1,302
5113	DISABILITY INSURANCE	Insurance for Disabled Employee	597	620	620
5299	CONTINGENCY		15,000	3,535	5,000
5300	OFFICE SUPPLIES	Misc. Office Supplies & Copy paper, tablets Envelopes, Pencils	1,200	1,200	1,200
5301	ASSOCIATION DUES & SEMINARS	PROP Membership Solid Waste Association Misc Publication Solid Waste Conference Local Seminars TOTAL:	2,100	2,100	2,100
5303	ADVERTISING & PRINTING	Miscellaneous Advertising	1,000	1,000	1,000
5305	CONTRACTED SERVICE	Exterminating	500	500	500
5306	POSTAGE	Postage	2,500	2,500	4,000

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: REFUSE

PROGRAM: Refuse Collection Administration Cost

Program #

100

Object Number	Object Name	Description/Justification	2013 Approved Budget	2013 Adjusted Budget	2014 Budget Request
5307	TELEPHONE	Link to receive incoming calls before or after hours Nextel Cell Phones			
		Nextel Phone Repairs	1,600	1,600	1,600
5308	ELECTRIC & GAS	Lighting & heating for building	6,500	6,500	6,500
5311	WATER	Water for building & washing trucks	2,000	2,000	2,000
5322	EQUIPMENT & SUPPLIES	Medical Supplies Safety Equipment Rain Gear Building Maintenance Odor control Misc. Hardware			
		TOTAL:	5,700	5,700	5,700
5900	INTERDEPARTMENTAL ALLOCATIONS	1/3 Public Works Director Salary & Benefits Computer time Finance Office Tax Office Vehicle Maintenance Administration			
			42,361	42,361	45,858
			2,536	2,536	2,900
			72,359	72,359	66,531
			6,172	6,172	5,610
			558,845	558,845	559,437
			177,320	177,320	160,177
		TOTAL:	\$859,593	\$859,593	\$840,513

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

Department: Refuse

PROGRAM: Refuse Removal Cost

PROGRAM # 101

Object Number	Object Name	Description/Justification Refuse	2013 Approved Budget	2013 Adjusted Budget	2014 Budget Request
5010	WAGES EXPENSE HOURLY	15 truck drivers @62,744 = \$941,160 8 collectors @59,090 = \$472,720	1,305,298	1,305,298	1,413,880
5020	WAGES EXPENSE PART-TIME	3 part time men @ \$55,000 =\$165,000 These employees would be fill ins for full time vacation, sick, personal, etc., time off and to cover extra work needed in the Department including School pick-up, yard waste collection, metal pick up and furniture pick up.	373,308	373,308	165,000

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

Department: Refuse

PROGRAM: Refuse Removal Cost

PROGRAM : 101

Object Number	Object Name	Description/Justification Refuse	2013 Approved Budget	2013 Adjusted Budget	2014 Budget Request
5041	OVERTIME	Money for overtime	52,566	52,566	52,566
5100	LONGEVITY		29,225	29,225	25,825
5110	SOCIAL SECURITY	F.I.C.A.	135,918	135,918	126,782
5111	MEDICAL BENEFITS	Insurance for Medical Needs	402,026	402,026	499,908
5112	LIFE INSURANCE	Death Benefits	6,661	6,661	7,126
5113	DISABILITY INSURANCE	Insurance for Disabled Employees	3,172	3,172	3,393
5303	ADVERTISING	Sign, Circulars, Advertising, Etc.	1,000	1,000	1,000
5316	UNIFORMS	Clothing Allowance As per Union Contract	14,725	14,725	13,875
5320	RECYCLING CONTAINERS	Purchase of replacement biodegradable bags	65,250	65,250	62,250
		Yard Waste Bags 155,000 @ \$.35 =\$54,250			
		Cont. =\$8,000			
		The expenditure for biodegradable bags is offset in revenues			

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: Refuse

PROGRAM: Provides Removal of Waste

PROGRAM # 103

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5305	CONTRACTED SERVICES	Tons of Waste 18,308 tons X \$65 = \$1,190,020 Licenses for trucks \$3,000 Five - 4 yard containers @ 1,000 each = \$5,000	1,198,020	1,198,020

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

Department: Refuse

PROGRAM: DEBT SERVICE

PROGRAM : 104

Object Number	Object Name	Description/Justification Refuse	2013 Approved Budget	2013 Approved Budget	2014 Budget Request
5211	Bond/Note Debt Principle	Per attached schedule	295,000	295,000	330,000
5212	Bond/Note Debt Interest	Per attached schedule	62,923	62,923	10,791
5213	Debt Services Leases		0	0	0

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

Department: Refuse

PROGRAM: INSURANCE

PROGRAM # 105

Object Number	Object Name	Description/Justification Refuse	2013 Approved Budget	2013 Approved Budget	2014 Budget Request
5120	PA. UNEMPLOYMENT PRINCIPLE	Estimate based on prior history and anticipated claims.	3,500	3,500	3,500
5201	LEGAL - PORTNOFF		10,000	10,000	10,000
5215	GENERAL INSURANCE	Proportionate share of property, auto, general liability insurance	31,000	31,000	46,817
5905	ANNUAL COST FOR RETIREES' HEALTH COSTS	Annual Costs of Retirees' Health Costs	77,100	77,100	89,000
5913	TRANSFER TO WORKERS' COMPENSATION	Annual Costs of self insured Workers' Compensation: Claims: \$110,000 Insurance: \$ 20,000	120,000	120,000	130,000

TOWNSHIP OF ABINGTON
Bond & Note Debt Payable 2014

2013 Due Dates	Bond Year	Principal	Interest	Total Debt Service	Paying Agent
April 15	2009 (Refunded 2005 issue)		G- 20,362.50 S- 90,506.25 T-110,868.75	G- 20,362.50 S- 90,506.25 T-110,868.75	Bank of New York
May 15	2010 (New money and refunded 2002 issue)		G- 44,287.50 S- 15,750.00 T- 60,037.50	G- 44,287.50 S- 15,750.00 T- 60,037.50	U.S. Bank
May 15	2013 (Estimate) (Refunded 2007 & new money)	S- 445,000.00 R- 330,000.00 T- 775,000.00	S- 69,823.50 R- 5,750.00 T- 75,573.50	S-514,823.50 R-335,750.00 T-850,573.50	
June 1	2012	G-195,000.00	G- 15,125.00	G-210,125.00	U.S. Bank
Oct. 15	2009 (Refunded 2005 issue)	G-585,000.00 S- 95,000.00 T-680,000.00	G- 20,362.50 S- 90,506.25 T-110,868.75	G-605,362.50 S-185,506.25 T-790,868.75	Bank of New York
Nov. 15	2010 (New money and refunded 2002 issue)	G- 740,000.00 S-1,575,000.00 T-2,315,000.00	G- 44,287.50 S- 15,750.00 T- 60,037.50	G- 784,287.50 S-1,590,750.00 T-2,375,037.50	U.S. Bank
Nov. 15	2013 (Estimate) (Refunded 2007 & new money)		S- 68,866.75 R- 5,040.50 T- 73,907.25	S- 68,866.75 R- 5,040.50 T- 73,907.25	
Aug. '06 – July '14	2006 G.O. Note Series A 4.05% (Brentwood Drainage Project)	G- 84,530.91	G- 1,157.34	G-85,866.25	Wells Fargo
December 1	2012		G- 14,150.00	G- 14,150.00	U.S. Bank
	Sub Totals	G-1,604,530.91 S-2,115,000.00 R- 330,000.00	G-159,732.34 S-351,202.75 R- 10,790.50	G-1,764,263.25 S-2,466,202.75 R- 340,790.50	
	Totals	T-4,049,530.91	T-521,725.59	T-4,571,256.50	

**General Fund
Debt Service Schedule 2014-2018**

Year	Annual Payment	2006 G.O. Note Brentwood Drainage \$1million	2009 Bond Issue Refi 2005 Capital Proj Drainage \$4.2 million	2010 Bond Issue Refi 2002 New Money Drainage \$3.045 & \$3.070	2012 Bond Issue New Money Drainage \$3 million
2014	1,764,263.25	85,688.25	625,725.00	828,575.00	224,275.00
2015	1,765,100.00		1,319,025.00	218,775.00	227,300.00
2016	1,761,200.00			1,540,875.00	220,325.00
2017	1,763,637.50			1,405,962.50	357,675.00
2018	1,690,500.00				1,690,500.00
	8,744,700.75	85,688.25	1,944,750.00	3,994,187.50	2,720,075.00

**Sewer Fund
Debt Service Schedule 2014-2022**

2002 Bond Issue - Refinancing of 1996 & 1998 Issue with new money of 3.4 million
(1.5 million to sewer capital; 1.9 million to sewer plant operations)
2005 \$6.6 million Ardsley Sewer Project; 2007 \$7.675 million Plant Upgrade
2013 Refi of 2007 and \$3,000,000 Sewer Linings Tookany and Cheltenham

Year	Annual Payment	2013 Est Refi 2007 & New Money	2009 Refi 2005 Bond Issue	2010 Refi 2002 Bond Issue
2014	2,466,203.50	583,691.00	276,012.50	1,606,500.00
2015	2,415,316.50	586,204.00	1,829,112.50	
2016	2,414,406.50	597,419.00	1,816,987.50	
2017	2,417,164.50	602,052.00	1,815,112.50	
2018	2,417,835.00	599,885.00	1,817,950.00	
2019	2,416,998.00	2,416,998.00		
2020	1,683,465.00	1,683,465.00		
2021	517,006.00	517,006.00		
2022	517,625.00	517,625.00		
	17,266,020.00	8,104,345.00	7,555,175.00	1,606,500.00

**Refuse Fund
Debt Service Schedule 2014 - 2017**

2007 \$2.915 million Trucks and Containers

Year	Annual Payment	2013 Est Refi 2007 Bond Issue
2014	340,790.50	340,790.50
2015	348,925.00	348,925.00
2016	341,144.25	341,144.25
2017	347,259.75	347,259.75
	1,378,119.50	1,378,119.50

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TOWNSHIP OF ABINGTON
 2014 REVENUE BUDGET
 HEALTH FUND

REVENUE SOURCE	ESTIMATED REVENUES 2014	BUDGETED REVENUES 2013	BUDGETED REVENUES 2012	BUDGETED REVENUES 2011	BUDGETED REVENUES 2010	BUDGETED REVENUES 2009	BUDGETED REVENUES 2008	BUDGETED REVENUES 2007
RETIREE HEALTH COST REIMBURSEMENT	\$160,000	\$135,000	\$126,000	\$150,000	\$150,000	\$110,000		
TRANSFER FROM GENERAL FUND	991,000	958,400	1,044,700	839,660	744,097	675,738		
TRANSFER FROM SEWER OPERATIONS	83,000	55,000	54,000	61,725	62,900	55,000		
TRANSFER FROM REFUSE	89,000	77,100	76,000	77,070	71,100	41,000		
INTEREST INCOME	0	0	0	0	0	25,000		
TOTAL REVENUES	<u>\$1,323,000</u>	<u>\$1,225,500</u>	<u>\$1,300,700</u>	<u>\$1,128,455</u>	<u>\$1,028,097</u>	<u>\$906,738</u>	<u>\$0</u>	<u>\$0</u>

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: ADMINISTRATION

PROGRAM: OTHER POST EMPLOYMENT BENEFITS - POLICE RETIREES

PROGRAM #028

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5101	Medicare Reimbursements	Reimbursement for police retirees and spouses (62) for Medicare costs deducted from social security checks Includes estimated increase of 3% <u>2013</u> 63 @ 106.04 = \$ 80,000 <u>2014</u> 66 @ 105.00 = \$ 83,000	80,000	83,000
5102	Out of Area Medical Reimbursements	Current rate plus 5% (10 participants)	25,000	23,000
5111	Hospitalization	Humana 47 retirees/spouse over age 65=\$133,300 (incr 7.6%) DVHIT 56 retirees/spouses under age 65=\$431,000 (incr 15%)	517,000	564,300
		Police Retiree Prescription Plan 30 Retirees (Stand-alone plan through-Delaware Valley Prescription) Includes Est. increase of 15% single 15% couple	128,000	107,000
		Payment to retirees waiving participation in medical coverage 7 @ 1,000	7,000	7,000
5215	General Insurance	Death benefits retirees 3 @ 3,500	10,500	10,500

2014 BUDGET DESCRIPTION/JUSTIFICATION WORKSHEET

DEPARTMENT: ADMINISTRATION

PROGRAM: OTHER POST EMPLOYMENT BENEFITS - NON-UNIFORMED RETIREES

PROGRAM #029

Object Number	Object Name	Description/Justification	2013 Approved Budget	2014 Budget Request
5102	Out of Area Medical Reimbursements	Current rate plus 5% (20 participants)	46,200	45,000
5111	Hospitalization	DVHIT/Humana policy for 101 retirees/spouses (under/over age 65) Includes estimated increase of 15%	398,600	470,000
		Payment to retirees waiving participation in medical coverage 2 @ 1,000	2,000	2,000
5215	General Insurance	Death benefits retirees 3 @ 3,500	10,500	10,500

**BUDGET
ALLOCATIONS
2014**

TOWNSHIP OF ABINGTON
 CHARGEBACK RECONCILIATION
 BUDGET YEAR-2014

30-Sep-13

DEPARTMENT	BUDGET NO.	* MISC. TRANSFERS	* COMPUTER TIME	* DEBT SERVICE	* INS.	* WORKER'S COMP	* FINANCE OFFICE	* TAX OFFICE	* VEH. MAINT	* ENG.	* ADM.	TOTALS
ADMINISTRATION-GEN. ADM.	01-01-002-5900		14,505		17,828	546			23,310		(1,127,411)	(1,071,222)
ADMINISTRATION-COMPUTERS	01-01-005-5900		(242,282)									(242,282)
ADMINISTRATION-INSURANCE	01-28-012-5900				(411,776)	(350,000)					(265,260)	(761,776)
ADMINISTRATION-WWTP	01-27-013-5900											(265,260)
DEBT SERVICE	01-30-011-5900			(10,154)							15,478	(10,154)
FINANCE	01-05-010-5900		8,703		2,742		(572,030)					(545,107)
TAX	01-02-020-5900		8,703		1,720			(350,663)				(340,240)
POLICE	01-04-040-5900		126,242	4,910	217,764	206,455	189,952	156,963	990,226		457,320	2,349,832
FIRE	01-15-057-5900		10,154		14,385	44,457	26,507	22,190	46,620		63,818	228,131
LIBRARY	01-23-072-5900				18,984	3,512	27,377	24,378	11,655		65,913	151,819
CODE	01-06-081-5900		13,055	480	7,421	125	10,183	8,611	46,620		24,516	111,011
TRANSFER TO CDBG	01-08-085-5918	(172,925)										(172,925)
REFUSE	14-12-100-5900	45,858	2,900	358,783	46,817	100,000	66,531	5,610	559,437		160,177	1,346,113
REFUSE DIRECT CHARGE BACK				(358,783)	(46,817)	(100,000)						(505,600)
ENGINEERING	01-07-110-5900		5,802		4,319	417	4,714	4,549	34,965	(29,225)	11,350	36,891
CHGBK TO CDBG	01-07-110-5918									(37,550)		(37,550)
TRANSFER TO SEWER CAP.	01-07-110-5917								0			0
PUBLIC WORKS	01-13-130-5900	(91,716)	8,703		66,408	65,637	59,351	51,950	536,127		142,890	839,350
PARKS & REC.	01-24-150-5900		15,956	2,664	47,144	22,711	46,618	41,164	163,169		112,236	451,662
BBNC	01-24-155-5900		14,505	2,100								16,605
VEH. MAINT-ADM	01-14-180-5900	45,858	2,900		13,061	6,140	30,617	25,955			73,713	198,244
VEH. MAINT.-OPERATIONS	01-14-186-5900								(2,551,989)			(2,551,989)
WWTP	02-10-200-5900		10,154				110,180	9,293	139,860	29,225	265,260	563,972
DUE FROM CDBG	01-00-000-1918	172,925								37,550		210,475
PROG. TRANS. FROM ENG.	17-00-000-4907									0		0
TOTAL		0	0	0	0	0	0	0	0	0	0	0

TOWNSHIP OF ABINGTON
 CHARGEBACK SUMMARY SHEET
 BUDGET YEAR-2014
 OBJECT CODE 5900

2-Oct-13

CATEGORY		ADMIN.	FIN.	TAX	POLICE	LIBRARY	CODE	REFUSE	TOTALS
COMPUTER TIME	-242,282	14,505	8,703	8,703	126,242		13,055	2,900	174,108
PENSION PLAN									0
DEBT SERVICE	-10,154				4,910		480		5,390
INSURANCE	-468,385	17,828	2,742	1,720	126,829	18,984	7,421	46,817	222,341
POLICE PROFESSIONAL	-90,935				90,935				90,935
WORKERS COMP RES.	-500,000	546			206,455	3,512	125	100,000	310,638
FINANCE OFFICE	-572,030				189,952	27,377	10,183	66,531	294,043
TAX OFFICE	-350,663				156,963	24,378	8,611	5,610	195,562
J/E SEPARATE A/C	0							45,858	45,858
VEHICLE MAINT.	-2,551,989	23,310			990,226	11,655	46,620	559,437	1,631,248
ENGINEERING	-37,550								0
ADM.	-1,392,671		15,478	0	457,320	65,913	24,516	160,177	723,404
TOTAL	-6,085,370	56,189	26,923	10,423	2,349,832	151,819	111,011	987,330	3,693,527

	TRANSFER								
	SEWER CAP.	ENG.	P.W.	V.M.	PKS & REC	FIRE	HUD	WWTP	TOTALS
COMPUTER TIME		5,802	8,703	2,900	30,461	10,154	0	10,154	242,282
PENSION PLAN									0
DEBT SERVICE					4,764				10,154
INSURANCE		4,319	66,408	13,061	47,144	14,385		100,727 (D)	468,385
POLICE PROFESSIONAL									90,935
WORKER'S COMP RES.		417	65,637	6,140	22,711	44,457		50,000 (D)	500,000
FINANCE OFFICE		4,714	59,351	30,617	46,618	26,507		110,180	572,030
TAX OFFICE		4,549	51,950	25,955	41,164	22,190		9,293	350,663
J/E SEPARATE A/C			-91,716	45,858				0	0
VEHICLE MAINT		34,965	536,127		163,169	46,620		139,860	2,551,989
ENGINEERING	0	29,225					-37,550	-29,225	-37,550
ADM.		11,350	142,890	73,713	112,236	63,818		265,260	1,392,671
TOTALS		95,341	839,350	198,244	468,267	228,131	-37,550	656,249	6,141,559

(D)--DIRECT CHARGEBACK

TOWNSHIP OF ABINGTON
INSURANCE ALLOCATION SUMMARY
BUDGET YEAR-2014
30-Sep-13

ADMINISTRATION	17,828
FINANCE	2,742
TAX	1,720
**POLICE	217,764
LIBRARY	18,984
CODE	7,421
ENGINEERING	4,319
PUBLIC WORKS	66,408
PARKS & REC.	47,144
VEHICLE MAINT.	13,061
FIRE SERVICES	14,385
REFUSE	46,817
WWTP	100,727
TOTALS	<u>559,320</u>

**=INCLUDES POLICE PROFESSIONAL LIABILITY OF \$90,935

PROPERTY INSURANCE

DEPARTMENTS	REPLACEMENT VALUE		PROP INS. COST \$82,685
	AFTER EXCLUSIONS 11/30/04	% OF TOTAL	
WASTEWATER TREATMENT	37,147,000	50.1%	41,417
PARKS & REC	14,786,831	19.9%	16,487
PUBLIC WORKS	6,492,700	8.8%	7,239
REFUSE	665,000	0.9%	741
LIBRARY	6,552,101	8.8%	7,305
PUBLIC SAFETY BUILDING/POLICE	3,814,839	5.1%	4,253
ADMINISTRATION	4,701,292	6.3%	5,242
TOTALS	74,159,763	100.0%	82,685

AUTO LIABILITY-COLLISION & COMPREHENSIVE

DEPARTMENTS	# OF	% OF	INS. COST \$124,634
	VEHICLES	TOTAL	
PUBLIC WORKS	44	27.2%	33,851
CODE ENFORCEMENT	4	2.5%	3,077
PARKS & REC	14	8.6%	10,771
POLICE	54	33.3%	41,545
REFUSE	23	14.2%	17,695
FIRE	4	2.5%	3,077
ENGINEERING	3	1.9%	2,308
WWTP	16	9.9%	12,310
TOTALS	162	100.0%	124,634

GENERAL LIABILITY/PUBLIC OFFICIALS/CRIME

DEPARTMENT	2013	% OF	INS. COST \$261,066
	BUDGET	BUDGET	
ADMINISTRATION	2,407,798	4.8%	12,587
TAX COLLECTOR	329,065	0.7%	1,720
FINANCE	524,624	1.1%	2,742
POLICE	15,501,011	31.0%	81,030
LIBRARY	2,234,123	4.5%	11,679
CODE	830,983	1.7%	4,344
FIRE SERVICES	2,163,132	4.3%	11,308
REFUSE	5,429,232	10.9%	28,381
ENGINEERING	384,699	0.8%	2,011
**PUBLIC WORKS	4,843,299	9.7%	25,318
PARKS & REC	3,804,278	7.6%	19,886
VEHICLE MAINT	2,498,520	5.0%	13,061
WASTEWATER TREATMENT	8,991,048	18.0%	47,000
TOTAL	49,941,812	100.0%	261,066

BUDGETS USED ARE 2013 BOARD APPROVED

CHARGEBACKS HAVE BEEN EXCLUDED FROM ALL BUDGET NUMBERS

**-INCLUDES GENERAL & HIWAY-AID FUND DOLLAR AMOUNTS

2014 ESTIMATED PREMIUM-(GROSS)		\$559,320
PUBLIC OFFICIALS LIABILITY	19.07%	82,300
POLICE PROFESSIONAL LIABILITY	24.09%	90,935
GENERAL LIABILITY	28.06%	173,443
AUTO LIABILITY	9.76%	88,574
AUTO PHYSICAL LIABILITY	5.12%	36,060
REAL & PERSONAL PROP LIAB	13.08%	82,685
CRIME & PEBB LIABILITY	0.82%	5,323
BOILER & MACHINERY LIAB	INCL.	
TOTAL	100.00%	559,320

TOWNSHIP OF ABINGTON
 WORKER'S COMPENSATION CHARGEBACK
 BUDGET YEAR 2014

28-Aug-13

DEPARTMENTS		10 YEAR LOSS	PERCENT	RESERVE & INS.COST
		EXPERINCE	OF TOTAL	ALLOCATION
GENERAL FUND				\$350,000
ADMINISTRATION	4	3,430	0.16%	546
FINANCE	0	0	0.00%	0
TAX	0	0	0.00%	0
POLICE	241	1,295,928	58.99%	206,455
LIBRARY	15	22,044	1.00%	3,512
CODE ENFORCEMENT	7	785	0.04%	125
ENGINEERING	2	2,620	0.12%	417
PUBLIC WORKS	130	412,013	18.75%	65,637
PARKS & RECREATION	72	142,561	6.49%	22,711
VEHICLE MAINTENANCE	17	38,542	1.75%	6,140
FIRE	73	279,064	12.70%	44,457
TOTAL	561	2,196,987	100.00%	\$350,000
WWTP	74	673,959	100.00%	\$50,000
REFUSE	275	671,582	100.00%	100,000

TOWNSHIP OF ABINGTON
 COMPUTER CHARGEBACKS
 BUDGET YEAR 2014

28-Aug-13

DEPARTMENT	TERMINALS CONNECTED NETWORKS	% OF TOTAL	SALARY BENEFITS \$115,757	EMAIL \$14,000	DIRECT CHGS MAINT. \$112,525	TOTAL CHGBK. \$242,282
ADMINISTRATION	10	6.13%	7,102	500	6,903	14,505
FINANCE	6	3.68%	4,261	300	4,142	8,703
TAX	6	3.68%	4,261	300	4,142	8,703
POLICE	83	50.92%	58,944	10,000	57,298	126,242
CODE ENFORCEMENT	9	5.52%	6,391	450	6,213	13,055
PARKS & REC.	11	6.75%	7,812	550	7,594	15,956
BBNC	10	6.13%	7,102	500	6,903	14,505
VEHICLE MAINT.	2	1.23%	1,420	100	1,381	2,901
PUBLIC WORKS	6	3.68%	4,261	300	4,142	8,703
ENGINEERING	4	2.45%	2,841	200	2,761	5,802
FIRE	7	4.29%	4,971	350	4,832	10,154
WWTP	7	4.29%	4,971	350	4,832	10,154
REFUSE	2	1.23%	1,420	100	1,381	2,901
TOTAL	163	100.00%	115,757	14,000	112,525	242,282

TOWNSHIP OF ABINGTON
 FINANCE/TAX OFFICE CHARGEBACK
 BUDGET YEAR--2014

30-Sep-13

DEPARTMENT	2013 BUDGET	% OF 2013 BUDGET	FINANCE CHARGEBACK \$572,030	TAX OFFICE CHARGEBACK \$48,238	511 TAX OFFICE CHARGEBACK \$302,425	TOTAL TAX OFFICE CHARGEBACK
POLICE	\$15,501,011	33.206733%	\$189,952	\$16,018	\$140,944	\$156,963
LIBRARY	\$2,234,123	4.78600567%	\$27,377	\$2,309	\$22,070	\$24,378
CODE	\$830,983	1.78015684%	\$10,183	\$859	\$7,753	\$8,611
REFUSE	\$5,429,232	11.630665%	\$66,531	\$5,610	\$0	\$5,610
ENGINEERING	\$384,699	0.82411380%	\$4,714	\$398	\$4,152	\$4,549
**PUBLIC WORKS	\$4,843,299	10.375461%	\$59,351	\$5,005	\$46,946	\$51,950
PARKS & REC.	\$3,804,278	8.14963906%	\$46,618	\$3,931	\$37,233	\$41,164
FIRE SERVICE	\$2,163,132	4.63392661%	\$26,507	\$2,235	\$19,955	\$22,190
VEHICLE MAINT.	\$2,498,520	5.35240489%	\$30,617	\$2,582	\$23,374	\$25,955
SUB TOTAL	\$37,689,277	80.739106%	\$461,852	\$38,947	\$302,425	\$341,372
WWTP	8,991,048	19.260894%	\$110,178	\$9,291	\$0	\$9,291
TOTAL	\$46,680,325	100.000000%	\$572,030	\$48,238	\$302,425	\$350,663

CHARGEBACKS HAVE BEEN EXCLUDED FROM ALL BUDGET NUMBERS
 **-INCLUDES GENERAL AND HIGHWAY-AID FUND BUDGET DOLLARS

TOWNSHIP OF ABINGTON-ADMINISTRATION
 CHARGEBACK ALLOCATION--% OF 2013 BUDGET
 BUDGET YEAR 2014

28-Aug-13

DEPARTMENT	2013 BUDGET	% OF 2013 BUDGET	ADM. CHGBK. \$1,392,671
FINANCE	524,624	1.11137500%	15,478
POLICE	\$15,501,011	32.83768191%	457,321
LIBRARY	\$2,234,123	4.73281520%	65,913
CODE	\$830,983	1.76037263%	24,516
REFUSE	\$5,429,232	11.50140423%	160,177
ENGINEERING	\$384,699	0.81495480%	11,350
**PUBLIC WORKS	\$4,843,299	10.26015090%	142,890
FIRE SERVICE	\$2,163,132	4.58242630%	63,818
PARKS & REC.	\$3,804,278	8.05906601%	112,236
VEHICLE MAINT.	\$2,498,520	5.29291960%	73,713
SUB TOTAL	38,213,901	80.95316658%	1,127,411
			0
WWTP	8,991,048	19.04683342%	265,260
			0
TOTAL	\$47,204,949	100.00000000%	1,392,671

CHARGEBACKS HAVE BEEN EXCLUDED FROM ALL BUDGET DOLLARS
 **-INCLUDES GENERAL & HIWAY-AID BUDGET DOLLARS

ADMINISTRATION

COMMISSIONERS	\$88,688	
1)SECRETARY/MANAGER	857,813	
LEGAL SERVICES	207,100	
ECONOMIC DEVELOPMENT	19,900	
MUNICIPAL BUILD. MAINT.	219,170	
		<u>\$1,392,671</u>
ADM. COSTS TO BE CHARGEBACK		

1)-EXCLUDES CONTINGENCIES;INTERDEPT ALLOC.; INCLUDES BENEFITS.

VEHICLE MAINT. CHARGEBACKS
BUDGET YEAR--2014

30-Sep-13

DEPARTMENTS	TOTAL	CODE	POLICE	REFUSE	PW	PKS	WWTP	ENG	FIRE	ADMIN	LIBRARY	
ADM. CHGBKS.	\$423,317	\$8,466	\$139,695	\$101,596	\$97,363	\$29,632	\$25,399	\$6,350	\$8,466	\$4,233	\$2,117	\$423,317
% OF TOTAL	100.0%	2.00%	33.00%	24.00%	23.00%	7.00%	6.00%	1.50%	2.00%	1.00%	0.50%	100.00%
OPER. CHGBKS.	1,907,672	38,153	629,532	457,841	438,765	133,537	114,460	28,615	38,153	19,077	9,538	1,907,672
		0.02	0.33	0.24	0.23	0.07	0.06	0.015	0.02	0.01	0.005	
EQUIP. CHGBKS.	\$221,000		221,000			0	0	0	0	0	0	
ACTUAL												
TOTALS	\$2,551,989	\$46,620	\$990,226	\$559,437	\$536,127	\$163,169	\$139,859	\$34,965	\$46,620	\$23,310	\$11,655	\$2,551,989

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RADIO	0		0	0	0	0	0	0	0	0	0	
MAINT	530,000	10,600	174,900	127,200	121,900	37,100	31,800	7,950	10,600	5,300	2,650	530,000
FUEL	836,225	16,725	275,954	200,694	192,332	58,536	50,174	12,543	16,725	8,362	4,181	836,225
LABOR	501,447	10,029	165,478	120,347	115,333	35,101	30,087	7,522	10,029	5,014	2,507	501,447
ACCIDENT RP	40,000	800	13,200	9,600	9,200	2,800	2,400	600	800	400	200	40,000
TOTAL	1,907,672	38,153	629,532	457,841	438,765	133,537	114,460	28,615	38,153	19,077	9,538	

2014 BUDGET PROPOSAL
PROGRAM SUMMARY SHEET

DEPARTMENT _____ CAPITAL _____

PROGRAM	PROGRAM NAME	2014 BUDGET REQUEST	2015 BUDGET REQUEST	2016 BUDGET REQUEST	2017 BUDGET REQUEST	2018 BUDGET REQUEST
500	ADMINISTRATION	112,175	50,000	50,000	50,000	50,000
501	INFORMATION TECH	177,500	25,000	50,000	75,000	20,000
502	ECONOMIC DEVELOPMENT	115,000	125,000	125,000	100,000	75,000
525	POLICE	143,000	108,000	108,000	108,000	58,000
566	ENGINEERING	3,575,000	2,575,000	2,925,000	2,925,000	2,810,000
575	PUBLIC WORKS	543,000	105,000	120,000		
091	FIRE SERVICES	185,000	185,000	125,000	125,000	125,000
071	LIBRARY	45,000	63,500		250,000	
800	PARKS	414,200	324,500	307,500	380,500	465,000
	TOTAL	5,309,875	3,561,000	3,810,500	4,013,500	3,603,000
	SEWER OPERATIONS	1,200,000	1,750,000	500,000	350,000	350,000
	SEWER CAPITAL	200,000	7,402,870	1,597,130	200,000	200,000
	REFUSE	528,000	458,000	270,000	270,000	
	TOTAL	7,237,875	13,171,870	6,177,630	4,833,500	4,153,000

Abington Township - Five Year Capital Projects

Dept. Request	Project Description	2014	2015	2016	2017	2018
Administration	Township Buildings	50,000	50,000	50,000	50,000	50,000
Administration	Whittaker Carpet Care Systems Machine & Supplies	3,500				
Administration	Replace Carpets - Detectives	11,375				
Administration	Carpet Men's Locker Room	4,200				
Administration	Replace Boller - Administration side of Township Building	16,000				
Administration	Replace Stair Tread - Detective Hall Stairs	2,300				
Administration	Replace Stair Tread - Stairs in Police Main Lobby	2,300				
Administration	Police Side Painting	7,500				
Administration	Replace Carpet in Code Enforcement office	15,000				
Inform. Tech.	Township Website	35,000				
Inform. Tech.	Server Replacement	6,000				
Inform. Tech.	City View Upgrade	90,000				
Inform. Tech.	Scanner Software	2,500				
Inform. Tech.	AutoCAD Update	4,000				
Inform. Tech.	Community Notification software	15,000				
Inform. Tech.	Finance Update Financial Software	25,000				
Inform. Tech.	VMWare Maintenance		15,000			
Inform. Tech.	Productivity Software		10,000			
Inform. Tech.	Disaster Recovery and VM enhancements			25,000		
Inform. Tech.	Desktop Virtualization			25,000		
Inform. Tech.	Network Server				75,000	
Inform. Tech.	Website Update					15,000
Inform. Tech.	AntiVirus Update					5,000
Economic Dev.	Business Maintenance Program	65,000	75,000	75,000	100,000	75,000
Economic Dev.	Township Line	10,000				
Economic Dev.	Noble Station	40,000				
Economic Dev.	Old York RD		50,000	50,000		
Police	Police Vehicle Digital Systems	15,000	15,000	15,000	15,000	15,000
Police	Tactical Equipment / Patrol Rapid Response	19,500	19,500	19,500	19,500	19,500
Police	New 40.cal Hand Guns	10,000				
Police	Taser Program Upgrade	11,000	11,000	11,000	11,000	11,000
Police	License Plate Reader	25,000				
Police	Digital Radio Transition	50,000	50,000	50,000	50,000	
Police	Specialty Vehicle Replacement/Equipment	10,000	10,000	10,000	10,000	10,000
Police	Furniture Replacement	2,500	2,500	2,500	2,500	2,500
Engineering	806 Meetinghouse/Fairy Hill/Beverly Rd-Storm Sewer/yard drain	200,000				
Engineering	1646 Pennypack Rd - Storm Sewer	25,000				
Engineering	1109 Old Ford Rd - Bank Stabilization	170,000				
Engineering	Cadwalader Ave - Widen street 300' in length	45,000				
Engineering	1004 Irvin Rd - Stream Bank Stabilization	350,000				
Engineering	337/343 Osceola Ave - Stream Bnak Stabilization	100,000				
Engineering	1079 Hundtindon Pike/1341 Forrest Ave - bank stabilization	50,000				
Engineering	348 Northwood Ave - Storm sewer/yard drain	30,000				
Engineering	197 Serrill Rd - Storm Sewer/Berm	50,000				
Engineering	Old Welsh/Summit Ave-Storm sewer/sidewalks	85,000				
Engineering	Washington Ave - Storm sewer/yard drains	50,000				
Engineering	Locust Rd/Dead end - Storm sewer/grate	40,000				
Engineering	740 Washington Lane - New Storm Sewer	200,000				
Engineering	1500 block Lukens Ave - Storm sewer	125,000				
Engineering	Twin Brooks detention basin	250,000				
Engineering	769/831 Garfield Ave - Storm sewer/yard drain	100,000				
Engineering	1846 Edmund Rd - Storm sewer/yard drain	50,000				
Engineering	1933 Chester Ave - Storm sewer/yard Drain	50,000				
Engineering	Rowland/Huntingdon Roads - Storm sewer	150,000				
Engineering	506 Baeder Road - Storm sewer	100,000				
Engineering	1152/1170 Cumberland Rd - Storm sewer/yard drain	35,000				
Engineering	1137 Tyson Ave - New storm sewer	35,000				
Engineering	618 Louise Rd - Storm sewer/yard drain	40,000				
Engineering	2250 Pleasant Ave - Storm Sewer/Yard Drain	100,000				
Engineering	Tague Ave/Easton Rd/Jenkintown Rd - Storm Sewer	375,000				
Engineering	430 Roslyn Ave - Storm Sewer/yard drain	50,000				
Engineering	1277/1301 East Ave - Install new storm sewer	100,000				
Engineering	1310 Wunderland Rd - Storm sewer/Yard drain	150,000				
Engineering	2500 Block Rosewood Ave - Stream bank repair	125,000				
Engineering	MS4 - State strom water requirements	265,000				
Engineering	Stream Maintenance (Weed Control)	35,000				
Engineering	Sump Pump Connections - Township Wide	20,000				
Engineering	Bridge Repairs - 3 Bridges Valley Rd	20,000				
Engineering	Scanning - Sanitary & Storm records	5,000				
Engineering	1000 Washington Lane - new storm sewer		150,000			
Engineering	982 Dale Rd - Bridge Replacement		50,000			

Abington Township - Five Year Capital Projects

Dept. Request	Project Description	2014	2015	2016	2017	2018
Engineering	1412 Hampton Road - new drain		50,000			
Engineering	1115 Rydal Rd - Stream bank stabllzation		150,000			
Engineering	1068 Huntingdon Pike - new storm sewer		250,000			
Engineering	Kingsley/Beverly roads - new storm sewer		250,000			
Engineering	Gilmore Ave - street reconstruction		250,000			
Engineering	Tennis/North Hills Ave Channel		100,000			
Engineering	1931 Hilltop Road - new storm sewer		100,000			
Engineering	1400 St John Road - new storm sewer		150,000			
Engineering	Bruce Ave - - street reconstruction		150,000			
Engineering	Custter Ave - street reconstruction		250,000			
Engineering	Edge Hill Rd - Replace curbs & Sidewalks		150,000			
Engineering	Hillthorpe/Albright Ave - new storm sewer		200,000			
Engineering	MS4 - State strom water requirements		325,000			
Engineering	1400 Dorel Rd - storm sewer			100,000		
Engineering	973 Rydal Rd - Stream bank stabilization			250,000		
Engineering	Henrietta Ave - stream bank stabilization			250,000		
Engineering	Shady Lane - new storm sewer			350,000		
Engineering	Winding/Glen/Arden/Baeder Rd - new storm sewer			500,000		
Engineering	1400 Thomspn Rd - new storm sewer			75,000		
Engineering	Hamilton Ave - street reconstruction			250,000		
Engineering	Church St/Holly Tree Rd - new storm sewer			200,000		
Engineering	100 Tyson Ave - new storm sewer			200,000		
Engineering	202 Tyson Ave - new storm sewer			75,000		
Engineering	Roslyn Park - stream bank stabilization			350,000		
Engineering	MS4 - State strom water requirements			325,000		
Engineering	931 Washinton Lane - Pond & Creek bank stabilization				200,000	
Engineering	Mill Rd Circle - New Storm Sewer				300,000	
Engineering	Roseland/Sioux Aves - New Storm Sewer				250,000	
Engineering	Shady Lane - replace culvert				200,000	
Engineering	956 Irvin Rd - Creek stablization				100,000	
Engineering	Old Ford Rd/Sherman Ave -Creek bank stabilization				250,000	
Engineering	Township Line/Meetinghouse Rd - New Storm Sewer				150,000	
Engineering	Sandy Run Creek(below Susquehanna) creek bank stab.				300,000	
Engineering	Ardley Ave - Street reconstruction/ storm sewer				500,000	
Engineering	Edgecomb Ave - Street reconstruction/ storm sewer				325,000	
Engineering	MS4 - State strom water requirements				350,000	
Engineering	1665 Susquehanna Rd - Creek Bank Stablization					250,000
Engineering	1400 Block Washinton In/Cox Rd - New Storm sewer					200,000
Engineering	900 Block Dale Rd - New Storm sewer					75,000
Engineering	Valley Rd - Replace existing Storm sewer					75,000
Engineering	1004 Irvin Rd - Box Culvert					150,000
Engineering	654 Kirkwood Ave - New Storm Sewer/Berm					90,000
Engineering	Thunderhead/Blue Jay/ Norman Rd - Storm Sewer					685,000
Engineering	Pershing Ave/Liindbergh Ave - Storm Sewer					550,000
Engineering	Roy Ave - Sidewalk & Wall replacement					165,000
Engineering	2110 Wharton Rd - New Storm Sewer					220,000
Engineering	MS4 - State strom water requirements					350,000
Engineering	1039 Huntingdon Pike -Bank Stablization					
Engineering	1004 Irvin Rd - Clean out Culvert					
Engineering	932 Sherman Ave - Trench grate					
Engineering	Crosswicks Rd - Storm Sewer replacement					
Engineering	Lenox Rd - Replace storm sewer					
Engineering	600 Block Washingt Lane - New Sorm Sewer					
Engineering	1400 Block Doris Rd - New Storm sewer					
Engineering	Central/Cricket/Maple Ave - Culvert					
Engineering	Briarwood Rd - Storm Sewer					
Engineering	392 Kewswick Ave - Storm sewer					
Engineering	Fernwood Ave - New Bridge					
Engineering	Nolen Rd - Storm Sewer					
Engineering	MS4 - State strom water requirements					
Engineering	Keswick Ave - New Storm Sewer					
Engineering	Lindbergh Ave - to Sandy Run Creek - new 60" Storm sewer					
Public Works	Street Overlay	350,000				
Public Works	Replace truck #336	35,000				
Public Works	Replace car #402	26,000				
Public Works	Replace Leaf Machine	36,000				
Public Works	Replace fence between homes an Highway yard					

Abington Township - Five Year Capital Projects

Dept. Request	Project Description	2014	2015	2016	2017	2018
Public Works	Build Garage extension in Highway yard	20,000				
Public Works	Blacktop portion of Highway yard	15,000				
Public Works	Upgrade (1) Traffic Signal Susquehanna and Meetinghouse Rd	16,000				
Public Works	Replace body on Truck # 408 - Parks	5,000				
Public Works	Zero Turn Mower X-series	11,000				
Public Works	Deep Coring unit relieved Compaction	22,000				
Public Works	Replace Car - #401		26,000			
Public Works	Replace Leaf Machine		34,000			
Public Works	Replace Truck \$ 416		45,000			
Public Works	Replace car # 302			26,000		
Public Works	Replace Fork lift			25,000		
Public Works	Replace Leaf Machine			34,000		
Public Works	Replace Truck #412			35,000		
Fire	Fire Training Facility Burn Building Repairs	25,000	25,000	25,000	25,000	25,000
Fire	Multi Purpose Training Simulator	60,000	60,000			
Fire	Replace 1993 Abington Township Breathing Air Truck	100,000	100,000	100,000	100,000	100,000
Library	Repaint Outside of Roslyn Branch	6,000				
Library	Furniture for outside Reference Office	10,000				
Library	Upgrade Storm Drain near loading Dock to Larger Drain	5,000				
Library	Replace Chairs	15,000				
Library	Automatic Hand Dryers for bathrooms	6,000				
Library	Replace 32 watt lamps with 28 watt in specified locations	3,000				
Library	Replace Carpet Lower Level		50,000			
Library	Exterior lighting upgrade to LED technology		13,500			
Library	Install an additional 50KW of Solar photovoltaic				250,000	
Parks	Sandblast both Penbryn and Crestmont Pools	95,000				
Parks	Replace Damaged Playgound Equipment at Roslyn and Ethel Jordan Parks	6,500				
Parks	Replace Play Equipment at Rubicam Park	55,000				
Parks	Facility Wide Tree Maintenance	25,000				
Parks	Replace Roofs on Shelter Building and Bike House	20,000				
Parks	Color Coat Penbryn Park Tennis Courts	20,000				
Parks	Remove Invasive Vines from Jackson Park	15,000				
Parks	Install Video Surveillance Cameras at Penbryn Pool	8,500				
Parks	Repair/Replace Roof on Pre-School Building	10,000				
Parks	Finish Paving Penbryn Park	15,000				
Parks	Facility Wide Light Pole Replacement Program	15,000				
Parks	Install Bleachers and Sun Shade in Skate Park	8,000				
Parks	Install Small Pavillion Next to Miniature Golf Course in Alverthorpe	25,000				
Parks	Repair BBNC Pond	70,000				
Parks	Develop Cost Estimates for Recommendations listed in the Land Use Management Plan for the Ardsley wildlife Sanctuary	1,200				
Parks	Pave Sections of Ardsley/Roslyn Walking Paths	25,000				
Parks	Renovate Basketball Court floor in ACEC		100,000			
Parks	Repair Tennis Courts in Penbryn Park		30,000			
Parks	Facility-Wide Tree Management Program		25,000			
Parks	Remove Invasive Vines from Karebrook and the Boy Scout Nature Study Areas		30,000			
Parks	Install Video Surveillance Cameras at Crestmont Pool		8,500			
Parks	Install Shade Structure at the Crestmont Roundhouse		9,000			
Parks	Fencing for Alverthorpe Playground & Adventurethorpe		8,000			
Parks	AED for Penbryn Pool		4,000			
Parks	Repave Crestmont Basketball Court		25,000			
Parks	Repave Roychester's Parking Lot		35,000			
Parks	Repair/Replace Lightpoles in Alverthorpe Park		15,000			
Parks	Maintenance for Ardsley/Roslyn Walking Paths		10,000			
Parks	Purchase and Install a shed in Alverthorpe Park		5,000			
Parks	Install Landscaping and Spray Poles in Rubicam Park		20,000			
Parks	Add One Piece of Play Equipment to Ethel Jordan Playground			30,000		
Parks	Facility-Wide Tree Management Program			25,000		
Parks	Facility-Wide Light Pole Replacement			12,000		
Parks	Replace Gas Shed in Alverthorpe Maintenance area			6,500		
Parks	Repave Conway Park Parking Lot			16,000		
Parks	Feasibility Study for Abington Pools' Renovations			10,000		
Parks	Install Sprung Floor for ACEC, Dance, Judo, & Aikido Programs			15,000		
Parks	Install Small Tot Lot at Conway Park			20,000		
Parks	Install Walking Trail in Crestmont Park			35,000		
Parks	Replace Outfield Fence at Dougherty Field			15,000		
Parks	Replace Rear Doorway in Alverthorpe Manor Lobby			10,000		
Parks	Install Retaining Wall in Lake Behind Hole #2			100,000		
Parks	Install second Aerator in Alverthorpe lake			8,000		

Abington Township - Five Year Capital Projects

Dept. Request	Project Description	2014	2015	2016	2017	2018
Parks	Maintenance for Ardsley/Roslyn Walking Path			5,000		
Parks	Facility-Wide Tree Management Program				25,000	
Parks	Facility-Wide Light Pole Replacement Program				12,000	
Parks	Safety Test for Elevators in Alverthorpe Manor				5,000	
Parks	Replace Front Sidewalks ACEC				50,000	
Parks	Repave Ardsley Park Parking Lot and add Cutout for new exit				25,000	
Parks	Install Fencing for the Frontage of Manor Woods and Begin Developing New Entry Area				65,000	
Parks	Develop Deslgn for New maintenance Office and Workspace				15,000	
Parks	Replace Message Center in Alverthorpe Park				3,500	
Parks	Maintenance for Ardsley/Roslyn Walking Paths				5,000	
Parks	Renovate Mini Golf in Alverthorpe Park				25,000	
Parks	Renovate Pre-School Area in Alverthorpe				150,000	
Parks	Replace Maintenance Office and Workspace					250,000
Parks	Facility-Wide Tree Maintenance Program					25,000
Parks	Facility-Wide Light Pole Replacement					10,000
Parks	Reconfigure Entry and Exit as well as Parking in Alverthorpe Manor					125,000
Parks	Replace Bridge in Baederwood Park					40,000
Parks	Install Porta-John Enclosure at Baederwood Park					2,500
Parks	Remove Geese from Alverthorpe Park					2,000
Parks	Asbestos Inspection and Review of Manor					6,000
Parks	Maintenance for Ardsley/Roslyn Walking Paths					5,000
Perm Improvement Grand Total		5,309,875	3,561,000	3,810,500	4,013,500	3,603,500
Wastewater	Digester Improvements	1,200,000				
Wastewater	Cogeneration/Codigestion Engineering		1,500,000			
Wastewater	Aeration Mixers		250,000			
Wastewater	Upgrade to meet new permit requirements			500,000		
Wastewater	T-21 Clarifier Center Column Upgrade				350,000	
Wastewater	T-22 Clarifier Center Column Upgrade					350,000
Sewer Operation Grand Total		1,200,000	1,750,000	500,000	350,000	350,000
Wastewater	Sewer Lining	150,000				
Wastewater	Utility Vehicle	50,000				
Wastewater	Sewer Lining		150,000			
Wastewater	Cheltenham Reimbursement		2,333,050			
Wastewater	Tookany Basin Upgrades		4,919,820			
Wastewater	Sewer Lining			150,000		
Wastewater	Cheltenham Reimbursement			1,397,130		
Wastewater	Diagnostic Engineering Services			50,000		
Wastewater	Sewer Lining				150,000	
Wastewater	Diagnostic Engineering Services				50,000	
Wastewater	Sewer Lining					150,000
Wastewater	Diagnostic Engineering Services					50,000
Sewer Capital Grand Total		200,000	7,402,870	1,597,130	200,000	200,000
Refuse	Replace (1) Automated Trash Trucks	268,000				
Refuse	Replace Trash Truck Bodies	260,000				
Refuse	Replace (1) Automated Trash Trucks		268,000			
Refuse	Replace (1) Rear Loader Trash Truck		190,000			
Refuse	Replace (1) Automated Trash Trucks			270,000		
Refuse	Replace (1) Automated Trash Trucks				270,000	
Refuse Grand Total		528,000	458,000	270,000	270,000	

Memo

To: Larry Matteo
From: Bill Griffenburg and Lt. Hockwind
Date: September 9, 2013
Re: Building Maintenance Capital Budget for 2014

-Whittaker Carpet Care Systems Machine & Supplies	\$ 3,500.00
-Replace Carpets – Detective Area	\$11,375.00
-Carpet Men's Locker Room	\$ 4,200.00
-Replace Boiler Administration Side of Township Building	\$16,000.00
-Replace Stair Tread Detective Hall Stairs	\$ 2,300.00
Stairs in Police Main Lobby	\$ 2,300.00
-Police Side Painting	\$ 7,500.00
-Replace Carpets in Code Enforcement Office	\$15,000.00

To: Susan Matiza
 From: Tara Wehmeyer and Nathan Vasserman
 RE: **2014 Prioritized Long-Term Capital Budget for Information Technology**
 Date: September 9th, 2013

Total Capital Request for 2014: \$162,000

Budget Year	Project Description	Budget Amount
2014	Township Website: Redesign our website from the ground up using third party support. Cost includes consultant development services, plus the necessary software, hardware and licensing. When the RFP is returned we will have exact cost.	\$35,000
	Server Replacement: Upgrade our aging physical server to a new 2008 R2 domain controller server.	\$6,000
	CityView Upgrade: Administration will oversee the multi-department project of upgrading to CityView pre-built and mobile environments. CityView is the software package, originally purchased in 2005, used by various departments to manage complaints, permits, parcel data and other information.	\$90,000
	Scanner Software: Upgrade for software for Janet for better scanning techniques. Includes cost for support and training.	\$2,000
	AutoCAD update: Update Engineering's AutoCAD license.	\$4,000
	Finance Update: Finance has requested to set \$25,000 aside for the next 4 years for either a major overhaul of our financial software, Eden, or to acquire a different software package. Vendors and decisions have not been made yet but the expected cost will be upwards of \$100,000	\$25,000
2015	VMware Maintenance: Replace VMware management console with new machine and renew VMware licensing for all virtual server machines.	\$15,000
	Productivity Software: Purchase additional licenses of the current Microsoft Office or equivalent.	\$10,000
2016	Disaster Recovery and VM enhancement: Complete the DR site at public works with internet and a dedicated closet for servers. This includes consulting costs for DR configuration and re-subnetting the network.	\$ 25,000

	Desktop Virtualization: Purchase additional servers and storage space to phase out physical desktops and replace them with thin clients and virtualized desktops.	\$25,000
2017	Network Servers: Replace all virtual server machines and storage devices.	\$75,000
2018	Website Update: 5 years after our website update, we may consider doing incremental updates and access for mobile devices, apps and other tools.	\$15,000
	Antivirus Update: Renew our existing Endpoint protection software or consider a different vendor.	\$5,000

To: Susan Matiza
 From: Tara Wehmeyer
 RE: **2014 Prioritized Long-Term Capital Budget Economic Development**
 Date: September 6, 2013

Budget Year	Project Description	Budget Amount
2014	<p>Business Maintenance Program: Bid work for landscape areas, pavers, sidewalks, lights, banners, etc. in all commercial districts.</p> <p>Keswick District: Continue work on Phase Two Plan with funding already reserved and seek new funding sources for elevated parking structure.</p> <p>Township Line: Plan Implementation with Gateway treatment and/or Way-finding signage</p> <p>Noble Station: TRID plan implementation</p> <p>TOTAL 2014 Capital Budget</p>	<p>\$ 65,000</p> <p>\$ 10,000</p> <p>\$ 40,000</p> <p>\$115,000</p>
2015	<p>Business Maintenance Program: Bid work for landscape areas, pavers, sidewalks, lights, banners, etc. in all commercial districts.</p> <p>Old York Road: Partner with Penn DOT on Noble Bridge reconstruction and decorative crosswalks with funding already reserved.</p> <p>Old York Road: Second Small Area Study</p>	<p>\$ 75,000</p> <p>\$50,000</p>
2016	<p>Business Maintenance Program: Bid work for landscape areas, pavers, sidewalks, lights, banners, etc. in all commercial districts.</p> <p>Old York Road: Third Small Area Study</p> <p>Township Line: Continue next phase of Plan Implementation Part II</p>	<p>\$75,000</p> <p>\$50,000</p>
2017	<p>Business Maintenance Program: Bid work for landscape areas, pavers, sidewalks, lights, banners, etc. in all commercial areas. Plan for major overhaul of all infrastructure such as replacement of banners and painting of street light poles.</p>	<p>\$ 100,000</p>
2018	<p>Business Maintenance Program: Bid work for landscape areas, pavers, sidewalks, lights, banners, etc. in all commercial districts.</p>	<p>\$ 75,000</p>

PRIORITY RANKING: POLICE DEPARTMENT 2014 CAPITAL REQUESTS

TOP TIER- MOST URGENTLY NEEDED-\$80,500.00

Ongoing

- # 1 Police Vehicle Digital Systems-\$15,000.00
 - # 2 Tactical Equipment-\$19,500.00
 - # 3 Hand-Gun(40. Cal)-\$10,000.00 (Final Year)
 - # 4 Taser-Upgrade-\$11,000.00
-

NEW

- #5 License Plate Reader-\$25,000.00

Allocation for Anticipated Future Expenditures-\$62,000.00

****DEA FUNDED PROJECTS****

- # 6 Digital Radio Transition-\$50,000.00
 - # 7 Specialty Vehicle Replacement/Equipment-\$10,000.00
 - # 8 Furniture Replacement-\$2,500.00
-

ABINGTON TOWNSHIP POLICE DEPARTMENT

TO: Michael LeFevre, Township Manager

FROM: William J. Kelly, Chief of Police

DATE: September 6th, 2013

SUBJECT: Capital Improvements - 2014

The Police Department recommends the following projects for the Capital Improvement Budget.

- 1. PROJECT: POLICE VEHICLE DIGITAL SYSTEMS**
STATUS: *Ongoing*

2014	\$15,000
2015	\$15,000
2016	\$15,000
2017	\$15,000
2018	\$15,000

As you are aware, in 2003 a COPS Grant funded the in-car computer system. In particular, the grant paid for new in-car computers in use since 2003. The grant also includes funds for a mobile interface setup that allows our officers in the field to communicate with our CAD/RMS system just as if they were seated in the police station. This allows much greater efficiencies in the areas of information gathering and report writing. By allowing officers to perform reporting tasks from the field, efforts toward community policing and crime deterrence are enhanced.

With the arrival of the new CODY system, the entire inventory of patrol vehicle computers required a full upgrade. In 2008, 18 new computers were acquired and 6 older model computers were upgraded.

In 2013, ten Dell rugged Laptops were purchased. Over the next several years the remainder of the fleet will be upgraded to the Dell Semi-rugged Laptop.

2. PROJECT: TACTICAL EQUIPMENT / PATROL RAPID RESPONSE
STATUS: Ongoing

2014	\$19,500
2015	\$19,500
2016	\$19,500
2017	\$19,500
2018	\$19,500

In order to maintain the safety and effectiveness of our Tactical Team, which responds to high-risk critical incidents such as terrorist attacks, hostage-takings, stakeouts, drug raids, and other events, we instituted an ongoing equipment replacement/upgrade program in 2004.

While the Tactical Unit has completed its planned body armor update, we are now in need of enhanced protection for those vests. With our homeland security responsibilities, along with a general enhancement of today's criminal weaponry, the basic vests we have acquired need to be enhanced, both in area coverage and to stop rifle rounds. This will include the need to purchase arm/shoulder and groin area protection, as well as rifle ballistic plates for the front and rear of the vests. (Estimated cost-\$500.00 per vest X 17 vests)

Six of the originally purchased vests have reached the end of their usable life and need to be replaced. With the addition of new Tactical Unit members, the needed sizes of vests has changed and two need to be replaced due to size. As a general rule, these vests need to be replaced every five years. This will require us to begin replacing the newer (2 year old) vests within a five year time period.

Also along the lines of ballistic equipment, the Unit needs to upgrade its ballistic helmets. We currently use a military helmet donated to us by the military. The helmet is heavy and uncomfortable. The standard helmet now used by contemporary teams is a private market helmet that is lighter and capable of stopping greater threats than the military model @ \$600 X 17 team members.

In another area of ballistic protection, while we have replaced one older shield, we now need to replace a second, larger shield. There is also a need to put two shields on the road in the patrol supervisor vehicles for immediate response.

The AR-15 rifle program designed to purchase a rifle to be assigned to each TAC Team member continues. Each new rifle properly equipped costs \$2000.

With the addition of the new rifles, a need has arisen to provide Tactical Officers with the ability to carry items necessary for the deployment of the weapon such as extra ammunition and batteries for the electric sight and mounted lights. This equipment is referred to as "load bearing equipment". Properly outfitting each officer in load bearing equipment costs, approximately \$200. ($\$200 \times 17 = \3400)

Foul weather gear. The Unit is using donated military surplus foul weather gear. While this does offer protection, it was given to us second hand and is coming to the end of its useful service life. The Unit needs to purchase new Gore-Tex and polar fleece foul weather gear in order to operate in wet and winter conditions.

Foul weather gear \$500 per officer; need 17 sets.

In addition, to our ongoing tactical needs, APD Command has determined that there is a need to upgrade the response capability of our Patrol Division personnel, who are often on the scene for up to 30 minutes before SWAT can be activated and arrive. This Patrol Rapid Response Program entails providing patrol officers with specialized equipment normally utilized by Tactical Officers. Examples of this equipment would include portable ballistic shields, rifle ballistic body armor, breaching equipment, and enhanced first aid capabilities.

Following a review by our Command Staff in 2008, we have determined that a limited deployment of .223 rifles among our non-SWAT road officers will provide us what we need. While the original deployment plan called for the rifles to be stored in the trunk of our patrol cars, experience gained from other police departments deploying rifles has shown the rifles are best mounted inside the passenger area of the police vehicle. This change requires modifications to the entire fleet of vehicles in the form of enhance rifle locks and modifications to the arm rest.

The Tactical Team is responsible for responding to high-risk critical incidents such as terrorist attacks, hostage-takings, drug raids, barricaded gunmen and active shooters. The team responds not only to incidents within Abington Township, but to surrounding communities as well. In order to fulfill this mission, the team has trained four (4) Precision Marksmen, commonly referred to as "snipers" or "counter-snipers". Although Precision Marksmen are in high demand at every critical incident, the number of available marksmen in our surrounding communities has decreased, making the Abington Township marksmen even more important.

At this point in time our Precision Marksmen are utilizing a Remington 700 bolt action rifle chambered in .308. Unfortunately, these four rifles are nearing the end of their useful life after nearly twenty (20) years. These rifles must be replaced not only for the efficiency and effectiveness of the Tactical Unit, but in order to avoid detrimental liability issues in the future.

With all this in mind, the unit is proposing replacing the four current rifles over the next three years. The cost to replace each rifle, outfitted and ready for immediate deployment is approximately \$6,200.

Items to be purchased and replaced on a yearly basis:

- Replacing older vests-\$5000
- Groin protection-\$2500
- Rear Vest Plates for Tactical Officers-\$2500
- Ballistic Plates for Patrol-\$5000
- 2 Ballistic shields-\$2,000
- Load Bearing Equipment-\$3500
- Specialized rifle locks for 25 marked patrol units
- New armrests for patrol vehicles
- Misc. supplies (field dressings, pouches, etc for Patrol)-\$810

**3. PROJECT: NEW 40.cal HAND-GUNS
STATUS: Ongoing-(final year for funding)**

2012	\$18,000
2013	\$18,000
2014	\$10,000
2015	\$ 0
2016	\$ 0

The Abington Police Department has recently experienced maintenance issues in regards to the Smith and Wesson auto-pistols currently in use as the primary department weapon. Some of these maintenance issues have led to weapon malfunctions during training and qualifications. Smith and Wesson no longer produces our pistol model for new weapon sales. While they will honor our lifetime frame guarantee, eventually parts will no longer become available (five to ten years). Also, as a result of the discontinuation of new sales, holster options for our weapons are dwindling and will eventually no longer be available. Our research indicates that the average service life of today's auto pistol is 7-10 years. We replaced our 9 millimeters after 11 years of service. Our current weapons are now 7 years old (purchased September 2002). To hit the 10 year replacement window the department should begin planning to complete the transition into a new service weapon before the end of 2014.

4. PROJECT: TASER PROGRAM UPGRADE
STATUS: Ongoing

2014	\$11,000
2015	\$11,000
2016	\$11,000
2017	\$11,000
2018	\$11,000

The Taser program has been very effective since the introduction of the Taser X26 to our Department in 2007. The Taser X26 is currently the most widely used Electronic Control Device (ECD) on the market today. It is responsible for saving the lives of numerous offenders as well as significantly reducing potential officer injuries. The Taser Cam that accompanies the Taser X26 captures all aspects of the justification for use of force.

The Taser Cam has been extremely beneficial for prosecution, as well as liability reduction based on the effective documentation of the incident. Currently, the department has a total of 30 Taser X26 and Taser Cam's. However, these are approximately five (5) years old and currently out of warranty. The cost to repair a Taser is approx. \$850 and the camera repair is \$450.

With the continued aging of the device, the maintenance costs will continue to increase. Incredible new advancements have been made in ECD technology. The Taser X2 and Taser Cam HD are two such advancements. The Taser X2 is a new multi-shot device allowing for quicker recovery after a miss or for multiple target acquisition. It also has dual lasers for improved accuracy, its more resistant to the elements, it conducts a self diagnostic to detect any functionality problems, and its downloading capabilities provide a pulse by pulse record. This is immeasurable regarding the better collection of Taser technology evidence. In this very litigious society the preservation of the pulse by pulse calibration is vital to affording our department the data necessary for maintaining a solid risk management platform. In addition, the improved Pulse Calibration System constantly optimizes the device to deliver the precise amount of electric charge needed to cause optimal incapacitation while enhancing safety. This continuous monitoring and adjustment of electrical output yields a Precision Shaped Pulse that provides more consistent effects on the target and a margin of safety up to 40% greater than previous ECD technology.

The Taser HD Cam as compared to the Taser Cam is far more advanced. The Taser HD Cam records in color and produces a 1280 X 720

resolution. The Taser HD Cam also records at 30 FPS and its downloading capabilities are much more substantial.

I am suggesting a five year (5) replacement implementation plan to replace 30 Taser X26's and Taser Cams currently in the Departments armory. The total annual cost for replacing six (6) devices per year is \$11,400.00.

**5. PROJECT: LICENSE PLATE READER
STATUS: New**

2014	\$25,000
2015	0
2016	0
2017	0
2018	0

License Plate Readers (LPRs) are an important crime fighting and anti-terrorism tool that have been used successfully at the federal, state and local level. They are currently used locally by Upper Moreland PD, Upper Dublin PD, Pennsylvania State Police and Philadelphia PD. The basic premise is that two high-definition cameras are mounted on the rear of a police vehicle which is connected to the computer in the vehicle. One is pointed so that the camera captures the license tags of parallel parked cars that the police car passes and the other is mounted so that it captures the license tags of cars passing the police car in the opposite direction. The camera positions are easily adjustable so that the officer can quickly change them to other views. For example, the cameras can be adjusted so that the police car could ride up and down the aisles of a large parking lot like Willow Grove Park Mall and simultaneously capture the tags on both sides of the police car. This can be done very quickly as the system works at up to 120 mph passing and closing speeds. In other words, a police car traveling at 60 mph can pass a car traveling in the opposite direction at up to 60 mph and the tag will be captured.

Every tag that is captured is compared against a list of stolen or otherwise wanted vehicles/tags. In addition, every tag captured is stored in a database showing a photo of the rear of the car, the license plate, the

date, time, and location. This historic list is maintained for at least a year. If Abington purchases an LPR we have received permission to join a network of other regional LPRs that is housed in the Delaware Valley Intelligence Center (DVIC) in Philadelphia. This is a common network that links the LPRs that Philadelphia PD has along with 35 LPRs that were purchased by the Southeast Regional Task Force (SRTF). By joining this network there a number of advantages that include searching the data stored by every LPR in the system and having the updated list of "hot" tags centrally downloaded and updated daily at DVIC.

It is important to note that the cameras do not capture photos of the driver or anyone inside the car. They only capture a photo of the rear of the car and the license tag.

6. PROJECT: DIGITAL RADIO TRANSITION
STATUS: Ongoing

2008	\$50,000
2009	Not funded
2010	\$50,000
2011	Not Funded
2012	\$50,000
2013	\$50,000
2014	\$50,000
2015	\$50,000
2016	\$50,000
2017	\$50,000

Montgomery County is in the process of moving all of its public safety communications to digital from the current analog system. When this digital transition takes place we will need to replace all of our portable radios with digital models. The police department will need to purchase 70 digital portable radios. The approximate cost for each radio is currently \$4,500.00 to \$5,500.00

The cost of the entire switch over is estimated at \$385,000.00
 Advantages of digital radios are: encryption, clarity, coverage.

Perhaps the most compelling argument, however, is that the County, on whose 800 MHz frequency we operate, is moving in that direction.

7. PROJECT: SPECIALTY VEHICLE REPLACEMENT/EQUIPMENT
STATUS: Ongoing

2014	\$10,000
2015	\$10,000
2016	\$10,000
2017	\$10,000
2018	\$10,000

We have three "specialty" vehicles which are not in the Public Works budget. These are: Prisoner Van, Tactical Unit Truck and the Peacekeeper. A used ambulance was purchased to replace the 28 yr. old Tactical truck. The truck needs to be retrofitted properly for tactical deployment. Funds will also cover specialized equipment needed for police fleet.

8. PROJECT: FURNITURE REPLACEMENT
STATUS: Ongoing

2014	\$2,500
2015	\$2,500
2016	\$2,500
2017	\$2,500
2018	\$2,500

We would like to continue a program of upgrading and replacing badly-worn office furniture in the Police Department. We will continue to replace chairs, cabinets, tables, etc. An orderly replacement program is necessary to maintain a professional work environment.

In 2010 we purchased file cabinets in the Records Room and in the Detective Division clerical area. Also, we anticipate the need to add overhead cabinets in the Detective Division for badly-needed storage.

MEMO

TO: Michael LeFevre, Township Manager
FROM: Michael E. Powers, Township Engineer, *M.E.P.*
SUBJECT: 2014 Capital Improvement Program - Project List-REVISED
DATE: October 8, 2013

The following are the engineering department's projects #1 through #34:

	<u>PROJECTS</u>	<u>COST</u>	<u>WARD</u>
1	806 Meetinghouse/FairyHill/Beverly Rd.- Storm sewer/yard drain	\$200,000	1/3
2	1646 Pennypack Rd - Storm sewer	\$25,000	1
3	1109 Old Ford Rd. - Bank stabilization	\$170,000	2
4	Cadwalader Ave. - Widen street 300' in length	\$45,000	3
5	1004 Irvin Rd - Stream Bank Stabilization/ Culvert	\$350,000	3
6	337/343 Osceola Ave - Stream bank stabilization	\$100,000	3
7	1079 Huntingdon Pk/1341 Forrest Ave-bank stabilization	\$50,000	3/4
8	348 Northwood Ave - Storm sewer/yard drain	\$30,000	4
9	197 Serrill Rd - Storm sewer/Berm	\$50,000	4
10	Old Welsh Rd/Summit Ave-Storm sewer/sidewalks	\$85,000	5
11	Washington Ave - Storm sewer/yard drains	\$50,000	5
12	Locust Rd/Dead End - Storm sewer/grate	\$40,000	6
13	740 Washington Lane - New storm sewer	\$200,000	7
14	1500 Block Lukens Ave - Storm sewer	\$125,000	8
15	Twin Brooks Detention Basin	\$250,000	8
16	769/831 Garfield Ave - Storm sewer/yard drain	\$100,000	9
17	1846 Edmund Rd - Storm sewer/yard drain	\$50,000	10
18	1933 Chester Ave - Storm sewer/yard drain	\$50,000	10
19	Rowland/Huntingdon Roads - Storm sewer	\$150,000	10
20	506 Baeder Road - Storm sewer	\$100,000	11
21	1152/1170 Cumberland Rd - Storm sewer/yard drain	\$35,000	11
22	1137 Tyson Ave - New storm sewer	\$35,000	11
23	618 Louise Rd - Storm sewer/yard drain	\$40,000	12
24	2250 Pleasant Ave - Storm sewer/yard drain	\$100,000	12
25	Tague Ave/Easton Rd/Jenkintown Rd - Storm sewers	\$375,000	12/13
26	430 Roslyn Ave - Storm sewer/yard drain	\$50,000	13
27	1277/1301 East Ave-Install new storm sewer	\$100,000	14
28	1310 Wunderland Rd - Storm Sewer/yard drain	\$150,000	15
29	2500 Block Rosewood Ave - Stream bank repair	\$125,000	15
30	MS4 Storm Management Requirements	\$265,000	All
31	Stream Maintenance	\$35,000	All
32	Sump Pump Connections	\$20,000	All
33	Bridge Repairs - 3 bridges Valley Rd	\$20,000	All
34	Scanning - Sanitary & Storm records	\$5,000	All

TOTAL \$3,575,000

MEP/ctt

M E M O

TO: Michael LeFevre, Township Manager
FROM: Michael E. Powers, Township Engineer, *M, E, P*
SUBJECT: 2015 Capital Improvement Program –Project List
DATE: September 5, 2013

The following are the engineering department’s projects #1 through #15:

<u>Projects</u>	<u>Cost</u>	<u>Ward</u>
1. 1000 Washington Ln. – New storm sewer	\$ 150,000.00	1
2. 982 Dale Rd. – New Bridge	\$ 50,000.00	1
3. 1412 Hampton Rd. – New Drain	\$ 50,000.00	1
4. 1115 Rydal Rd. – Stream bank stabilization	\$ 150,000.00	1
5. 1068 Huntingdon Pk.-New storm sewer	\$ 250,000.00	2
6. Kingsley/Beverly Rds.- New storm sewer	\$ 250,000.00	3
7. Gilmore Ave.-Street Reconstruction	\$ 250,000.00	4
8. Tennis /N.Hills Ave Channel	\$ 100,000.00	6
9. 1931 Hilltop Rd.- New storm sewer	\$ 100,000.00	7
10. 1400 St. Johns Rd. - New storm sewer	\$ 150,000.00	8
11. Bruce Ave. – Street Reconstruction	\$ 150,000.00	9
12. Custer Ave. – Street Reconstruction	\$ 250,000.00	10
13. Edge Hill Rd.- Replace curbs & sidewalks	\$ 150,000.00	10
14. Hillthorpe/Albright Aves. –New storm sewer	\$ 200,000.00	11/14
15. MS4 Storm Management Requirements	<u>\$ 325,000.00</u>	All
Total	\$2,575,000.00	

MEP/ctt

Cc: Sue Matiza

M E M O

TO: Michael LeFevre, Township Manager
FROM: Michael E. Powers, Township Engineer, *M, E, P*
SUBJECT: 2016 Capital Improvement Program –Project List
DATE: September 5, 2013

The following are the engineering department’s projects #1 through #12:

<u>Projects</u>	<u>Cost</u>	<u>Ward</u>
1. 1400 Dorel Rd. – Storm Sewer	\$ 100,000.00	1
2. 973 Rydal Rd. – Stream bank stabilization	\$ 250,000.00	1
3. Henrietta Ave. – Stream bank stabilization	\$ 250,000.00	2
4. Shady Ln- New storm sewer	\$ 350,000.00	3
5. Winding/Glen/Baeder Rds.-New storm sewer	\$ 500,000.00	7
6. 1400 Thomson Rd.- New storm sewer	\$ 75,000.00	8
7. Hamilton Ave.- Street Reconstruction	\$ 250,000.00	10
8. Church St./Holly Tree Rd.-New storm sewer	\$ 200,000.00	11
9. 100 Tyson Ave.- New storm sewer	\$ 200,000.00	13
10. 202 Tyson Ave. –New storm sewer	\$ 75,000.00	13
11. Roslyn Park – Stream Bank Stabilization	\$ 350,000.00	15
12. MS4 Storm Management Requirements	<u>\$ 325,000.00</u>	All
Total	\$2,925,000.00	

MEP/ctt

Cc: Sue Matiza

M E M O

TO: Michael LeFevre, Township Manager
FROM: Michael E. Powers, Township Engineer, *M. E. P.*
SUBJECT: 2017 Capital Improvement Program –Project List
DATE: September 5, 2013

The following are the engineering department's projects #1 through #11:

<u>Projects</u>	<u>Cost</u>	<u>Ward</u>
1. 931 Washington Ln. –Pond & creek Bank Stabilization	\$ 200,000.00	1
2. Mill Road Circle-New Storm Sewer	\$ 300,000.00	2
3. Roseland/Sioux Ave. – New Storm Sewer	\$ 250,000.00	2
4. Shady Ln- Replace culvet	\$ 200,000.00	2
5. 956 Irvin Rd. –Creek Bank Stabilization	\$ 100,000.00	3
6. Old Ford Rd/Sherman Ave – Creek Bank Stabilization	\$ 250,000.00	3
7. Township Line/Meetinghouse Rds.-New Storm Sewer	\$ 150,000.00	7
8. Sandy Run Creek(Below Susquehanna)-CreekBank Stab.	\$ 300,000.00	9
9. Ardsley/Roslyn Ave.-Street Reconstruction/storm sewer	\$ 500,000.00	13
10. Edgecomb Ave.-Street Reconstruction/storm sewer	\$ 325,000.00	13
11. MS4 Storm Management Requirements	<u>\$ 350,000.00</u>	All
Total	\$2,925,000.00	

MEP/ctt

Cc: Sue Matiza

M E M O

TO: Michael LeFevre, Township Manager
FROM: Michael E. Powers, Township Engineer, *MEP*
SUBJECT: 2018 Capital Improvement Program –Project List
DATE: September 5, 2013

The following are the engineering department’s projects #1 through #11:

<u>Projects</u>	<u>Cost</u>	<u>Ward</u>
1. 1665 Susquehanna Rd.-Creek Bank Stabilization	\$ 250,000.00	1
2. 1400 Block Washington Ln./Cox Rd.-New Storm Sewer	\$ 200,000.00	1
3. 900 Block Dale Rd.-New storm sewer	\$ 75,000.00	1
4. Valley Rd.-Replace existing storm sewer	\$ 75,000.00	1
5. 1004 Irvin Rd.- Box Culvert	\$ 150,000.00	3
6. 654 Kirkwood Ave. – New Storm Sewer/Berm	\$ 90,000.00	3
7. Thunderhead/BlueJay/Norman Rd.-Storm Sewer	\$ 685,000.00	8
8. Pershing Ave./Lindbergh Ave.-Storm Sewer	\$ 550,000.00	8
9. Roy Ave. – Sidewalk & wall replacement	\$ 165,000.00	10
10. 2110 Wharton Rd. –New storm sewer	\$ 220,000.00	12
11. MS4 Storm Management Requirements	<u>\$ 350,000.00</u>	All
Total	\$2,810,000.00	

MEP/ctt

Cc: Sue Matiza

M E M O

TO: Michael LeFevre, Township Manager
FROM: Michael E. Powers, Township Engineer *M.E.P.*
SUBJECT: 2019 Capital Improvement Program –Project List
DATE: September 5, 2013

The following are the engineering department’s project #1 through #13:

<u>Projects</u>	<u>Cost</u>	<u>Ward</u>
1. 1039 Huntingdon Pike-Bank Stabilization	\$ 250,000.00	2
2. 1004 Irvin Rd. – Clean out culvert	\$ 50,000.00	3
3. 932 Sherman Ave. – Trench grate	\$ 100,000.00	3
4. Crosswicks Rd.-Storm sewer replacement	\$ 200,000.00	3
5. Lenox Rd.-Replace storm sewer	\$ 350,000.00	7
6. 600 Block Washington Ln.-New storm sewer	\$ 250,000.00	7
7. 1400 Block Doris Rd. – New storm sewer	\$ 100,000.00	8
8. Central/Cricket/Maple Aves.-Culvert	\$ 250,000.00	9
9. Briarwood Rd. – Storm sewer	\$ 75,000.00	12
10. 392 Keswick Ave. – Storm sewer	\$ 75,000.00	13
11. Fernwood Ave – New Bridge	\$ 200,000.00	15
12. Nolen Rd. – Storm sewer	\$ 250,000.00	15
13. MS4 Stormwater requirements	\$ 350,000.00	All
Total	\$2,500,000.00	

MEP/ctt

Cc: Sue Matiza

M E M O

TO: Michael LeFevre, Township Manager
FROM: Michael E. Powers, Township Engineer , *M. E. P.*
SUBJECT: 2020 Capital Improvement Program –Project List
DATE: July 17, 2013 (Revised)

The following are the engineering department’s project #1:

<u>Projects</u>	<u>Cost</u>	<u>Ward</u>
1. Keswick Ave. – New Storm Sewer	\$ 6,500,000.00	12/13
2. Lindbergh Ave to Sandy Run Creek-New 60” Storm Sewer	<u>\$ 1,000,000.00</u>	15
Total	\$7,500,000.00	

MEP/ctt

Cc: Sue Matiza

UPDATED 9/17/2013

STORMS OF 2011 CAPITAL IMPROVEMENT

Legend: (*) Shovel ready (3 months); (**) Design/plans needed (6-12 mos); (***) Requires permits from DEP/PennDOT (12-24 mos).

#	STREET	ISSUE	SOLUTION	PRIORITY BREAKDOWN	TOTAL	ESTIMATED COST	WARD
^	Valley Road		Replace existing storm sewer	5+4+3+2+1	15	\$75,000.00	1
^900	(Block of) Dale Road	Stream Crosses Street	New Crossing	5+4+1	10	\$75,000.00	1
1400	Dorel Road (block of) **	Flooding of homes & street	storm sewer	4+3+2+1	10	\$100,000.00	1
1000	Washington Lane (block of) **	Flooding of homes & street	storm sewer	4+3+2+1	10	\$150,000.00	1
^1400	(Block of) Washington Lane / Cox Road	Flooding of homes & street	storm sewer	4+3+2+1	10	\$200,000.00	1
806	Meetinghouse Road	Flooding of street & home	New storm sewer	4+3+2+1	10	\$200,000.00	1/3
^1115	Rydal Rd	Stream bank eroding	stream bank walls	4+3+2+1	10	\$150,000.00	1
1412	Hampton Rd *	Rain water pushes thru stone wall. Water doesn't meet drain.	New drain	5+2+1	8	\$50,000.00	1
^982	Dale Road	Bridge Replacement	New Bridge	5+2+1	8	\$50,000.00	1
931	Washington Lane ***	Sediment & erosion of pond/creek	Pond & creek stabilization	4+2+1	7	\$200,000.00	1
1665	Susquehanna Road ***	Stream bank eroding	Creek Stabilization	4+2+1	7	\$250,000.00	1
^973	Rydal Rd	Stream bank eroding	stream bank walls	3+2+1	6	\$250,000.00	1
TOTAL WARD 1						\$1,750,000.00	
1109	Old Ford Rd	Creek flooding house	stream bank stabilization	5+4+2+1	12	\$170,000.00	2
1010	Henrietta Avenue ***	Creek flooded basement	Widen stream with bank protection	5+4+2+1	12	\$250,000.00	2
1016	Henrietta Avenue ***	Creek flooded into garage, family & laundry rooms	Widen stream with bank protection	5+4+2+1	12	SEE ABOVE	2
1039	Huntingdon Pike ***	Flooding of homes & erosion of stream & sanitary sewer	stream bank stabilization	5+4+2+1	12	\$250,000.00	2
1068	Huntingdon Pike **	Flooding of homes	storm sewer	4+2	6	\$250,000.00	2
	Mill Road Circle **	Flooding of homes & street	storm sewer	3+1	4	\$300,000.00	2
	Roseland /Sioux Aves **	Flooding of homes & street	street reconstruction / storm sewer	3+1	4	\$250,000.00	2
	Shady Lane **	Culvert opening cannot handle 100-year storm	replace culvert	3+1	4	\$200,000.00	2
TOTAL WARD 2						\$1,670,000.00	

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Priority Values: (5) Twp. needs replacements (4) Flooding of house/structural damage (3) Roadway flooding (2) Yard flooding (1) Infrastructure upgrade.

STORMS OF 2011 CAPITAL IMPROVEMENT

Legend: (*) Shovel ready (3 months); (**) Design/plans needed (6-12 mos); (***) Requires permits from DEP/PennDOT (12-24 mos).

#	STREET	ISSUE	SOLUTION	PRIORITY BREAKDOWN	TOTAL	ESTIMATED COST	WARD
^1004	Irvin Rd ***	Wall damaged	box culvert	5+4+3+2+1	15	\$150,000.00	3
654	Kirkwood Avenue **	6" of water in basement. Floods every time there is a storm	Storm sewer / berm	5+4+2+1	12	\$90,000.00	3
956	Irvin Rd ***	Wall damaged	creek bank stabilization	5+4+2+1	12	\$100,000.00	3
1079	Huntingdon Pike	Bank eroding	bank stabilization	5+4+1	10	\$50,000.00	3/4
1341	Forrest Ave	Bank eroding	bank stabilization (see 1079 Huntingdon Pk)			SEE ABOVE	3/4
932	Sherman Avenue *		Add trench grate along edge of road	4+3+2+1	10	\$100,000.00	3
^	Crosswicks Road	Flooding of homes & street	storm sewer	4+3+2+1	10	\$200,000.00	3
	Kingsley / Beverly Rds **	Flooding of homes & street	storm sewer	4+3+2+1	10	\$250,000.00	3
	Old Ford Road / Sherman Avenue ***	Culvert opening cannot handle 100-year storm	stream bank stabilization	5+4+1	10	\$250,000.00	3
	Cadwalader Avenue	Narrow roadway	Widen street 300' long & 6' wide	5+3+1	9	\$45,000.00	3
^1004	Irvin Rd ***	Silt Build-up	Clean culvert	5+2+1	8	\$50,000.00	3
	Shady Lane **	Flooding of homes	storm sewer	3+1	4	\$350,000.00	3
			TOTAL WARD 3			\$1,635,000.00	
197	Serrill Road	Flooding of house	New storm sewer/berm	4+2+1	7	\$50,000.00	4
348	Northwood Avenue	Flooding of house	storm sewer/yard drain	4+2+1	7	\$30,000.00	4
	Gilmore Ave (dead-end) **	Flooding of street	Street reconstruction	1	1	\$250,000.00	4
			TOTAL WARD 4			\$330,000.00	
	Washington Avenue	Flooding of house	New storm sewer/yard drain	4+3+2+1	10	\$50,000.00	5
	Old Welsh Rd/Summit Ave	Flooding of streets	New storm sewer/sidewalks	3+2+1	6	\$85,000.00	5
			TOTAL WARD 5			\$135,000.00	5
^	Tennis Ave./North Hills Ave.	Channel broken up	storm sewer replacement	5+4+3+2+1	15	\$100,000.00	6
	Locust Rd to Dead-end	Flooding of house	storm sewer / grate	4+3+2+1	10	\$40,000.00	6
			TOTAL WARD 6			\$140,000.00	6

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Priority Values: (5) Twp. needs replacements (4) Flooding of house/structural damage (3) Roadway flooding (2) Yard flooding (1) Infrastructure upgrade.

STORMS OF 2011 CAPITAL IMPROVEMENT

Legend: (*) Shovel ready (3 months); (**) Design/plans needed (6-12 mos); (***) Requires permits from DEP/PennDOT (12-24 mos).

#	STREET	ISSUE	SOLUTION	PRIORITY BREAKDOWN	TOTAL	ESTIMATED COST	WARD
^	Lenox Road	Flooding of homes & street	storm sewer	5+4+3+2+1	15	\$350,000.00	7
600	Washington Lane (block of) **	Flooding of street & homes; icing in winter	storm sewer	4+3+2+1	10	\$250,000.00	7
740	Washington Lane	Flooding of homes & street	New storm sewer	4+3+2+1	10	\$200,000.00	7
1931	Hilltop Road **	Flooding of home	storm sewer	4+2+1	7	\$100,000.00	7
	Township Line / Meetinghouse Roads **	Flooding of (2) homes & twp. Sanitary pump station	storm sewer	4+1	5	\$150,000.00	7
	Winding / Glen / Arden / Baeder Roads **	Flooding of homes & street	storm sewer	3+1	4	\$500,000.00	7
			TOTAL WARD 7			\$1,550,000.00	
1500	Lukens Avenue	Flooding of street & homes	New Storm Sewer	4+3+2+1	10	\$125,000.00	8
^	Pershing/Lindbergh Avenues	Flooding of homes & streets	New Storm Sewer	4+3+2+1	10	\$550,000.00	8
^	Thunderhead/Bluejay/Norman Roads	Flooding of homes & streets	New Storm Sewer	4+3+2+1	10	\$685,000.00	8
1400	Thomson Road (block of) **	Flooding homes	rear properties - storm sewer	4+2+1	7	\$75,000.00	8
1400	Doris Road (block of) **	Flooding homes	rear properties - storm sewer	4+2+1	7	\$100,000.00	8
1400	St. John Road (block of) **	Flooding homes	rear properties - storm sewer	4+2+1	7	\$150,000.00	8
	Twin Brooks	Flooding of street	New Detention Basin	4+3+2+1	10	\$250,000.00	8
			TOTAL WARD 8			\$1,935,000.00	
769 /831	Garfield Avenue	Flooding of home	New storm sewer/yard drain	4+3+2+1	10	\$100,000.00	9
	Central / Cricket / Maple Avenues ***	Flooding & erosion of ditch	culvert	5+3+1	9	\$250,000.00	9
	Bruce Avenue **	Flooding of street	storm sewer & street reconstruction	3+1	4	\$150,000.00	9
	Sandy Run Creek (below Susquehanna) Creek Bank Stabilization	Flooding of yards	Widening of creek behind Madison Ave & storm sewer to control flooding - DEP project	2+1	3	\$300,000.00	9
			TOTAL WARD 9			\$800,000.00	

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Priority Values: (5) Twp. needs replacements (4) Flooding of house/structural damage (3) Roadway flooding (2) Yard flooding (1) Infrastructure upgrade.

STORMS OF 2011 CAPITAL IMPROVEMENT

Legend: (*) Shovel ready (3 months); (**) Design/plans needed (6-12 mos); (***) Requires permits from DEP/PennDOT (12-24 mos).

#	STREET	ISSUE	SOLUTION	PRIORITY BREAKDOWN	TOTAL	ESTIMATED COST	WARD
	Edge Hill Road	Curb/Sidewalk sunken	Replace curb/sidewalk	4+3+2+1	10	\$150,000.00	10
1846	Edmund Rd	Flooding of street & homes	Storm sewer/yard drain	4+3+2+1	10	\$50,000.00	10
	Rowland/Huntingdon Rds	Flooding of street & homes	Storm sewer	4+3+2+1	10	\$150,000.00	10
^1933	Chester Avenue	Flooding of Homes	Yard Drains	4+2+1	7	\$50,000.00	10
	Roy Avenue	Sidewalk/wall sunken	Replace sidewalk/wall	3+2+1	6	\$165,000.00	10
	Custer Avenue **	Flooding of street	street reconstruction	1	1	\$250,000.00	10
	Hamilton Avenue **	Flooding of street	street reconstruction	1	1	\$250,000.00	10
			TOTAL WARD 10			\$1,065,000.00	
506	Baeder Road	Flooding of home & street	storm sewer	5+4+3+2+1	15	\$100,000.00	11
1137	Tyson Ave	Flooding of homes & street	storm sewer	4+3+2+1	10	\$35,000.00	11
	Church St / Holly Tree Rd **	Flooding of homes behind library	storm sewer	4+3+1	8	\$200,000.00	11
	Hillthorpe / Albright Aves	Flooding of homes & street	storm sewer	4+3+1	8	\$200,000.00	11/14
1152/1170	Cumberland Rd.	Flooding of homes	Yard Drains	4+2+1	7	\$35,000.00	11
			TOTAL WARD 11			\$570,000.00	
	Keswick Ave ***	Flooding of roadway	dual 60" storm sewer - Keswick & Mt. Carmel	5+4+3+2+1	15	\$6,500,000.00	12/13
^	Briarwood Road	Flooding of homes & street	Storm sewer	4+3+2+1	10	\$75,000.00	12
^2000/2100	Wharton Road	Flooding of roadway	Storm sewer	4+3+2+1	10	\$220,000.00	12
^	Tague Ave/Easton Rd/Jenkintown Rd	Flooding of homes & street	Storm sewer	4+3+2+1	10	\$375,000.00	12/13
618	Louise Road	Flooding of homes & street	Storm sewer	4+3+2+1	10	\$40,000.00	12
2250	Pleasant Avenue	Flooding of homes & street	Storm sewer	4+3+2+1	10	\$100,000.00	12
			TOTAL WARD 12			\$7,310,000.00	

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Priority Values: (5) Twp. needs replacements (4) Flooding of house/structural damage (3) Roadway flooding (2) Yard flooding (1) Infrastructure upgrade.

UPDATED 9/17/2013

STORMS OF 2011 CAPITAL IMPROVEMENT

Legend: (*) Shovel ready (3 months); (**) Design/plans needed (6-12 mos); (***) Requires permits from DEP/PennDOT (12-24 mos).

#	STREET	ISSUE	SOLUTION	PRIORITY BREAKDOWN	TOTAL	ESTIMATED COST	WARD
430	Roslyn Avenue	Flooding of home	storm sewer/yard drain	4+3+2+1	10	\$50,000.00	13
^392	Keswick Ave	Flooding of street	Storm Sewer	5+3+1	9	\$75,000.00	13
100	Tyson Ave (block of) **	Flooding in Glenside area	storm sewer	4+3+1	8	\$200,000.00	13
202	Tyson Ave / Fairhill Ave **	Flooding of homes & street	storm sewers	3+2+1	6	\$75,000.00	13
	Edgecomb Avenue ***	Flooding of street	Storm sewer & street reconstruction	3+1	4	\$325,000.00	13
	Ardsley /Roslyn Avenues ***	Flooding of street	storm sewer & street reconstruction	3+1	4	\$500,000.00	13
TOTAL WARD 13						\$1,225,000.00	
1277	East Avenue **	Wants yard drain. 1' water in yard & water in basement.	Install storm system & inlets (possible HUD)	4+2+1	7	\$100,000.00	14
1301	East Avenue **	Water in house; sump pumps continually working				SEE ABOVE	14
TOTAL WARD 14						\$100,000.00	
	Fernwood Avenue ***	Street flooding	Install new bridge between Johnston Ave. & Rosewood Ave.	5+4+3+2+1	15	\$200,000.00	15
	Roslyn Park	Stream Bank erosion	Stream bank stabilization	5+3+2+1	11	\$350,000.00	15
1310	Wunderland Road	Flooding of street/homes	New storm sewer	4+3+2+1	10	\$150,000.00	15
	Lindbergh Ave to Sandy Run Creek	Flooding of street/homes	New 60" storm sewer	4+3+2+1	10	\$1,000,000.00	15
	Nolen Road **	Flooding of street	storm sewer	3+1	4	\$250,000.00	15
2500	Rosewood Avenue (block of)***	Railroad tie walls are failing	replace retaining wall along stream bank	2+1	3	\$125,000.00	15
TOTAL WARD 15						\$2,075,000.00	
	Scanning	Sanitary & Storm sewer records	Needed to keep records up to date	5+4+3+2+1	15	\$5,000.00	All
2014	MS4-State storm water management requirements *	Control flooding of homes & streets	Required by State	5+4+3+2+1	15	\$265,000.00	ALL

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Priority Values: (5) Twp. needs replacements (4) Flooding of house/structural damage (3) Roadway flooding (2) Yard flooding (1) Infrastructure upgrade.

STORMS OF 2011 CAPITAL IMPROVEMENT

Legend: (*) Shovel ready (3 months); (**) Design/plans needed (6-12 mos); (***) Requires permits from DEP/PennDOT (12-24 mos).

#	STREET	ISSUE	SOLUTION	PRIORITY BREAKDOWN	TOTAL	ESTIMATED COST	WARD
2015	MS4-State storm water management requirements *	Control flooding of homes & streets	Required by State	5+4+3+2+1	15	\$325,000.00	ALL
2016	MS4-State storm water management requirements *	Control flooding of homes & streets	Required by State	5+4+3+2+1	15	\$325,000.00	ALL
2017	MS4-State storm water management requirements *	Control flooding of homes & streets	Required by State	5+4+3+2+1	15	\$350,000.00	ALL
2018	MS4-State storm water management requirements *	Control flooding of homes & streets	Required by State	5+4+3+2+1	15	\$350,000.00	ALL
2019	MS4-State storm water management requirements *	Control flooding of homes & streets	Required by State	5+4+3+2+1	15	\$350,000.00	ALL
2014	Stream Maintenance	Weed Control	Required by State	5+4+3+2+1	15	\$35,000.00	ALL
2014	Sump Pump Connections	Ice on streets in Winter	New connections	5+4+3+2+1	15	\$20,000.00	ALL
2014	Valley Rd. 3 Bridges	Bridge Repair	Required by State	5+4+3+2+1	15	\$20,000.00	ALL
2016	Stream Maintenance	Weed Control	Required by State	5+4+3+2+1	15	\$25,000.00	ALL
2016	Sump Pump Connections	Ice on streets in Winter	New connections	5+4+3+2+1	15	\$25,000.00	ALL
2016	Valley Rd. 3 Bridges	Bridge Repair	Required by State	5+4+3+2+1	15	\$25,000.00	ALL
			TOTAL STATE REQUIRED PROJECT			\$2,120,000.00	
			ESTIMATED TOTAL			\$24,410,000.00	

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Capital Replacement

Public Works

2014 Vehicle Maintenance –

2005- Replace truck # 336	\$35,000.00
2006- Replace car #402	\$26,000.00

2014 Highway Department –

1992- Replace Leaf Machine #145	\$36,000.00
Replace fence between homes and Highway yard.	\$7,000.00

(A.) This fence has totally disintegrated and is in serious need of replacement.

Build Garage Extension in Highway yard.	\$20,000.00
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(A.) This would extend our current garage to store.

Blacktop portion of Highway yard	\$15,000.00
Upgrade (1) Traffic Signal Susquehanna and Meetinghouse Rd.	\$16,000.00

2014 Parks Department –

Replace body on #408	\$5,000.00
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(A.) The Body has totally rusted out.

Zero Turn Mower X-series	\$11,000.00
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(A.) This is to be used in Parks and other Township owned properties.

Deep Coring Unit Relieved Compaction	\$22,000.00
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(A.) This will be used to aerate the ball fields. It will loosen dirt deeper than normal aerator.

2015 Vehicle Maintenance –

2001- Replace Car #401 \$26,000.00

2015 Highway –

1994 - Replace Leaf Machine #140 \$34,000.00

2015 Parks –

2000 – Replace Truck #416 \$45,000.00

2016 Vehicle Maintenance –

2006 – Replace Car #302 \$26,000.00

Replace Forklift \$25,000.00

2016 Highway –

1994 – Replace Leaf Machine #139 \$34,000.00

2016 Parks –

2002 – Replace Truck #412 \$35,000.00



ABINGTON TOWNSHIP FIRE DEPARTMENT

FIRE TRAINING FACILITY BURN BUILDING REPAIRS CAPITAL BUDGETS 2014-2018

OUR OBJECTIVES:

The Abington Township Fire Department's Fire Training Facility was manufactured and built by WHP Training Towers, Inc. (WHP) located in Overland Park, Kansas. With periodic maintenance and proper repairs, our fire training burn simulator should continue to meet the intent of NFPA Standard 1403.

PERFORMANCE CONSIDERATIONS:

The Burn Building (Fire Training Burn Simulator) was constructed in 1982 with an addition erected in 2007. From a training perspective, this facility has served our members very well. In general, the training building is well maintained and is in good condition. Routine preventive maintenance is performed in a regular and timely manner. This simulator endures very harsh environments, whether simply being exposed to the elements or to the realities of ongoing live fire training conditions.

The 1982 section of the facility has five burn rooms. These burn rooms have a unique liner arrangement that protects the steel framework from being impacted by the heat of the fires that are created.

Periodically, this liner needs to be changed in order to maintain the integrity of the steel frame. Although the liner arrangement works well to protect the steel from heat, the moisture that gathers in the building from either the firefighting activities or the elements takes its toll on the structure.

Therefore, in order to proactively maintain the facility, it is necessary to periodically replace the liner system and, on occasion, replace portions of the steel framework. This has been accomplished in the past when repairs were made in 2004 as well as 2012, which were costly.

It is clear that this building design is appropriate for its intended use as the simulator is now over 30 years old. However, it is anticipated that over the next several years there will be a need to replace portions of the liner and steel frame in order to proactively extend the life of this building.

NEW PROGRAM PROPOSAL	
BURN BUILDING REPAIRS	
Year	Amount
2014	\$ 25,000
2015	\$ 25,000
2016	\$ 25,000
2017	\$ 25,000
2018	\$ 25,000
Total Program Request	\$ 125,000



Abington Township Fire Department

Multi-Purpose Training Simulator

OUR OBJECTIVES:

The current confined space and manhole rescue prop has existed for over seventeen years. The prop has served the department well by providing opportunity for practical training using confined space rescue oriented equipment, such as tripods, patient packaging, and air monitoring devices.

The proposed Multi-Purpose Training Simulator intended to replace the existing unit would not only provide the same practical uses that are present but would enhance the training experience by providing numerous other prop features described below.

PERFORMANCE CONSIDERATIONS:

- Larger working surface for tripod set up and operational area. The tripod is a key piece of equipment relative to successful confined space rescue operations.

- Enhanced directional features, allowing both horizontal and vertical oriented rescue simulation. The current prop only provides for vertical lifting practices.
- Self-Contained Breathing Apparatus (SCBA) confidence building practices with an obstacle course intended to replicate hazard circumstances that may exist under actual fire suppression activities. The self-contained breathing apparatus is one of the core pieces of equipment used by firefighters on the fireground.
- Rapid Intervention simulation capabilities. The fire department must train to prepare for providing rescue for a downed firefighter in a building. This prop would allow the replication of providing rescue training for a downed or trapped firefighter.
- The prop would also provide numerous training opportunities for practicing MAYDAY and firefighter self-rescue operations should a firefighter become trapped or disoriented within a building.
- The concern for a collapse or partial building collapse during firefighting operations always exists. The proposed prop has a training feature that allows for a simulation of a partial building collapse, whereas allowing for the rescue of a trapped firefighter.
- The prop will provide us with the ability to use “cold smoke” features, which are safe for training activities and at the same time provide realistic circumstances for practical evolutions.
- Other training components would include: roof hatches, floor hatches, reinforced windows and doors to practice entry through a steel door or barred up window, and openings to allow for varying the interior layout of the training facility.
- The prop would be constructed by a proven company incorporating extensive safety features, allowing for a safe training experience for the firefighter.

**ABINGTON TOWNSHIP FIRE DEPARTMENT
NEW PROGRAM PROPOSAL – 2014**

Object Name	Estimated Cost
<p>Multi-Purpose Training Simulator to Provide Realistic Training Opportunities to Enhance Our Rapid Intervention Training, Mayday Practices, Collapse Awareness, Confined Space Training Experiences, and Self-Contained Breathing Apparatus (SCBA) Confidence Building.</p>	
<p>The Estimated Cost Includes Site Preparation, Grading, Concrete Slab, Delivery, and Set Up.</p>	\$180,000
TOTAL PROGRAM REQUEST	\$180,000

ABINGTON TOWNSHIP FIRE DEPARTMENT NEW PROGRAM PROPOSAL – 2014	
<p align="center">First Year of a Three Year Funding Request: Approved – 2013</p>	\$60,000
<p align="center">Second Year of a Three Year Funding Request – 2014</p>	\$60,000
<p align="center">Third Year of a Three Year Funding Request – 2015</p>	\$60,000

To: Michael LeFevre, Township Manager
From: Nancy Hammeke Marshall, Library Director
Re: 2014 Capital Improvement Program
Date: September 6, 2013



Attached is the prioritized list of the Library Capital Improvement items for 2014-2018. Shall we meet to discuss? Nancy



cc: Library Board of Trustees
Sue Matiza, Finance Officer
Rick Guyton, Library Building Manager

**ABINGTON FREE LIBRARY
CAPITAL PROJECTS
2014**

ITEM	REASON FOR REPAIR	ESTIMATE
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2014

Abington Free Library

B	Repaint Outside Of Roslyn Branch	Last painted 15 to 20 years ago	\$6,000
C	Furniture for outside Reference office	More soft seating for patrons	\$10,000
A	Upgrade storm drain near loading dock to larger drain inlet	Reduce clogging from leaves and subsequent flooding during heavy precipitation	\$5,000
A	Replace Chairs	Replace as needed due to wear	\$15,000
B	Automatic hand dryers for bathrooms	Reduce overall cost, reduce waste, lower carbon footprint	\$6,000
C	Replace 32 watt lamps with 28 watt in specified locations	Per recommendations of energy audit , energy savings	\$3000

2015

A	Replace carpet lower level	Carpet will be 14 years old.	\$50,000
B	Exterior lighting upgrade to LED technology	Per recommendations of Energy audit, energy savings	\$13,500

2016

A	Redesign foyer and circulation area	To better handle volume and provide office for staff	

2017

A	Install an additional 50KW of solar photovoltaic	Per recommendations of Energy audit, energy savings	\$250,000

2018

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TOWNSHIP OF ABINGTON
BUREAU OF PARKS & RECREATION

September 6, 2014

TO: Michael LeFevre
From: Doug Wendell
Subject: Five Year Capital Program

Listed below are the estimated costs of the projects the Bureau would like to accomplish and equipment the Bureau would like to purchase over the next five years. The listed items are in order of their priority. If you require any additional information for any of the items please do not hesitate to call me.

YEAR 2014	
Sandblast both Penbryn and Crestmont Pools	\$95,000.00
Replace Damaged Playgound Equipment at Roslyn and Ethel Jordan Parks	\$6,500.00
Replace Play Equipment at Rubicam Park	\$55,000.00
Facility Wide Tree Maintenance	\$25,000.00
Replace Roofs on Shelter Buildingt and Bike House	\$20,000.00
Color Coat Penbryn Park Tennis Courts	\$20,000.00
Remove Invasive Vines from Jackson Park	\$15,000.00
Install Video Surveillance Cameras at Penbryn Pool	\$8,500.00
Repair/Replace Roof on Pre-School Building	\$10,000.00
Finish Paving Penbryn Park	\$15,000.00
Facility Wide Light Pole Replacement Program	\$15,000.00
Install Bleachers and Sun Shade in Skate Park	\$8,000.00
Install Small Pavillion Next to Miniature Golf Course in Alverthorpe	\$25,000.00
Repair BBNC Pond	\$70,000.00
Develop Cost Estimates for Recommendations listed in the Land Use Management Plan for the Ardsley wildlife Sanctuary	\$1,200.00
Pave Sections of Ardsley/Roslyn Walking Paths	\$25,000.00
TOTAL	\$414,200.00
YEAR 2015	
Renovate Basketball Court floor in ACEC	\$100,000.00
Repair Tennis Courts in Penbryn Park	\$30,000.00
Facility-Wide Tree Management Program	\$25,000.00
Remove Invasive Vines from Karebrook and the Boy Scout Nature Study Area	\$30,000.00
Install Video Surveillance Cameras at Crestmont Pool	\$8,500.00
Install Shade Structure at the Crestmont Roundhouse	\$9,000.00
Fencing for Alverthorpe Playground & Adventurethorpe	\$8,000.00
AED for Penbryn Pool	\$4,000.00
Repave Crestmont Basketball Court	\$25,000.00
Repave Roychester's Parking Lot	\$35,000.00
Repair/Replace Lightpoles in Alverthorpe Park	\$15,000.00
Maintenance for Ardsley/Roslyn Walking Paths	\$10,000.00
Purchase and Install a shed in Alverthorpe Park	\$5,000.00
Install Landscaping and Spray Poles in Rubicam Park	\$20,000.00
TOTAL	\$324,500.00

YEAR 2016	
Add One Piece of Play Equipment to Ethel Jordan Playground	\$30,000.00
Facility-Wide Tree Management Program	\$25,000.00
Facility-Wide Light Pole Replacement	\$12,000.00
Replace Gas Shed in Alverthorpe Maintenance area	\$6,500.00
Repave Conway Park Parking Lot	\$16,000.00
Feasibility Study for Abington Pools' Renovations	\$10,000.00
Install Sprung Floor for ACEC, Dance, Judo, & Aikido Programs	\$15,000.00
Install Small Tot Lot at Conway Park	\$20,000.00
Install Walking Trail in Crestmont Park	\$35,000.00
Replace Outfield Fence at Dougherty Field	\$15,000.00
Replace Rear Doorway in Alverthorpe Manor Lobby	\$10,000.00
Install Retaining Wall in Lake Behind Hole #2	\$100,000.00
Install second Aerator in Alverthorpe lake	\$8,000.00
Maintenance for Ardsley/Roslyn Walking Path	\$5,000.00
TOTAL	\$307,500.00
YEAR 2017	
Facility-Wide Tree Management Program	\$25,000.00
Facility-Wide Light Pole Replacement Program	\$12,000.00
Safety Test for Elevators in Alverthorpe Manor	\$5,000.00
Replace Front Sidewalks ACEC	\$50,000.00
Repave Ardsley Park Parking Lot and add Cutout for new exit	\$25,000.00
Install Fencing for the Frontage of Manor Woods and Begin Developing New Entry Area	\$65,000.00
Develop Design for New maintenance Office and Workspace	\$15,000.00
Replace Message Center in Alverthorpe Park	\$3,500.00
Maintenance for Ardsley/Roslyn Walking Paths	\$5,000.00
Renovate Mini Golf in Alverthorpe Park	\$25,000.00
Renovate Pre-School Area in Alverthorpe	\$150,000.00
TOTAL	\$380,500.00
YEAR 2018	
Replace Maintenance Office and Workspace	\$250,000.00
Facility-Wide Tree Maintenance Program	\$25,000.00
Facility-Wide Light Pole Replacement	\$10,000.00
Reconfigure Entry and Exit as well as Parking in Alverthorpe Manor	\$125,000.00
Replace Bridge in Baederwood Park	\$40,000.00
Install Porta-John Enclosure at Baederwood Park	\$2,500.00
Remove Geese from Alverthorpe Park	\$2,000.00
Asbestos Inspection and Review of Manor	\$6,000.00
Maintenance for Ardsley/Roslyn Walking Paths	\$5,000.00
TOTAL	\$465,500.00
GRAND TOTAL	

Memo

To: Michael LeFevre
cc: Susan Matza
From: Robert S. Leber
Subject: 2014 Capital Budget Request
Date: August 30, 2013



Budget Year 2014

A. REVENUE

Transfer from retained earnings to Operating Capital	\$1,200,000
Transfer from retained earnings to Sewer Capital	<u>\$200,000</u>
Total Revenue	\$1,400,000

B. SEWER CAPITAL PROJECTS *

Sewer Lining	\$150,000
Diagnostic Engineering Services	<u>\$50,000</u>
Subtotal	\$200,000

C. SEWER OPERATING PROJECTS

Digester Improvements	<u>\$1,200,000</u>
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Total All Funds	\$1,400,000
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Budget Year 2015

A. REVENUE

Bond Issue	\$10,000,000
Transfer from retained earnings to Sewer Capital	\$200,000
Renewable Energy grant	\$100,000
Transfer from retained earnings to Operating Capital	<u>\$250,000</u>
Total Revenue	\$10,550,000

B. SEWER CAPITAL PROJECTS *

Sewer Lining	\$150,000
Cheltenham Reimbursement	\$2,333,050
Tookany Sewer Projects	\$4,919,820
Subtotal	<u>\$7,402,870</u>

C. SEWER OPERATING PROJECTS

Codigestion/Cogeneration	\$1,500,000
Aeration Mixers	<u>\$250,000</u>
Subtotal	\$1,750,000

Total Expense, All Funds	\$9,152,870
Balance of bond funds remaining	\$1,397,130

<u>Budget Year 2016</u>	\$3,730,180
	\$4,769,820
A. REVENUE	
Transfer from retained earnings to Sewer Capital	\$200,000
Bond Balance	\$1,397,130
Transfer from retained earnings to Operating Capital	<u>\$500,000</u>
Total Revenue	\$2,097,130
B. SEWER CAPITAL PROJECTS *	
Sewer Lining	\$150,000
Cheltenham Reimbursement	\$1,397,130
Diagnostic Engineering Services	<u>\$50,000</u>
Subtotal	\$1,597,130
C. SEWER OPERATING PROJECTS	
Upgrades to meet new permit requirements	<u>\$500,000</u>
Total Expense, All Funds	\$2,097,130

Budget Year 2017

A. REVENUE	
Transfer from retained earnings to Sewer Capital	\$200,000
Transfer from retained earnings to Operating Capital	<u>\$350,000</u>
Total Revenue	\$550,000
B. SEWER CAPITAL PROJECTS *	
Sewer Lining	\$150,000
Diagnostic Engineering Services	<u>\$50,000</u>
Subtotal	\$200,000
C. SEWER OPERATING PROJECTS	
T-21 Clarifier Center Column Upgrade	<u>\$350,000</u>
Total Expense, All Funds	\$550,000

Budget Year 2018

A. REVENUE	
Transfer from retained earnings to Sewer Capital	\$200,000
Transfer from retained earnings to Operating Capital	<u>\$350,000</u>
Total Revenue	\$550,000
B. SEWER CAPITAL PROJECTS *	
Sewer Lining	\$150,000
Diagnostic Engineering Services	<u>\$50,000</u>
Subtotal	\$200,000
C. SEWER OPERATING PROJECTS	
T-22 Clarifier Center Column Upgrade	<u>\$350,000</u>
Total Expense, All Funds	\$550,000

**Capital Replacement
Refuse Department**

2014

(1.) Automated Trash Truck **\$ 268,000.**

(A.) This will replace one of the ones we converted from
Rear Loader to Side Loader.

(2.) Automated Trash Truck Bodies **\$ 260,000.**

2015

(1.) Replace (1) Automated Trash Truck **\$ 268,000.**

(2.) Replace (1) Rear Loader Trash Truck **\$ 190,000.**

2016

(1.) Replace (1) Automated Trash Truck **\$ 270,000.**

2017

(1.) Replace (1) Automated Trash Truck **\$ 270,000.**